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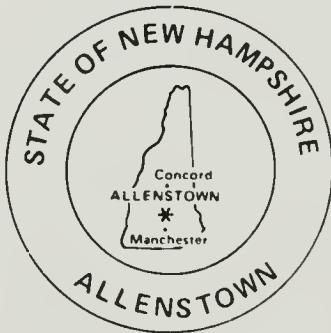
ALLENSTOWN



Allenstown Public Library

Annual Report
1990

Allenstown, New Hampshire



Annual Reports

of the Selectmen and Treasurer
together with the Reports of the Road
Agent and other Officers of the Town
of Allenstown, New Hampshire for
the Fiscal Year ending

December 31, 1990

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Town Officers

| | | |
|--|---|--|
| MODERATOR Ernest Petrin 16 Dowst Road | TOWN CLERK Edward R. Cyr 9 Letendre Ave. | TREASURER Estelle Godbout 1 Ray Court |
| TAX COLLECTOR Diane Demers 22 Whitten St. | ROAD AGENT James Boisvert 4 Howe St. | FIRE CHIEF Donald Peloquin 25 Birchwood Drive |
| CIVIL DEFENSE DIRECTOR Roger Letendre Cross Country Road | HEALTH OFFICER Charles Martel 50 Al's Ave. | WELFARE OFFICER Jeanette Plourde 71 River Road |
| WELFARE WORK PROGRAM COORDINATOR | | |
| Donna Dlubac Dodge Road | | |
| SEWER COMMISSIONERS Colin Egan—1990 Donald Boisvert—1991 Albert C. Hamel—1992 | LIBRARIAN Georgette Plourde 2 School St. Betty Richard 7 Whitten Street Pauline Chroniak 7 Valley Street | LIBRARY TRUSTEES Mary Kneeland—1991 Vivian Doan—1992 Joanne Menard—1993 |
| TRUSTEE OF TRUST FUNDS Jeanette Plourde 71 River Road | SELECTMEN'S OFFICE HOURS Pauline Adinolfo—Secretary Tina Gray—Secretary Monday-Friday 8:30 a.m.-2:30 p.m. Wednesday Evening 7:00 p.m.-9:00 p.m. | BUILDING INSPECTOR Robert O. Girard, Sr. 2 Ray Court |
| TOWN CLERK OFFICE HOURS | | |
| Monday-Thursday 8:30 a.m.-5:00 p.m. Friday 8:30 a.m.-6:00 p.m. Edward R. Cyr, Route 3 485-3111/485-3331 | | |
| WELFARE OFFICER OFFICE HOURS | | |
| Monday-Friday 9:30 a.m.-12:30 p.m. Jeanette Plourde, Welfare Officer 485-4276/485-5331 | | |
| TAX COLLECTOR OFFICE HOURS | | |
| Office Hours at Town Hall Monday-Wednesday 9:30 a.m.-11:30 a.m. Wednesday Evening 6:30 p.m.-8:30 p.m. Diane Demers, Tax Collector 485-4276/485-5331 | | |
| ALLENSTOWN PUBLIC LIBRARY | | |
| Monday 1:00-5:00 & 7:00-9:00p.m. Tuesday 7:00-9:00 p.m. Wednesday CLOSED Thursday 1:00-5:00 p.m./10:00-Noon (Winter) Friday 1:00-9:00 p.m. Saturday 10:00-Noon (Winter) 485-7651 | | |

TOWN OF ALLENSTOWN
 Municipal Building
 41 Library Street
 485-4276

Hours: 8:30 a.m. - 2:30 p.m.

PLANNING BOARD MEMBERS

| | | | TERM* |
|-------------------|----------------------|-------------------------|---------------|
| SECRETARY: | Carol Angowski | 61 River Road | 485-5651 |
| SELECTMEN: | Dennis Fowler | 4 Boulder Cir., BBG #1 | 485-5437 1991 |
| CHAIRMEN: | John Welch | 57 Jefferson Avenue | 485-7418 1992 |
| | Ernest Petrin (res.) | 16 Dowst Road | 485-5819 |
| | Kerry Durham | 17 Edgewood Dr., BBG #1 | 485-9180 1990 |
| | Robert O. Girard | 2 Ray Court | 485-9102 1990 |
| | Colin Egan | 7 Howe Street | 485-7215 1992 |

PLANNING BOARD ALTERNATES

| | | | |
|-----------------|----------------------|----------|------|
| Doris Levesque | 6 Roland Drive | 485-4043 | 1991 |
| Roger Blazon | 16 Notre Dame Avenue | | 1992 |
| Maurice Michaud | 135 Monroe Avenue | 485-3162 | 1993 |

ZONING BOARD MEMBERS

| | | | | |
|-------------------|-----------------|-------------------------|----------|------|
| SECRETARY: | Carol Angowski | 61 River Road | 485-5651 | 1991 |
| CO-CHAIR.: | Martin Durham | 17 Edgewood Dr., BBG #1 | 485-9180 | 1990 |
| CO-CHAIR.: | Linda Welch | 57 Jefferson Ave., BBV | 485-7418 | 1991 |
| | Robert Levesque | P.O. Box 503 | 271-3439 | 1990 |
| | Thomas Stokes | 30 Ferry Street | 485-2209 | 1992 |
| | Carl Foss | 27 Main Street | 485-4078 | 1992 |

ZONING BOARD ALTERNATES

| | | | |
|----------------|----------------|----------|------|
| Donald Coulsey | Riverside Park | 485-7107 | 1991 |
|----------------|----------------|----------|------|

SELECTMEN

| | | | |
|------------------|------------------|----------|------|
| Dennis R. Fowler | 4 Boulder Circle | 485-5437 | 1991 |
| Gabriel Daneault | 34 Al's Avenue | 485-3995 | 1992 |
| Rodney A. Towle | 37 Ridge Road | 485-3895 | 1993 |

BUILDING INSPECTOR

| | | |
|------------------|-------------|----------|
| Robert O. Girard | 2 Ray Court | 485-9102 |
|------------------|-------------|----------|

*Appointments expire April 1 of year shown

BUDGET COMMITTEE

| | 1991 | 1992 | 1993 |
|------------------|------|-----------------------------------|-------------------|
| John Welch—Ch. | | Arthur Houle | Carol Angowski |
| Henriette Girard | | Roger Blazon | Peter Viar |
| Michael Collier | | George Letourneau | Scot Theg |
| Doris Levesque | | Robert Levesque | Filomena Fulchino |
| | | Carol Angowski—Clerk | |
| | | Gabriel Daneault—Selectman | |
| | | Maureen Cyr—School Representative | |

FOREST FIRE WARDEN
 Donald Peloquin

SCHOOL CROSSING GUARDS
 Rene "Charlie" Beauchesne
 Paul Beaudet

SUPERVISORS OF CHECKLIST

Louise Letendre—1992

Lorette Houle—1994

Elizabeth St. Germain—1996

POLICE DEPARTMENT

Full-Time Officers

Norman Connor—*Chief*

Ronald Montplaisir—*Sgt.*

Craig C. Sykes—*Corporal*

Ernest Castle, III

Michael Crockwell—*resigned*

Timothy Kennard

Part-Time Officers

Lois Theuner

Todd Boucher

Paul Beauschesne

David Eskeland—*resigned*

David Garbacz—*resigned*

Aubrey Viar

ANIMAL CONTROL OFFICER

Steve Couture

PARKS & RECREATION

Ronald Adinolfo—*Director*

Richard Fleury—*Asst. Director*

FULL-TIME FIREFIGHTERS

Everett "Chappy" Chaput, III

Robert "Rob" Martin

REPRESENTATIVES TO GENERAL COURT

Gabriel Daneault

34 Al's Avenue

Allenstown, N.H.

Tel.: 485-3995

George Letourneau

4 Sunset Avenue

Allenstown, N.H.

Tel.: 485-3032

Town of Allenstown

Minutes of Town Meeting

March 17, 1990

The Moderator Ernie Petrin called the meeting to order at 1:20 p.m. and advised everyone that Jeanne Gingras was replaced by Elizabeth St. Germain as supervisor of the checklist. There were 252 registered voters in attendance. Mr. Petrin discussed the guidelines for the meeting.

Article 1 To choose all necessary Town Officers for the ensuing years.

This Article was taken care of on Tuesday, March 13. The results are known.

Article 2 To see if the Town will vote to increase the veteran's exemption on residential property tax from \$50 to \$100 pursuant to New Hampshire RSA 72:28(V).

This Article was taken care of on Tuesday, March 13. The results are known.

Article 3 To see if the Town will vote to increase the yearly exemption of property taxes from \$700 to \$1,400 for a service connected total disability, pursuant to New Hampshire RSA 72:35(IV).

This Article was taken care of on Tuesday, March 13. The results are known.

Article 4 To see if the Town will vote to adopt certain amendments to the existing Town Zoning Ordinances. (This article is recommended by the Planning Board.) [By Official Ballot].

To see if the Town will vote to adopt the following amendments to the Town's zoning ordinance.

AMENDMENT - 1

Amend Article II Section 201 to add the following sentence at the end of the general definitions:

"Site Plan Review by the Planning Board is required for all uses other than one or two family dwellings."

AMENDMENT - 2

Amend Article II Section 202. Special Definitions to add the following:

K. Zoning Permit: Will be an approval of a variance or special exception.

AMENDMENT - 3

Amend Article V, Residential Zone Section 502 by deleting the following exceptions:

a. Churches; b. Hospitals; e. Schools; h. Filling stations and automobile repair garages; i. Museums

AMENDMENT - 4

Amend Article V, Residential Zone, by deleting section 503b.3 and replacing in its place the following section:

b.3 One utility shed or greenhouse not larger than one hundred forty-four square foot gross floor area with a height not greater than seven feet from the floor to the eaves and ten feet from the floor to the ridge, need not be set back more than one foot from any side lot line or rear lot line and be no closer than six feet from any residence.

AMENDMENT - 5

Amend Article VI Business Zone Section 601 Uses by deleting the following:

e. Schools; i. Two family dwellings and adding the following uses: Garden nursery, and changing K. clubs or fraternities to clubs, private or public.

AMENDMENT - 6

Amend Article VI Business Zone Section 602 Exceptions, by deleting this entire section.

AMENDMENT - 7

Amend Article VII Industrial Zone Section 701. Uses by adding:

- i. Schools

AMENDMENT - 8

Amend Article VII Industrial Zone Section 701. Uses by deleting:

- h. living quarters for watchmen or custodians. and replacing it with:
- h. Guardhouse for watchman.

AMENDMENT - 9

Amend Article VII Industrial Zone by adding the following Sections:

Section 703. Uses not permitted

In an Industrial zone, no land, building, structure, or purpose injurious, noxious, or offensive to the neighborhood by reason of emission of odor, fumes, dust, smoke, vibration, noise or other cause.

Section 704. Dimensional Restrictions

The following restrictions apply in an Industrial Zone:

a. No building or structure shall exceed three stories or forty-five feet in height from the ground to the highest point on any one side, exclusive of accessory chimneys or accessory antennae.

b. No building or structure shall be erected closer than fifteen feet to any side lot line, unless a fire wall, approved by the fire chief, shall protect both structures facing such side lot line.

c. No building shall be erected closer than forty feet to the nearest rear lot line.

d. When parking is provided other than in front of the building, a setback from the sidewalk line or not less than five feet shall be required. When parking is provided in front of a building, a setback from the sidewalk line of not less than twenty feet shall be required.

e. No more than seventy percent of the land area of any lot may be covered by buildings or structures.

f. No lot shall have less than seventy-five feet frontage on any one accepted street.

AMENDMENT - 10

To add to the Town of Allenstown Zoning Ordinance the following new zone:

COMMERCIAL/LIGHT INDUSTRIAL ZONE

This zone will be bordered on the east side of Rte 28 from Turnpike Street to Horse Harness Road excluding the present Residential Zone along River Road, Townhouse Road, Heritage Drive and Meadow Lane. The West side boundaries will be from Turnpike Street north on Rte 28 to Pine Acres Road and Rte 28 to the Suncook River excluding the area known as Riverside Park.

Section 801. Uses

In a Commercial/Light Industrial Zone, land may be used and buildings may be erected or used for:

- a. Hospitals.
- b. Municipal uses.
- c. Schools.
- d. Filling stations and automobile garages.
- e. Garden nursery.
- f. Newspaper or job printing plants.

- g. Offices.
- h. Banks.
- i. Places of amusement or assembly.
- j. Restaurants.
- k. Automobile sales.
- l. Sale of goods.
- m. Lumber yards.

Section 802. Uses Not Permitted

In a Commercial/Light Industrial Zone, no land, building, structure, or premises shall be used for a coal yard or for any other purpose injurious, noxious, or offensive to the neighborhood by reason of emission of odor, fumes, dust, smoke, vibration, noise, or other cause.

Section 803. Dimensional Restrictions

The following restrictions apply in a Commercial/Light Industrial Zone:

- a. No building or structure shall exceed three stories or forty-five feet in height from the ground to the highest point on any one side, exclusive of accessory chimneys or accessory antennae.
- b. No building or structure shall be erected closer than fifteen feet to any side lot line, unless a fire wall, approved by the fire chief, shall protect both structures facing such side lot line.
- c. No building shall be erected closer than forty feet to the nearest rear lot line.
- d. When parking is provided other than in front of a building, a setback from the sidewalk line of not less than five feet shall be required. When parking is provided in front of a building, a setback from the sidewalk line of not less than twenty feet shall be required.
- e. No more than seventy percent of the land area of any lot may be covered by buildings or structures.
- f. No lot shall have less than seventy-five feet frontage on any accepted street.

AMENDMENT - 11

Amend the Town Zoning Map to include the Residential Zone the area known as Riverside Park, Pine Acres Road, Summers Avenue, Albin Avenue and Martinson Lane.

AMENDMENT - 12

Amend the present Business Zone to add all the area between U.S. Rte 3 and Old Chester Turnpike from Granite Street Extension to the Hooksett Town Line. Also the area of the property boundaries of the Pembroke Plaza as shown on the Tax Map Page 15 Lot #180.

AMENDMENT - 13

Amend the Town Zoning Map to include in the Industrial Zone all areas East of River Road to the property lines of the State of New Hampshire, Bear Brook State Park from the northerly property line of Town Tax Map Page 5 Lot 21 and the southerly boundaries will be the southerly property line of Town Tax Map Page 20 Lot 19.

This Article was taken care of on Tuesday, March 13. The results are known.

A motion was made by John Welch and seconded by Gabby Daneault that the following articles be voted upon by secret ballot: Articles, 8, 9, 10, 11, 12, 13, 14, 15, 19, 21, 22 and 23. There was a petition signed by the following registered voters to that effect: Rose G. Martel, Robert Levesque,

Rudolphe Plourde, John Welch, Robert O. Girard, Patricia G. Houle, Norman H. Connor, Arthur Proulx, T.J. Payne, and Edward N. Emond. At least five of the signers were present.

A motion to amend was made by Ed Emond and seconded by Jim Boisvert to go to articles 9, 10, and 11 first on secret ballot. Voted and passed.

Article 9 (By Petition) To see if the Town of Allenstown will vote to authorize the Selectmen to expend Sixty Three Thousand Dollars (\$63,000.00) from the capital reserve fund to purchase a 1990 six-wheeler dump truck with complete plow wing and sander hookup for the use of the Highway Department. (This article is recommended by the Budget Committee).

A Motion was made by Gabby Daneault and seconded by Linda Welch to accept Article 9 as read. Jim Boisvert spoke and stated that over \$10,000 was spent on repairs last year and that the safety of his present trucks was questionable. Several residents spoke on the need for a new truck.

Two hundred thirty-six votes were cast by secret ballot and there were 190 yes votes, 45 no votes and one blank. Article 9 passed.

Article 10 (By Petition) To see if the Town of Allenstown will vote to appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to set up a line item for the purchase of used and surplus equipment by the Highway Department. (This article is not recommended by the Budget Committee).

A Motion was made by Ron Adinolfo and seconded by Dennis Fowler to accept Article 10 as read. It was stated that there was a very good purchase available in state surplus equipment, but that money was needed in advance. Also if we could not purchase this particular truck at this time we could hold onto the money and see if something becomes available later on. This surplus equipment could help us for three or four years. It was noted that the words "to set up a line item" would allow the Selectmen to spend the money any way they want.

A Motion was made by John Welch and seconded by Arthur Houle to amend Article 10 by inserting the words "only upon the approval of the Board of Selectmen" after the words Highway Department. Amendment voted and passed.

A Motion was made by Colin Egan and seconded by Dennis Fowler to amend Article 10 by removing the words "to set up a line item".

Two hundred thirty-six votes were cast by secret ballot and there were 176 yes votes, 59 no votes and one blank. Article 10 passed as amended.

Article 11 (By Petition) To see if the Town of Allenstown will vote to expend and appropriate Twenty-Three Thousand Dollars (\$23,000.00) from the highway capital reserve fund, to purchase a 1990 one-ton, four-wheel-drive truck with plow for use of the Highway Department. (This article is not recommended by the Budget Committee).

A Motion was made by Jim Boisvert and seconded by Ron Adinolfo to accept Article 11 as read.

A motion was made by Jim Boisvert and seconded by Mike Collier to amend Article 11 by changing the amount from \$23,000 to \$15,500 and to remove the words "from the highway capital reserve fund".

It was stated that the Town received a letter okaying the purchase for \$15,500. It was being purchased through Art Houle.

Two hundred thirty-six votes were cast by secret ballot and there were 187 yes votes, 48 no votes and one blank. Article 11 passed as amended.

Article 12 (By Petition) To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) for the purchase of a 1990 Ford LTD Cruiser for use by the Police Department. (This article is not recommended by the Budget Committee).

A Motion was made by Art Houle and seconded by Charles Leeds to accept Article 12 as read. Chief Connor spoke in favor of accepting this Article. He stated that we presently have 1986, 1987 and 1989 cruisers.

A Motion to amend was made by Don Coulsey and seconded by Ralph Badger that the oldest cruiser be sold before a new cruiser is purchased.

There was a discussion on whether it would be better to keep the 1986 cruiser for parts or to sell it. There was a discussion as to the cost of repairs on the old cruiser and it was stated to keep in mind that some of the officers repair the vehicles on their own time. Amendment passed. Article 12 was defeated by secret ballot. There were 54 yes votes and 143 no votes.

Article 8 To see if the Town will vote to authorize the Selectmen to expend One Hundred Fifty-Five Thousand Dollars (\$155,000.00) from the capital reserve fund to purchase one fire truck at the sale price of One Hundred Ninety-Seven Thousand Seven Hundred Dollars (\$197,700.00) and to raise the balance of Forty Two Thousand Seven Hundred Dollars (\$42,700.00) by issuance of serial bonds or notes not to exceed \$42,700.00 under and in compliance with the provisions of the Municipal Finance Act, and to authorize the Selectmen to negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other actions as may be necessary to effect the issuance, negotiations, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Allenstown. (This article is submitted without recommendation from the Budget Committee). [By Official Ballot].

A Motion was made by Ron Adinolfo and seconded by John Welch to accept Article 8 as read.

A Motion was made by Don Peloquin and seconded by Ron Adinolfo to amend Article 8 by inserting the following:

"To see if the Town of Allenstown will vote to authorize the selectmen to enter into a five (5) year, lease purchase agreement at Forty-five Thousand Dollars (\$45,000) per year, this is for the purpose of purchasing a new piece of fire apparatus.

Said lease to be for a period of five (5) years and shall include an escape clause whereby if the lease is not funded in any subsequent year, the piece of fire apparatus will be returned to the Federal Signal Credit Corporation with no further liability on the part of the Town of Allenstown.

Also to remove Forty-five Thousand Dollars (\$45,000) from line 73 and place said amount on line 20 marked as lease purchase, "Firetruck".

Chief Peloquin spoke in favor of accepting this amendment. He stated that it would be saving the Town money. He stated that after the last \$45,000 is paid we would own the truck and that there would be no extra charge. There was some discussion as to whether or not it would be better to buy outright and not lease. Mr. Peloquin stated that they had 474 calls last year and he would guess around 550 for this year. A lengthy discussion ensued on this Article.

A Motion was made by Ed Emond and seconded by Mike Collier to table until the results of the votes from the secret ballots on Articles 9, 10, and 11 were known. Voted and passed. A motion was immediately made by Ron Adinolfo and seconded by Linda Welch to reopen the discussion since the results of the votes on Articles 9, 10, and 11 had just been read. Voted and passed.

The Motion to amend Article 8 was voted and passed. Article 8 was passed by secret ballot. There were 126 yes votes and 87 no votes.

Article 13 (By Petition) To see if the Town of Allenstown will vote to appropriate the sum of Five Thousand Dollars (\$5,000.00) for the purpose of little league field renovations at the John Lavoie Fields behind

the Allenstown Elementary School. This appropriation will be managed by the Allenstown Board of Selectmen. (This article is not recommended by the Budget Committee).

A Motion was made by Ron Adinolfo and seconded by T. J. Payne to accept Article 13 as read. Mr. Adinolfo stated that Allenstown was asked for field space to be used for the senior league for the older kids and that the little league fields in Pembroke were at capacity.

Article 13 was defeated by secret ballot. There were 88 yes votes and 121 no votes.

Article 14 To see if the Town will vote to authorize the Selectmen to appropriate a sum not to exceed Nine Thousand Dollars (\$9,000.00) to pave the road to the new water tank. This is part of the agreement between the Town of Allenstown and Joan M. Bailey to obtain the necessary right-of-way to the water tank. (This article is not recommended by the Budget Committee).

A motion was made by Ed Emond and seconded by Ann Morgan to table Article 14. Art Houle stated that we would be paying to pave property that we have no deed to. The selectmen stated that we could not get a deed unless this is passed and that we were in a catch 22 situation. Amendment voted and passed. Article 14 tabled.

Article 15 To see if the Town of Allenstown will vote to authorize the Selectmen to expend the sum of Five Thousand Five Hundred Dollars (\$5,500.00) from the general capital reserve fund to purchase a computer for the Fire Department. (This article is recommended by the Budget Committee).

A Motion was made by John Welch and seconded by Mike Collier to accept Article 15 as read. Dick Martel explained that they would be purchasing a MAC SE with graphic type needs. There are fifty to seventy-five items the fire department needs to report on and that this would be useful for that. The question was asked how many other towns have this and it was unknown.

Article 15 defeated by secret ballot. There were 87 yes votes and 125 no votes.

Article 19 (By Petition) To see if the Town will vote to eliminate the positions of permanent firefighters and to return the fire department to its prior status of a "volunteer call department." (This article is submitted by the Budget Committee without recommendation).

A Motion was made by Ron Adinolfo and seconded by John Welch to dismiss Article 19. Ron Adinolfo spoke on the need for fulltime firefighters. The motion was deemed passed by voice vote by the Moderator. A motion was made by Ed Emond and seconded by Leo Provenchal to go for secret ballot on this motion. More than five people agreed so the Moderator decided to go to secret ballot on this motion. By secret ballot Article 19 was dismissed. There were 235 votes cast, 136 yes votes and 99 no votes.

Article 21 To see if the Town will vote to authorize the Selectmen to sell and give deed to taxable lot #57 (a former Suncook Valley railroad right-of-way) to Roger Bernard, of Allenstown, in exchange for the sum of Three Thousand Dollars (\$3,000.00) to be paid to the Town in exchange for a deed of right-of-way from said Bernard to the current owner of taxable lot #88, and to said owners, heirs, successors and assigns; said lot #88 currently using a right-of-way over lot #57. (This article is submitted and recommended by the Board of Selectmen, without prejudice to the Town's right to defend any other legal action pending or to be filed by Roger Bernard, or others, concerning lot #57 or any other former Suncook Valley railroad property).

A Motion was made by Dennis Fowler and seconded by Mike Collier to accept Article 21 as read. Town counsel said there was a question on who owns this lot and that it would cost the Town lots of money to defend this action. Ed Emond spoke against accepting this Article. He said it should

not go to any one individual. Dennis Fowler stated that he doesn't have the market value. Mr. Frank Noel stated that Mr. Levi Ladd does not own the land.

Article 21 was defeated by secret ballot. There were 45 yes votes and 159 no votes.

Article 22 To see if the Town will vote to change the office of fire chief from an elected position to an appointed position. Said position to be appointed by the Board of Selectmen.

A Motion was made by Dennis Fowler and seconded by Gaby Daneault to accept Article 22 as read. It was stated that there may be a possible merger of the Pembroke and Allenstown fire departments in the future and that we must have an appointed fire chief just as Pembroke does in order for this to happen.

Article 22 passed by secret ballot. There were 117 yes votes and 97 no votes.

Article 23 To see if the town will vote to authorize the Board of Selectmen to accept JILLERIK ROAD after it has been constructed according to the conditions set by the Planning Board, and to authorize the Board of Selectmen to accept the deed for the required right-of-way for the road from Russell and Muriel Hoffman after the road has been accepted.

JILLERIK ROAD to be the second entrance to Riverside Park and extending from New Hampshire Route 28 to Riverside Drive near the southerly end of Riverside Drive. (This article is recommended by the Planning Board.)

A Motion was made by Dennis Fowler and seconded by Don Peloquin to accept article 23 as read. Dennis Fowler stated there were some health and safety problems involved in this area.

Article 23 passed by secret ballot. There were 166 yes votes and 45 no votes.

A Motion was made by Don Boisvert and seconded by Colin Egan to move to Article 20 at this time. Voted and passed.

A Motion was made by Colin Egan and seconded by Don Boisvert to table Article 20. Mr. Egan spoke against accepting this Article. Voted and passed. Article 20 tabled.

Article 5 To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of taxes.

A motion was made by Mike Collier and seconded by Gaby Daneault to accept Article 5 as read. Voted and passed.

Article 6 To see if the Town will vote to authorize its Selectmen to sell any real estate which the Town may have acquired by deed as result of non-payment of taxes, and to authorize the Selectmen to give a deed in the name of the Town to the purchaser of such land.

A Motion was made by Linda Welch and seconded by Ann Morgan to accept Article 6 as read. Colin Egan states that this Article was unnecessary.

A Motion was made by Maureen Cyr and seconded by Peter Butterfield to amend Article 6 by adding the words "It being sold through proper advertising in the newspaper prior to the sale." Amendment voted and passed. Article 6 voted and passed as amended.

Article 7 To see if the Town will adopt the following qualifying wars or arm conflicts for purposes of establishing the veteran's exemption eligibility pursuant to New Hampshire 72:28(VI): Spanish War, Philippine Insurrection, Boxer Rebellion, World War I, World War II, Korean Conflict, Viet Nam Conflict, and any other war or armed conflict that has occurred since May 8, 1975, and in which the resident earned an armed forces expeditionary medal.

A Motion was made by Ron Adinolfo and seconded by Linda Welch to accept Article 7 as read. Voted and passed.

Article 16 (By Petition) To see if the Town will vote to authorize the Selectmen to raise and appropriate funds not to exceed One Hundred Twenty-Five Dollars (\$125.00) to install and maintain an electric street light on pole #4 on Summers Avenue. (This article is recommended by the Budget Committee).
A Motion was made by Art Houle and seconded by Ron Adinolfo to accept Article 16 as read.
Voted and passed.

Article 17 To see if the Town of Allenstown will vote to establish a trust fund pursuant to New Hampshire RSA 31:19-a to receive and hold money for the purpose of establishing and maintaining a trust fund for hazardous materials clean-up purposes. (This article is submitted by the Board of Selectmen).
A Motion was made by Mike Collier and seconded by Evelyn Sullivan to accept Article 17 as read.
Dick Martel spoke in favor of Articles 17 and 18. Article 17 voted and passed.

Article 18 To see if the Town of Allenstown will vote to raise and appropriate the sum of Three Hundred Dollars (\$300.00) to be placed in the hazardous material clean-up trust fund for hazardous materials clean-up purposes. (This article is submitted by the Board of Selectmen).
A motion was made by Mike Collier and seconded by Gaby Daneault to accept Article 18 as read.
Voted and passed.

Article 24 To see if the Town will vote to authorize the Board of Selectmen to purchase capital equipment from the state and federal surplus property programs, when such equipment becomes available and such purchase is in the best interest of the Town of Allenstown. Said capital equipment purchase is to be made from current appropriations.
A Motion was made by Dennis Fowler and seconded by Mike Collier to accept Article 24 as read.
A motion was made by John Welch and seconded by Mike Collier to amend Article 24 by inserting the word "private" after the words "surplus property". Article 24 voted and passed as amended.

Article 25 To see if the Town will vote to designate and proclaim April 22, 1990 as Earth Day 1990 and to set aside that day for public activities promoting preservation of the global environment.
A Motion was made by Suzette Jones and seconded by Patricia Kulacs to accept Article 25 as read.
Voted and passed.
At this point Ernie Petrin, the Moderator, stated that he would go to Article 29 and would return to Articles 26, 27 and 28 later.

Article 29 To see if the Town will vote to adopt a hazardous material clean-up ordinance.
A motion was made by Don Gosselin and seconded by John Welch to accept Article 29 as read.
Dick Martel spoke in favor of accepting Article 29. Voted and passed.

Article 26 To see if the Town will vote to include a temporary growth management ordinance in the ordinances of the Town of Allenstown. (This article is recommended by the Planning Board).

Temporary Growth Management Ordinance

I. AUTHORITY

Pursuant to New Hampshire Revised Statutes Annotated Ch. 674:22 and 674:23, the legislative body of the Town of Allenstown hereby adopts the following Interim Growth Management Ordinance which shall apply to the Deerfield Road area of the Town, as more particularly described on the Town Zoning Map and marked as "Future Use Zone." This temporary growth management ordinance will enable the Planning Board to update the Town Master Plan, to prepare a capital improvement program and to prepare proposed regulations and ordinances for permanent growth management.

II. PURPOSE

The purpose of this interim ordinance is to temporarily limit residential growth by instituting restrictions on the number of lots that the Planning Board may be permitted to approve in residential subdivisions and further, to limit the number of building permits that may be issued for new dwelling unit constructions in the Future Use Zone.

III. FINDINGS

The Planning Board finds that unusual circumstances exist in the Town of Allenstown necessitating this interim regulation. Specifically, and pursuant to the findings and projections of the Town's Master Plan, the Planning Board hereby makes the following findings:

A. As of 1980, the population of the Town was approximately 4,398, a sixty percent increase from 1970, such an increase being roughly three times that of the State of New Hampshire in general.

B. The projected Town population in 1990 is 5,735, a thirty percent increase from the 1980 figure, such an increase projected to be at least double that of the State of New Hampshire in general.

C. That the above population increase in the Town of Allenstown is and will be approximately three times the equivalent growth rate of Merrimack County.

D. That due to the high number of mobile homes in the Town, the tax wealth of the Town is comparatively low to that of other surrounding communities.

E. That because the State of New Hampshire owns approximately one half of the Town in the form of Bear Brook State Park, the industrial development of the Town is greatly limited.

F. That the anticipated growth after calendar year 1989, will have a dramatic effect upon the Town road network, the school system, police and fire protection and the capital needs of the Town.

G. That, pursuant to the recommendations contained in the Town Master Plan, the Deerfield Road area should be treated as a future residential development area in light of the unusual circumstances noted above.

IV. LIMITATION

This temporary ordinance shall continue in effect for a period of one year from the date of its adoption, during which time the Planning Board shall develop and propose a permanent growth management ordinance and a capital improvement program which, in combination, are intended to assess and balance local and regional housing and development needs and the Town's capacity for providing the facilities and services needed to properly accommodate expected growth.

V. GROWTH LIMITATIONS

That, for the period of one year, no subdivision or building permit requests shall be approved by the Planning Board or Building Inspector for property within the Future Use Zone. The area will be described as the Public Service of New Hampshire power line north and east to the Epsom and Deerfield town lines.

VI. SUNSET PROVISION

This ordinance shall expire at the annual town meeting in 1991.

VII. EFFECTIVE DATE

This interim growth management ordinance shall take effect upon passage.

A motion was made by Dennis Fowler and seconded by Gaby Daneault to accept Article 26 as read. There was a short discussion in favor of accepting this article. Voted and passed.

Article 27 To see if the Town will vote to authorize the Planning Board to prepare and amend their recommended program of municipal capital improvement projects projected over a period of at least six years, in accordance with New Hampshire RSA 674:5. (This article is recommended by the Planning Board).

A Motion was made by Don Coulsey and seconded by Don Peloquin to accept article 27 as read. Ernie Petrin stated that this would help in future purchases and prevent spending a lot of money. Voted and passed.

Article 28 To see if the Town will vote to authorize the Selectmen and/or Planning Board to assess impact fees in accordance with the guidelines set forth in the proposed New Hampshire House Bill 758-FN, if said House Bill shall be passed in the New Hampshire General Court. (This article is recommended by the Planning Board).

A Motion was made by Gaby Daneault and seconded by Ann Morgan to accept Article 28 as read. Ernie Petrin stated that the state would be voting on this House Bill this week. Voted and passed.

Article 30 To see if the Town will vote to accept the budget as submitted by the Budget Committee and to raise and appropriate the sums therein or pass any vote in relation thereto.

A motion was made by Moke Collier and seconded by John Welch to accept the budget in the amount of \$2,132,543.

Don Gosselin spoke about the welfare department budget and that it looks like it could be \$200,000 this year and noted that more than \$65,000 was spent than appropriated last year. Ron Adinolfo stated that towns should fight the state and not be forced to pay.

A motion to amend the revenues was made by Ed Emond and seconded by Gaby Daneault by \$20,000 for a total figure of \$1,015,569. Voted and passed.

There was a discussion as to the rising Police Department budget. A motion was made by Ron Adinolfo and seconded by T.J. Payne for Sgt. Montplaisir to speak since Chief Connor had left the meeting. He stated that there were many more sexual assault cases and that much time had to be spent on these types of cases.

A Motion was made by Don Gosselin and seconded by Maureen Cyr to cut the welfare department budget by \$45,000 to last year's figure of \$85,000. Rod Towle said that he had been working very hard on this problem and that they were slowly starting to get some money back. There was a suggestion that we start publishing the names of welfare recipients but town counsel said that

we couldn't do that and that we could be brought to court. Motion to amend the budget passed by a show of hands, 45 yes and 44 no. The new budget figure is \$2,087,543. Budget as amended in the amount of \$2,087,543 voted and passed.

Article 31 To hear reports of auditors, agents and committees or of officers here before chosen, to pass any vote in relation thereto.

Article 32 To transact any other business that may legally come before said meeting.

A Motion was made by Brenda Butterfield and seconded by Ron Adinolfo to make the Recycling Committee a legitimate Committee of the Town. Voted and passed.

A Motion was made by Gaby Daneault and seconded by Don Coulsey to add the following as Article 33 since it was erroneously not included in the warrant articles this year:

Article 33 To see if the Town will vote to give a one percent (1%) discount on all 1990 property taxes paid within fifteen days after mailing of the tax bills.

Article 33 voted and passed.

A Motion was made by Steve Fowler and seconded by Ron Adinolfo to adjourn. Meeting adjourned at 6:20 p.m.

Town of Allenstown State of New Hampshire 1991 Town Warrant

TO THE INHABITANTS OF THE TOWN OF ALLENSTOWN, IN THE COUNTY OF MERRIMACK IN SAID STATE, QUALIFIED TO VOTE IN THE TOWN AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in Allenstown on Tuesday, the twelfth day of March next, at ten o'clock in the forenoon to act upon the following subjects:

- ARTICLE 1. To choose all necessary Town Officers for the ensuing years. [By Official Ballot]
- ARTICLE 2. To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of taxes.
- ARTICLE 3. To see if the Town will vote to authorize its Selectmen to sell any real estate which the Town may have acquired by deed as a result of non-payment of taxes, and to authorize the Selectmen to give a deed in the name of the Town to the purchaser of such land.
- ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept, and expend, without further action by this Town Meeting, any grants, gifts, or funds that may become available during the 1991 calendar year from State, Federal, or private source. Provided that such expenditures be made for purposes for which the Town is authorized to appropriate funds, and that such expenditures do not require the expenditure of other Town funds not already appropriated for that purpose.
(This Article is submitted by the Board of Selectmen).
- ARTICLE 5. To see if the Town will vote to authorize the Board of Selectmen to create the position of Code Enforcement Officer for the Town of Allenstown. Said position to absorb the duties and responsibilities of Building Inspector, Health Officer, and Code Enforcement, and to serve under the direct supervision of the Board of Selectmen. The Code Enforcement Officer shall be appointed by the Board of Selectmen, and shall be fully qualified to perform the duties assigned. The Code Enforcement Officer shall maintain regular hours as established by the Selectmen, and shall be available for emergency calls at all times, or provide for qualified substitute coverage approved by the Selectmen. Compensation for the position will be determined by the Selectmen, and will reflect the amount of time necessary to perform the duties assigned.
Further, to see if the Town will vote to authorize the Board of Selectmen to enter into discussion and negotiations with other towns with the possibility of jointly funding a Code Enforcement Officer.
(This Article is submitted by the Board of Selectmen)
- ARTICLE 6. (By Petition) To see if the Town will vote to change the position of Road Agent from a one (1) year to a three (3) year position.
- ARTICLE 7. (By Petition) To see if the Town of Allenstown will vote to establish a Trust fund to receive and hold money for the purpose of establishing and maintaining a fund for recycling.
- ARTICLE 8. (By Petition) To see if the Town of Allenstown will vote to place all money received by recycling, including the tipping fee that would normally be paid for tonnage, into the recycling fund for the purpose of expanding the recycling facilities.
- ARTICLE 9. (By Petition) To see if the Town of Allenstown will adopt the "Epsom Plan" to grant a property tax credit for taxpayers who educate children outside the local public schools.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of FIFTEEN THOUSAND TWO HUNDRED DOLLARS (\$15,200.00) for the purchase of One 1990 Ford LTD Police Cruiser, for use by the Police Department.

(This Article is not recommended by the Budget Committee)

ARTICLE 11. To see if the Town will appropriate and expend the sum of FOURTEEN THOUSAND EIGHT HUNDRED DOLLARS (\$14,800.00) and allow the Selectmen to withdraw FOURTEEN THOUSAND EIGHT HUNDRED DOLLARS (\$14,800.00) from the capital reserve fund for the purpose of purchasing one (1) 1990 Ford LTD Police Cruiser, for use by the Police Department.

(This Article is recommended by the Budget Committee)

ARTICLE 12. (By Petition) To see if the Town will vote to raise and appropriate the sum of THIRTY THOUSAND DOLLARS (\$30,000.00) for the purchase of two (2) 1990 Ford LTD Police Cruisers, for use by the Police Department, with the sum of FOURTEEN THOUSAND EIGHT HUNDRED DOLLARS (\$14,800.00) to be taken from the Capital Reserve Fund to be applied to the total sum of THIRTY THOUSAND DOLLARS (\$30,000.00).

(This Article is not recommended by the Budget Committee)

ARTICLE 13. To see if the Town will vote to appropriate the sum of \$5,200.00 to fund an increase in the pay scale for town employees by 25 cents per hour effective July 1, 1991. This increase to be above and beyond the 25 cents per hour step increase that most employees will be eligible for in July. This article is submitted by the Board of Selectmen.

(This Article is not recommended by the Budget Committee)

ARTICLE 14. To see if the Town will vote to appropriate the sum of \$60,000.00 to fund a complete in-house re-examination of all property appraisals in the Town of Allenstown. This in-house re-examination to be done by certified persons under the supervision of the town's certified appraiser, and overseen by the Board of Selectmen. This article submitted by the Board of Selectmen and without the recommendation of the Budget Committee.

ARTICLE 15. (By Petition) To see if the Town will vote to authorize the Selectmen to appropriate the sum of \$22,000.00 to have weekly curbside pick-up of garbage in all the manufactured housing parks in town. (This Article is not recommended by the Budget Committee)

ARTICLE 16. To see whether the Town will amend the existing Town Ordinances as proposed by the Town Planning Board to include in said Ordinance a Temporary Growth Management Ordinance, said Zoning Article to read as follows: (This Article is recommended by the Planning Board) (By Official Ballot)

Proposed Interim Growth Management Ordinance

1. AUTHORITY

Pursuant to New Hampshire Revised Statutes Annotated Ch.674:22 and 674:23, the legislative body of the Town of Allenstown hereby adopts the following Interim Growth Management Ordinance which shall apply to the Deerfield Road area of the Town, as more particularly described on the Town Zoning Map and marked as "Future Use Zone". This interim growth management ordinance will enable the Planning Board to complete the update to the Town Master Plan, to complete a capital improvement program and to prepare proposed regulations and ordinances for permanent growth management.

II. PURPOSE

The purpose of this interim ordinance is to temporarily limit residential growth by instituting restrictions on the number of lots that the Planning Board may be permitted to approve in residential subdivisions and further, to limit the number of building permits that may be issued for new dwelling unit constructions in the Future Use Zone.

III. FINDINGS

The Planning Board finds that unusual circumstances continue to exist in the Town of Allenstown necessitating this interim regulation. Specifically, and pursuant to the findings and projections of the Town's Master Plan, the Planning Board hereby makes the following findings:

- A. As of 1980 the population of the Town was approximately 4,398, a sixty percent increase from 1970, such an increase being roughly three times that of the State of New Hampshire in general.
- B. That the Town has approved two major subdivisions consisting of 155 home sites.
- C. That the above population increase in the Town of Allenstown is and will be approximately three times the equivalent growth rate of Merrimack County.
- D. That due to the high level of manufactured housing in the Town, the tax wealth of the Town is comparatively low to that of other surrounding communities.
- E. That because the State of New Hampshire owns approximately one half of the Town in the form of Bear Brook State Park, the industrial development of the Town is greatly limited.
- F. That the anticipated growth after calendar year 1990, will have a dramatic effect upon the Town road network, the school system, police and fire protection and the capital needs of the Town.
- G. That, pursuant to the recommendations contained in the Town Master Plan, the Deerfield road area should be treated as a future residential development area in light of the unusual circumstances noted above.
- H. That the Planning Board requires additional time to develop a permanent growth management ordinance.

IV. LIMITATION

This temporary ordinance shall continue in effect for a period of one year from the date of its adoption, during which time the Planning Board shall develop and propose a permanent growth management ordinance and a capital improvement program which, in combination, are intended to assess and balance local and regional housing and development needs and the Town's capacity for providing the facilities and services needed to properly accommodate expected growth.

V. GROWTH LIMITATIONS

That, for the period of one year, no subdivision or building permit requests shall be approved by the Planning Board or Building Inspector for property within the Future Use Zone. The areas will be described as the Public Service of New Hampshire power line north and east to the Epsom and Deerfield town lines.

VI. SUNSET PROVISION

This ordinance shall expire at the annual town meeting in 1992.

VII. EFFECTIVE DATE

This interim growth management ordinance shall take effect upon passage.

ARTICLE 17. To see if the Town of Allenstown will vote to establish a capital reserve fund pursuant to RSA 35:1 (Supp.) for the purpose of purchasing equipment, and build necessary recreational facilities for the Town of Allenstown and to place \$10,000.00, Ten Thousand Dollars into said fund.
(This Article is not recommended by the Budget Committee)

ARTICLE 18. (By Petition) To see if the Town of Allenstown will vote to raise and appropriate the sum of FOURTEEN THOUSAND DOLLARS (\$14,000.00) to lease purchase a new 1991 Front End Loader, thus lowering the capital reserve fund to only \$6,000.00.
(This Article is not recommended by the Budget Committee)

ARTICLE 19. To see if the Town of Allenstown will vote to appropriate the sum of \$125.00 to pay the yearly cost to the Town for a street light to be located at the end of the Spring Street Cul-de-Sac.

ARTICLE 20. (By Petition) To see if the Town will vote to cease curb-side garbage pick-up service in Town.

ARTICLE 21. To transact any other business that may legally come before said meeting.

THE POLLS WILL BE OPEN UNTIL SEVEN O'CLOCK IN THE P.M.

The business meeting and reading of the Warrant will be held at the Allenstown Elementary School in said Allenstown at 1:00 P.M., Saturday, March 16, 19910. Given under our hands and sealed this twenty-second day of February, 1991.

Gabriel Daneault
Dennis Fowler
Rodney Towle

A true copy of Warrant—ATTEST

We certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the within Warrant at the place of meeting within named, and a like attested copy at the Municipal Building being a public place in said Town, on the 22nd day of February, 1991.

Gabriel Daneault
Dennis Fowler
Rodney Towle

BUDGET OF THE TOWN OF ALLENSTOWN, NEW HAMPSHIRE

A few items in the budget were erroneously entered. Please take notice of the following:

Page 20 of the town report should read as follows:

HIGHWAYS, STREETS & BRIDGES

General Highway Department Expenses - Actual Appropriations 1990 should have been \$68,550 and Actual Expenditures should have been \$67,623.

Sorry for any inconveniences this may have caused.

| PURPOSES OF APPROPRIATION (RSA 31:4) | Actual Appropriations 1990 (1990-91) | Actual Expenditures 1990 (1990-91) | Selectmen's Budget 1991 (1991-92) | Budget Committee Recommended 1991 (1991-92) |
|--|---|---|--|--|
| Welfare | | | | |
| General Assistance | 131,000 | 155,020 | 165,000 | 155,000 |
| Community Action | 10,712 | 10,712 | 11,248 | 11,248 |
| Culture and Recreation | | | | |
| Library | 21,000 | 21,341 | 23,000 | 25,000 |
| Parks and Recreation | 13,300 | 7,987 | 8,000 | 13,300 |
| Patriotic Purposes/Old Home Day | 1,500 | 1,192 | 1,000 | 1,500 |
| Debt Service | | | | |
| Principal of Long-Term Bonds & Notes | 55,000 | 55,000 | 55,000 | 55,000 |
| Interest Expense—Long-Term Bonds & Notes | 34,473 | 30,473 | 27,668 | 27,668 |
| Interest Expense—Tax Anticipation Notes | 75,000 | 101,038 | 105,000 | 105,000 |
| F/Truck Lease | 45,000 | 45,000 | 34,594 | 34,594 |
| Capital Outlay | | | | |
| Wastewater Treatment Plant | 300,000 | 280,435 | 330,000 | 340,000 |
| Capital Improvements | 25,000 | 24,793 | 100,000 | 80,000 |
| Operating Transfers Out | | | | |
| Payments to Capital Reserve Funds: | 25,000 | 24,000 | 35,000 | 25,000 |
| HazMat & Cistern Trust Funds | 800 | 800 | 800 | 800 |
| General Fund Trust (RSA 31:19-a) | 5,000 | 5,000 | 5,000 | 1,000 |
| Miscellaneous | | | | |
| Municipal Water Department Hydrants | 14,466 | 14,466 | 9,360 | 9,360 |
| Municipal Sewer Department & Pump Sta. | 45,000 | 16,085 | 40,000 | 44,000 |
| Street Lights | —0— | —0— | 3,500 | 3,500 |
| FICA, Retirement & Pension Contributions | 36,100 | 33,098 | 41,500 | 41,500 |
| Insurance | 118,000 | 125,288 | 137,700 | 137,700 |
| Unemployment Compensation | 2,500 | 1,630 | 2,500 | 1,600 |
| Total Appropriations | \$2,087,543 | \$2,014,693 | \$2,226,766 | \$2,171,249 |

Budget of the Town of Allenstown, New Hampshire

| PURPOSES OF APPROPRIATION (RSA 31:4) | Actual Appropriations 1990 (1990-91) | Actual Expenditures 1990 (1990-91) | Selectmen's Budget 1991 (1991-92) | Budget Committee Recommended 1991 (1991-92) |
|---|---|---|--|--|
| | (1990-91) | (1990-91) | (1991-92) | (1991-92) |
| General Government | | | | |
| Town Officers' Salary | 61,600 | 59,008 | 62,900 | 56,900 |
| Town Officers' Expenses & Computer | 66,365 | 59,402 | 73,100 | 66,500 |
| Election and Registration Expenses | 3,600 | 3,766 | 2,500 | 2,500 |
| Cemeteries | 300 | 275 | 300 | 300 |
| General Government Buildings | 26,000 | 22,007 | 29,125 | 26,000 |
| Reappraisal of Property | 5,800 | 8,075 | 8,000 | 8,000 |
| Planning and Zoning & Industrial | 7,500 | 1,247 | 7,500 | 7,500 |
| Legal Expenses | 15,000 | 32,316 | 35,000 | 35,000 |
| Advertising and Regional Association | 3,930 | 3,930 | 3,973 | 3,973 |
| Tax Map | 2,400 | -0- | 2,400 | 2,400 |
| Public Safety | | | | |
| Police Department Cruiser | 210,000 | 214,986 | 232,159 | 231,959 |
| Fire Department/Forestry/HazMat | 159,441 | 160,804 | 170,859 | 151,917 |
| Civil Defense | 1,000 | -0- | 1,000 | 1,000 |
| Building Inspection | 500 | 115 | 500 | 500 |
| Highways, Streets & Bridges | | | | |
| Town Maintenance | 145,500 | 144,184 | 143,700 | 137,325 |
| General Highway Department Expenses | 58,550 | 69,122 | 55,100 | 46,100 |
| Street Lighting | 21,345 | 21,060 | 23,000 | 23,000 |
| Sanitation | | | | |
| Solid Waste Disposal/HazWaste/Co-op | 55,342 | 55,342 | 57,848 | 57,848 |
| Garbage Removal/Dump/Recycling | 165,167 | 164,981 | 169,300 | 158,000 |
| Health | | | | |
| Health Department — VNA | 10,500 | 10,500 | 10,815 | 10,815 |
| Hospitals and Ambulances | 28,357 | 28,357 | 29,292 | 29,292 |
| Animal Control | 1,200 | 1,723 | 1,200 | 1,200 |
| Vital Statistics/Health Officer | 450 | 135 | 450 | 450 |

| PURPOSES OF APPROPRIATION (RSA 31:4) | Actual Appropriations 1990 (1990-91) | Actual Expenditures 1990 (1990-91) | Selectmen's Budget 1991 (1991-92) | Budget Committee Recommended 1991 (1991-92) |
|--|---|---|--|--|
| Welfare | | | | |
| General Assistance | 131,000 | 155,020 | 165,000 | 155,000 |
| Community Action | 10,712 | 10,712 | 11,248 | 11,248 |
| Culture and Recreation | | | | |
| Library | 21,000 | 21,341 | 23,000 | 25,000 |
| Parks and Recreation | 13,300 | 7,987 | 8,000 | 13,300 |
| Patriotic Purposes/Old Home Day | 1,500 | 1,192 | 1,000 | 1,500 |
| Debt Service | | | | |
| Principal of Long-Term Bonds & Notes | 55,000 | 55,000 | 55,000 | 55,000 |
| Interest Expense—Long-Term Bonds & Notes | 34,473 | 30,473 | 27,668 | 27,668 |
| Interest Expense—Tax Anticipation Notes | 75,000 | 101,038 | 105,000 | 105,000 |
| F/Truck Lease | 45,000 | 45,000 | 34,594 | 34,594 |
| Capital Outlay | | | | |
| Wastewater Treatment Plant | 300,000 | 280,435 | 330,000 | 340,000 |
| Capital Improvements | 25,000 | 24,793 | 100,000 | 80,000 |
| Operating Transfers Out | | | | |
| Payments to Capital Reserve Funds: | 25,000 | 24,000 | 35,000 | 25,000 |
| HazMat & Cistern Trust Funds | 800 | 800 | 800 | 800 |
| General Fund Trust (RSA 31:19-a) | 5,000 | 5,000 | 5,000 | 1,000 |
| Miscellaneous | | | | |
| Municipal Water Department Hydrants | 14,466 | 14,466 | 9,360 | 9,360 |
| Municipal Sewer Department & Pump Sta. | 45,000 | 16,085 | 40,000 | 44,000 |
| Street Lights | —0— | —0— | 3,500 | 3,500 |
| FICA, Retirement & Pension Contributions | 36,100 | 33,098 | 41,500 | 41,500 |
| Insurance | 118,000 | 125,288 | 137,700 | 137,700 |
| Unemployment Compensation | 2,500 | 1,630 | 2,500 | 1,600 |
| Total Appropriations | \$2,087,543 | \$2,014,693 | \$2,226,766 | \$2,171,249 |

| SOURCES OF REVENUE | Estimated Revenues 1990 (1990-91) | Actual Revenues 1990 (1990-91) | Selectmen's Budget 1991 (1991-92) | Estimated Revenues 1991 (1991-92) |
|--|---|--------------------------------------|---|---|
| Taxes | | | | |
| Yield Taxes | 6,000 | 507 | 2,243 | 2,243 |
| Interest and Penalties on Taxes | 50,000 | | 69,000 | 69,000 |
| Inventory Penalties | -0- | -0- | 400 | 400 |
| Intergovernmental Revenues—State | | | | |
| Shared Revenue—Block Grant | 85,000 | | 77,778 | 77,778 |
| Highway Block Grant | 49,450 | 48,000 | 47,629 | 47,629 |
| State Aid Water Pollution Projects | 37,584 | 35,052 | 35,000 | 35,000 |
| Payment in Lieu of Taxes | | | | |
| State-Fed. Forest Land/Rec. Land/Fld. Land | 6,085 | 13,158 | 13,129 | 13,129 |
| Intergovernmental Revenues—Federal | | | | |
| Wastewater Tr. Plant & Operating Exp. | 345,000 | 345,000 | 384,000 | 384,000 |
| Licenses and Permits | | | | |
| Motor Vehicle Permit Fees | 260,000 | 256,555 | 265,000 | 265,000 |
| Dog Licenses | 500 | 1,322 | 550 | 550 |
| Business Licenses, Permits and Filing Fees | 3,000 | 2,935 | 100 | 100 |
| Charges for Services | | | | |
| Income from Departments & Dump Fees | 16,000 | 48,655 | 50,000 | 50,000 |
| Rent of Town Property | -0- | -0- | 900 | 900 |
| Miscellaneous Revenues | | | | |
| Interest on Deposits & Checking | 87,000 | 30,000 | 13,150 | 13,150 |
| Sale of Town Property | -0- | 5,893 | -0- | -0- |
| Other Financing Sources | | | | |
| Sewer Departments Interest | 50,000 | 50,000 | 50,146 | 50,146 |
| Withdrawals from Capital Reserve | 43,000 | 32,702 | 14,800 | 14,800 |
| Total Revenues and Credits | 1,038,699 | \$1,128,770 | \$1,023,825 | \$1,023,825 |

Statement of Appropriation

Taxes Assessed for the Tax Year 1990

Town of Allenstown in Merrimack County, New Hampshire

| PURPOSES OF APPROPRIATIONS | For Use By Town | |
|--|--------------------|-----------|
| General Government: | | |
| Town officers' salaries | 53,000 | |
| Town officers' expenses | 57,000 | |
| Election and Registration expenses | 3,600 | |
| Cemeteries | 300 | |
| General Government Buildings | 26,000 | |
| Reappraisal of property | 5,800 | |
| Planning and Zoning | 6,000 | |
| Legal Expenses | 15,000 | |
| Advertising and Regional Association | 3,930 | |
| Tax Map | 2,400 | |
| Industrial Development Commission | 1,000 | |
| Variance Board | 500 | |
| Computer System | 9,365 | |
| Public Safety | | |
| Police Department | 210,000 | |
| Fire Department | 149,600 | |
| Civil Defense | 1,000 | |
| Building Inspection | 500 | |
| Forest Fire | 5,112 | |
| Haz-Mat | 4,729 | |
| Highways, Street, Bridges | | |
| Town Maintenance | 145,500 | |
| General Highway Department Expenses | 48,550 | |
| Street Lighting | 21,345 | |
| Capital Improvement | 80,000 | |
| Surface Water | 4,000 | |
| Trees | 1,000 | |
| Sanitation | | |
| Solid Waste Disposal | 54,300 | |
| Garbage Removal | 146,167 | |
| Hazardous Waste Collection | 1,000 | |
| Dump Maintenance | 19,000 | |
| Co-op Assistance | 42 | |
| Health | | |
| Health Department VNA | 10,500 | |
| Hospitals and Ambulances Tri-Town | 28,357 | |
| Animal Control | 1,200 | |
| Vital Statistics | 200 | |
| Health Officer Expense | 250 | |
| Welfare | | |
| General Assistance | 85,000 | |
| Community Action Program | 10,712 | |
| Culture and Recreation | | |
| Library | 21,000 | |
| Parks and Recreation | 13,300 | |
| Patriotic Purposes | 1,500 | |
| Debt Service | | |
| Principal of Long-Term Bonds & Notes | 55,000 | |
| Interest Expense—Long-Term Bonds & Notes | 30,473 | |
| Interest Expense—Tax Anticipation Notes | 75,000 | |
| Capital Outlay | | |
| Wastewater Treatment Plant | 300,000 | |
| Wastewater Operating Expenses | 45,000 | |
| Operating Transfers Out | | |
| Payments to Capital Reserve Funds: | | |
| Highway Department | 20,000 | |
| Police Department | 4,000 | |
| Fire Department Acp. Res. | 45,000 | |
| Cistern System | 500 | |
| Hazardous Waste Trust Fund | 300 | |
| Miscellaneous | | |
| Municipal Water Department | 8,400 | |
| FICA, Retirement & Pension Contributions | 36,100 | |
| Insurance | 118,000 | |
| Unemployment Compensation | 2,500 | |
| Hydrants | 5,886 | |
| Total Special Articles | 93,625 | |
| Total Appropriations | | 2,087,543 |

| SOURCES OF REVENUE | | For Use By Town |
|--|--|----------------------------|
| Taxes | | |
| Yield Taxes | | 1,000 |
| Interest and Penalties on Taxes | | 35,000 |
| Intergovernmental Revenues-State | | |
| Shared Revenue-Block Grant | | 77,778 |
| Highway Block Grant | | 49,450 |
| State Aid Water Pollution Projects | | 35,000 |
| State-Federal Forest/Recreation/Flood Land | | 13,159 |
| Intergovernmental Revenues—Federal | | |
| Sewer Treatment | | 300,000 |
| Operating | | 45,000 |
| Licenses and Permits | | |
| Motor Vehicle Permit Fees | | 260,000 |
| Dog Licenses | | 550 |
| Business Licenses, Permits and Filing Fees | | 3,000 |
| Charges for Services | | |
| Income From Departments | | 2,000 |
| Dump Fees | | 15,000 |
| Miscellaneous Revenues | | |
| Interest on Deposits | | 30,000 |
| Interest on Checking Account | | 7,000 |
| Other Financing Sources | | |
| Withdrawals from Capital Reserve | | 63,000 |
| Total Revenues and Credits | | 936,937 |

TAX RATE COMPUTATION

| | | |
|----------------------------------|---|-----------|
| Total Town Appropriations | + | 2,087,543 |
| Total Revenues and Credits | - | 936,937 |
| Net Town Appropriations | = | 1,150,606 |
| Net School Tax Assessment(s) | + | 2,445,246 |
| County Tax Assessment | + | 224,889 |
| Total of Town, School and County | = | 3,820,741 |
| DEDUCT Total Business Profits | | |
| Tax Reimbursement | - | 146,213 |
| ADD War Service Credits | + | 43,600 |
| ADD Overlay | + | 91,748 |
| Property Taxes To Be Raised | = | 3,809,876 |

PROOF OF TAX RATE COMPUTATION

$$\$134,387,144 \times 28.35 = \$3,809,875$$

| Valuation | Tax Rate | Property Taxes to be Raised |
|-----------|----------|--------------------------------|
|-----------|----------|--------------------------------|

TAX COMMITMENT ANALYSIS

| | |
|-----------------------------|-----------|
| Property Taxes to be Raised | 3,809,876 |
| Less War Service Credits | 43,600 |
| Total Tax Commitment | 3,766,276 |

MUNICIPAL TAX RATE BREAKDOWN

| Tax Rates | Net Appropriation | Less BPT | Approved Taxes To Be Raised | Approved Tax Rate 1990 | Approved Tax Rate 1989 |
|-------------|----------------------|-------------|-----------------------------------|------------------------------|------------------------------|
| Town | 1,285,954 | 51,467 | 1,234,487 | 9.19 | 7.39 |
| County | 224,889 | 8,334 | 216,555 | 1.61 | 1.44 |
| School Dist | 2,445,246 | 86,412 | 2,358,834 | 17.55 | 19.96 |
| | | | 146,213 | 28.35 | 28.79 |

| TAX CREDITS | | Estimated Tax Credits |
|---|---------------|----------------------------------|
| Limits | Number | |
| 1. Paraplegic, double amputees owning specially adapted homesteads with VA assistance | Unlimited | Exempt |
| 2. Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty. | \$700/\$1,400 | 12,600 |
| 3. Other war service credits | \$50/\$100 | 31,000 |
| Total Number and Amount | 319 | 43,600 |

Town of Allenstown, New Hampshire

Summary of Receipts

Receipts January 1, —December 31, 1990

TAX COLLECTOR:

| | |
|--------------------|------------------------|
| 1990 RE Taxes | \$ 2,527,208.01 |
| 1989 RE Taxes | \$ 608,646.61 |
| Yield Tax | 507.07 |
| 1989 Tax Sale | 710,172.21 |
| Tax Liens Redeemed | <u>370,774.23</u> |
| | <u>\$ 4,217,308.13</u> |

TOWN CLERK:

| | |
|--------------------|-------------------|
| Motor Vehicle Reg. | \$ 256,555.00 |
| Marriage Licenses | 1,056.00 |
| Dog Licenses | <u>1,322.00</u> |
| | <u>258,933.00</u> |

POLICE DEPARTMENT: Parking Fees & Hooksett

| | |
|-----------------------------------|----------|
| District Court & Accident Reports | 1,752.50 |
|-----------------------------------|----------|

HIGHWAY DEPARTMENT: Use of Dump, Tire Disposal,

| | |
|---------------|-----------|
| Dump Stickers | 46,902.90 |
|---------------|-----------|

STATE OF N.H.:

| | |
|---------------------------------|-------------------|
| Project #10289 | \$ 1,253.00 |
| Revenue Sharing | 223,990.63 |
| Block Grant | 48,000.73 |
| Forest Land | 13,158.56 |
| State Aid for Waste Water Plant | 35,052.42 |
| Forest Fire Fund | 103.16 |
| Refund of Retirement | <u>74.83</u> |
| | <u>321,633.33</u> |
| | 13,431.00 |

SCHOOL DISTRICT: REIMBURSE FOR OVERPAYMENT ON 1989-90

MISCELLANEOUS RECEIPTS:

| | |
|--|------------------------|
| Building Permits | \$ 1,879.50 |
| Cistern | 776.44 |
| Zoning Books, Maps, Etc. | 1,208.56 |
| Sale of Town Property | 5,893.17 |
| Trustee of Trust Funds—Capital Reserve | 32,702.00 |
| Reimbursement from Waste Water Plant | 55,989.23 |
| Reimbursement for Insurance Waste Water | 18,028.73 |
| Refund for Blue Cross Payments & Taxes | 53,312.16 |
| Welfare Refunds | 4,958.76 |
| Insurance Claim | 1,779.94 |
| The Suncook Bank Intrest on Now Acc't | <u>9,451.32</u> |
| | <u>185,979.81</u> |
| TOTAL RECEIPTS | \$ 5,045,940.67 |
| THE SUNCOOK BANK TAX ANTICIPATION LOANS | \$ 2,869,137.00 |
| GRAND TOTAL RECEIPTS | \$ 7,915,077.67 |

7/19 37,334.65

Estelle E. Godbout
Town Treasurer

Summary of Tax Sale/Tax Lien Accounts

Fiscal Year Ended December 31, 1990 (June 30, 1991)

Town of Allenstown

-DR.-

Tax Sale/Lien on Account of Levies of:

| | 1989 | 1988 | Prior |
|---------------------------------|---------------------|-------------------|------------------|
| Balance of Unredeemed Taxes | | | |
| Beginning of Fiscal Year: | 296,862.08 | 70,470.74 | |
| Taxes Sold/Executed To Town | | | |
| During Fiscal Year: | \$753,790.79 | | |
| Subsequent Taxes Paid: | | | |
| Interest Collected After | | | |
| Sale/Lien Execution: | 6,570.06 | 23,289.15 | 19,223.52 |
| Redemption Cost: | 453.03 | | |
| Overpayments | | | |
| TOTAL DEBITS | \$760,813.88 | 320,151.23 | 89,694.26 |

-CR.-

Remittance to Treasurer During Fiscal Year:

| | | | |
|-----------------------------------|---------------------|-------------------|------------------|
| Redemptions | \$150,471.60 | 125,626.57 | 56,069.99 |
| Interest & Cost After Sale | 6,570.06 | 23,289.15 | 19,223.52 |
| Abatements During Year | 1,654.77 | 1,787.00 | 1,363.48 |
| Deeded To Town During Year | 3,443.72 | 4,672.18 | 4,149.14 |
| Unredeemed Taxes End of Year..... | 598,673.73 | 164,776.33 | 8,888.13 |
| Unredeemed Subsequent Taxes | | | |
| Unremitted Cash | | | |
| TOTAL CREDITS | \$760,813.88 | 320,151.23 | 89,694.26 |

Tax Collector's Report

Summary of Tax Accounts

Fiscal Year Ended December 31, 1990 (June 30, 1991)

Town of Allenstown

-DR.-

Levies Of:

Uncollected Taxes -

| | 1991 | 1990 | Prior |
|--------------------------------------|-----------|------|----------------|
| Beginning of Fiscal Year: (1) | | | |
| Property Taxes | | | \$1,252,786.28 |
| Resident Taxes | | | |
| Land Use Change Taxes | | | |
| Yield Taxes | | | 2,179.02 |
| Sewer Rents | 75,592.88 | | |

Taxes Committed to Collector:

| | | |
|---------------------------------|----------------|--|
| Property Taxes | \$3,766,276.00 | |
| Resident Taxes | | |
| National Bank Stock Taxes | | |
| Land Use Change Taxes | 500.00 | |
| Yield Taxes | 723.52 | |
| Sewer Rents | 151,633.05 | |

Added Taxes:

| | | |
|----------------------|----------|----------|
| Property Taxes | 8,363.25 | 1,511.47 |
| Resident Taxes | | |

Overpayments: (2)

| | | |
|--------------------------|----------|--------|
| a/c Property Taxes | 1,025.71 | 222.76 |
| a/c Resident Taxes | | |

| | | |
|---|---------------|------------------|
| Interest Collected on Delinquent Taxes | 424.84 | 73,595.31 |
|---|---------------|------------------|

Penalties Collected on Resident Taxes

| | | |
|---------------------|-----------------------|-----------------------|
| TOTAL DEBITS | \$3,928,946.37 | \$1,405,887.72 |
|---------------------|-----------------------|-----------------------|

-CR.-

Levies Of:

| Remitted to Treasurer During Fiscal Year: | 1991 | 1990 | Prior |
|---|--------------|----------------|----------------|
| Property Taxes | | \$2,526,545.50 | \$1,232,287.28 |
| Resident Taxes | | | |
| Land Use Change Taxes | 500.00 | | |
| Yield Taxes | 507.07 | | 1,736.02 |
| Sewer Rents | 78,577.45 | | 75,592.86 |
| National Bank Stock Taxes | | | |
| Interest on Taxes | 424.84 | | 73,595.31 |
| Penalties on Resident Tax | | | |
| Discounts Allowed: | | 18,332.02 | 24.76 |
| Abatements Allowed: | | | |
| Property Taxes | 16,193.53 | | 22,208.47 |
| Resident Taxes | | | |
| Yield Taxes | 287.99 | | |
| Sewer Rents | | | |
| Uncollected Taxes End of Fiscal Year: | | | |
| Property Taxes | 1,214,593.91 | | |
| Resident Taxes | | | |
| National Bank Stock | | | |
| Land Use Change Tax | | | |
| Yield Taxes | 216.45 | | 443.00 |
| Sewer Rents | 72,767.61 | | |
| TOTAL CREDITS: | | \$3,928,946.37 | \$1,405,887.72 |

(1) These uncollected balances should be the same as last year's ending balances.
(2) Overpayments should be included as part of regular remittance items.

State of New Hampshire Department of Revenue Administration

61 South Spring Street, P.O. Box 457
Concord, NH 03302-0457

Board of Selectmen
Town of Allenstown

Your Summary Inventory of Property Valuation and Statement of Appropriations have been approved. The tax rate along with other pertinent information, is included on a separate sheet. You may now proceed with the assessment of 1990 taxes.

In the event that adjustments were made in the Appropriations section, we have enclosed a copy of the changes. Revenues and Credits have been approved as shown on the enclosed copy of the fourth page of the Statement of Appropriations. In accordance with RSA 21-J:35,II, we also enclose a written explanation of the changes.

The Net amounts approved for school, county and precincts are listed on a separate sheet. These amounts are the total monies which should be transferred to each of these units of government.

RSA 76:11 provides, unless for good cause the time is extended by this department, that: 1) the list (warrant) shall be delivered to the tax collector within 30 days of the receipt of approval of the tax rate and 2) the collector shall, within 30 days after receipt of the warrant from the selectmen/assessor(s), send out the tax bills.

RSA 76:11-a requires that the tax bill, which is sent to every person taxed, shall show the assessed valuation of all lands and buildings for which that person is being taxed.

RSA 76:13 provides that interest at 12% per annum shall be charged on all taxes, except resident taxes, not paid on or before December 1.

EXCEPTION: In the case where a tax bill was sent to a taxpayer on or after November 2 and before April 1, interest shall not be charged until 30 days after the bills are mailed.

The tax collector shall state on the bill the date from which interest will be charged. S/he shall determine this date by the date s/he sends *the last bill on the list committed to him/her*. RSA 76:13 also requires that the tax collector notify this department in writing of the date on which the last bill is mailed. We have enclosed a form for that purpose.

Very truly yours,
Barbara T. Reid
Assistant Commissioner

Department of Revenue Administration

Concord, NH 03302-0457

Town of: Allenstown

| | Tax Rate Computation | Tax Rates |
|--|-----------------------------|---------------------|
| Net Assessed Valuation | | \$ 134,387,144 |
| Appropriation | Town/City Portion | |
| Revenues | \$ 2,087,543 | |
| Payment in Lieu of Tax | \$ 936,937 | |
| Less Sub Total | <u>-0-</u> | |
| Net Appropriation | <u>936,937</u> | |
| Add: Overlay | 1,150,606 | |
| Credits | 91,748 | |
| Subtotal | <u>43,600</u> | |
| | <u>135,348</u> | |
| Less: Shared Revenue Returned to Town | \$ 1,285,954 | |
| Approved Tax Amount | <u>51,467</u> | \$ 1,234,487 |
| Municipal Tax Rate | | 9.19 |
| Net School Assessment | School Portion | |
| Less: Shared Revenues Returned to Town | \$ 2,445,246 | |
| Approved Tax Amount | <u>86,412</u> | 2,358,834 |
| School Tax Rate | | 17.55 |
| Net County Assessment | County Portion | |
| Less: Shared Revenues Returned to Town | \$ 224,889 | |
| Approved Tax Amount | <u>8,334</u> | 216,555 |
| County Tax Rate | | 1.61 |
| Combined Tax Rate | | <u>28.35</u> |
| Total Property Taxes Assessed | Commitment Analysis | \$ 3,809,876 |
| Less: Credits | | <u>43,600</u> |
| Property Tax Commitment | | <u>\$ 3,766,276</u> |
| Valuation | Proof of Rate | |
| 134,387,144 | Tax Rate | Assessment |
| | 28.35 | 3,809,876 |

Prepared November 2, 1990

State of New Hampshire Department of Revenue Administration

61 South Spring Street, P.O. Box 457
Concord, NH 03302-0457

Board of Selectmen
Town of Allenstown

In accordance with RSA 21-J:35, the Department is notifying you of the following changes in the appropriations and revenues used in computing the 1990 tax rate, along with the reasons for these changes. Changes in State revenue transfers (Form MS-2, lines 93-97 inclusively) were made to reflect current revenue projections.

| Line # | Category | Reason | From | To |
|--------|----------------------------|---|--------|--------|
| 20 | Fire Truck-Leased Purchase | This item was not warned in the warrant | 45,000 | -0- |
| 73 | Fire Dept. Capital Reserve | Item in original budget and voted in article 30 | -0- | 45,000 |
| 93 | Shared Revenue | { To use the actual } | 85,000 | 77,778 |
| 98 | State Forest Land | { amounts transferred } | 6,085 | 13,159 |

Very truly yours,
Barbara T. Reid, Director

APPEAL PROCEDURE

In accordance with RSA 21-J:35, any town, city or unincorporated place which is dissatisfied with its 1990 tax rate, may, within 10 days after receiving the rate, request an oral hearing on this matter before the Commissioner of Revenue Administration. If such a request is made, the Commissioner shall promptly schedule and conduct a hearing pursuant to the rule he adopted under RSA 541-A. After the hearing, the decision of the Commissioner shall be final.

I have read and understand the above paragraph explaining the appeal provisions of RSA 21-J. My signature on this letter indicates that I have been made aware of my right to appeal. My signature is not the waiving of my appeal right nor is it a request for a hearing under that right.

Selectmen

Report of Trust and Capital Reserve Funds

Town of Allenstown

December 31, 1990

| Date of Creation | Name of Trust | Purpose of Trust Fund | How Invested | Principal | | | | Income | | | | Grand Total of Princ. & Int./Yr. End |
|------------------------------|---------------------|---------------------------------|------------------------|------------------------|-------------------|--------------------------------------|------------------|------------------------|--------------------|----------------------|------------------|--------------------------------------|
| | | | | Balance Beginning Year | New Funds Created | Cash Gains (or Losses) on Securities | Balance End Year | Balance Beginning Year | Income During Year | Expended During Year | Balance End Year | |
| 5-2-23 | Evans Cemetery Fund | Cemetery | 2024024 Suncook Bank | 275.00 | | | 275.00 | 620.40 | 51.58 | 45.83 | 626.15 | 901.15 |
| 6-14-34 | Bates, Catherine | Cemetery | 2052330 Suncook Bank | 100.00 | | | 100.00 | 572.84 | 38.44 | 45.83 | 565.45 | 665.45 |
| 6-14-34 | Donahue, Peter | Cemetery | 2052348 Suncook Bank | 50.00 | | | 50.00 | 173.27 | 13.19 | -0- | 186.46 | 236.46 |
| 5-10-46 | Hill, John | Cemetery | 2068104 Suncook Bank | 200.00 | | | 200.00 | 911.31 | 64.35 | 45.85 | 929.81 | 1129.81 |
| 10-17-41 | Harris, June | Cemetery | 2073609 Suncook Bank | 100.00 | | | 100.00 | 310.02 | 22.91 | 45.83 | 287.10 | 387.10 |
| 12-13-54 | Evans, Louise H. | Cemetery | 21978-1 Suncook Bank | 150.00 | | | 150.00 | 304.26 | 25.54 | 48.83 | 283.91 | 433.97 |
| 2-10-58 | Lebrecque, Emanuel | Cemetery | 2146785 Suncook Bank | 100.00 | | | 100.00 | 38.59 | 4.52 | 47.83 | (4.72) | 95.28 |
| 8-1-78 | Michaud, Albert J. | Cemetery | 2261733 Suncook Bank | 400.00 | | | 400.00 | 330.99 | 43.15 | -0- | 374.14 | 774.14 |
| TOTAL CEMETERY FUND | | | | 1,375.00 | | | 1,375.00 | 3,261.68 | 263.68 | 280.00 | 3,248.30 | 4,623.36 |
| CAPITAL RESERVE FUNDS | | | | | | | | | | | | |
| 12-31-64 | Town of Allenstown | Town Equip | 2-18809-2 Suncook Bank | (267.00) | | | (267.00) | 8,070.60 | 460.72 | | 8,531.32 | 8,264.32 |
| 7-29-88 | Town of Allenstown | Fire Dept. | 226193-1 Suncook Bank | 97,332.00 | | | 97,332.00 | 6,232.73 | 6,445.33 | | 12,678.06 | 110,010.06 |
| CD 10-87 | CK 7-90 | Town of Allenstown Hwy Dept. | 404810 | 44,200.00 | 20,000.00 | 32,702.00 | 31,498.00 | 3,769.62 | 4,997.62 | | 8,767.24 | 40,265.24 |
| CD 10-87 | CK 8-90 | Town of Allenstown Police Dept. | 404829 | 8,840.00 | 4,000.00 | | 12,840.00 | 753.92 | 1,192.21 | | 1,946.13 | 14,786.13 |
| 10-16-87 | Town of Allenstown | Water Supp. | 622478 | 4,673.00 | 500.00 | 1,635.85 | 3,537.15 | 243.37 | 173.54 | | 416.91 | 3,954.06 |
| 12-28-90 | Town of Allenstown | Cistern Fnd | 226200-4 | -0- | 300.00 | | 300.00 | -0- | -0- | | -0- | 300.00 |
| TOTAL CAPITAL RESERVE FUNDS | | | | 15,778.00 | 24,800.00 | 34,337.85 | 145,240.15 | 19,070.24 | 13,269.42 | | 32,339.66 | 177,579.81 |

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

February 8, 1991
Jeanette Plourde
Trustee of Allenstown

Summary Inventory of Valuation

Town of Allenstown in Merrimack County, New Hampshire 1990

| | Acres | Assessed Valuation | Totals |
|--|---------------|-----------------------|---------------------------|
| VALUE OF LAND ONLY | | | |
| Current Use (At Current Use Values) | 2652.90 | \$ 119,694 | |
| Residential | 2576.60 | \$32,447,650 | |
| Commercial/Industrial | 526.22 | \$ 7,672,900 | |
| Total of Taxable Land | 5755.72 | | \$ 40,240,244 |
| Tax Exempt & Non-Taxable (\$6,141,750) | 6,998.85 | | |
| VALUE OF BUILDINGS ONLY | | | |
| Residential | | \$65,319,300 | |
| Manufactured Housing as defined in RSA 674:31 | | \$18,864,150 | |
| Commercial/Industrial | | \$10,840,850 | |
| Total of Taxable Buildings | | | \$ 95,024,300 |
| Tax Exempt & Non-Taxable | (\$8,009,700) | | |
| PUBLIC WATER UTILITY | | | |
| PUBLIC UTILITIES | | | |
| VALUATION BEFORE EXEMPTIONS | | | |
| Blind Exemption RSA 72:37 | | (Number 3) | \$ 45,000 \$ 45,000 |
| Elderly Exemp. RSA 72:39, 72:43-b, 72:43-f & 72:43-h | | (Number 157) | \$ 1,995,000 \$ 1,995,000 |
| TOTAL DOLLAR AMOUNT OF EXEMPTIONS | | | |
| NET VALUATION ON WHICH THE TAX RATE IS COMPUTED | | | |
| | | | \$ 2,040,000 |
| | | | \$134,387,144 |

Utility Summary

| Name of Company | Gas | Electric | Oil Pipeline |
|----------------------------|----------------|------------------|-----------------|
| Concord Electric | | 4,700 | |
| N.H. Electric Co-op | | 129,600 | |
| Public Service Co. of N.H. | | 877,000 | |
| Energy North | 151,000 | | |
| TOTAL | 151,000 | 1,011,300 | |

Types of Elderly Exemptions Being Granted

Adjusted Elderly Exemption Adopted 1989

Elderly Exemption Count

| | |
|---|---|
| Number of Individuals Applying for an Elderly Exemption 1990 | 100 at 10,000 29 at 15,000 28 at 20,000 |
| Total Number of Individuals Granted an Elderly Exemption 1990 | 100 at 10,000 = 1,000,000 29 at 15,000 = 435,000 28 at 20,000 = 560,000 |
| | TOTAL 1,995,000 |

Current Use Report

| | Section A Applicants Granted in Prior Years | Section B New Applicants Granted for 1990 | Totals of Sections A & B |
|--|--|--|-----------------------------|
| | No. of Acres | No. of Acres | No. of Acres |
| FARM LAND | 99.77 | | 99.77 |
| FOREST LAND | 1,270.22 | | 1,270.22 |
| WILD LAND | | | |
| 1) Unproductive | 261.92 | | 261.92 |
| 2) Productive | 252.09 | | 252.09 |
| WET LAND | 35.96 | | 35.96 |
| FLOOD LAND | 558.23 | 174.71 | 732.94 |
| Total Number of Acres Exempted under Current Use | | | 2,652.90 |

Detail Statement of Expenditures

| | | | | |
|--------------------------------|-----------------|----------------------------------|---------------------|----------|
| TOWN OFFICERS SALARIES: | | | | |
| Selectmen | \$ 5,400.12 | Bldg Maint/Repair | 5,234.89 | |
| Town Clerk | 8,094.96 | Operating Supplies | 1,034.07 | |
| Town Treasurer | 1,599.96 | Misc Expenses | 525.25 | |
| Tax/Deputy Tax Collector | 21,673.96 | Town Hall Rehabilitation | 1,736.91 | |
| Fire Chief | 1,916.96 | Lawn Maintenance | 360.00 | |
| Welfare | 3,600.00 | | | |
| Health Officer | 1,299.96 | TOTAL | \$ 22,006.79 | |
| Sewer Commissioners | 1,800.00 | REAPPRAISAL OF PROPERTY EXP.: | 8,075.50 | |
| Building Inspector | 3,800.00 | PLANNING BOARD EXPENSES: | \$ 1,247.45 | |
| Animal Control | 7,128.40 | LEGAL EXPENSES: | 32,316.23 | |
| Welfare Assistant | <u>2,693.84</u> | ADVERTISING & REGIONAL ASSN. | 3,930.00 | |
| | TOTAL | \$ 59,008.16 | TAX MAP EXPENSES | 2,400.00 |
| TOWN OFFICERS EXPENSES: | | VARIANCE BOARD | 500.00 | |
| Salaries | \$ 23,410.45 | INDUSTRIAL DEVELOPMENT COM. | 1,000.00 | |
| Office Equip/Repair/Main | 1,788.97 | TOWN HALL COMPUTER | 2,060.00 | |
| Postage | 1,225.00 | POLICE DEPARTMENT EXPENSES: | | |
| Office Supplies | 2,006.97 | Salaries full-time | \$107,892.83 | |
| Dues/Publication | 1,987.93 | Salaries part-time | 17,614.32 | |
| New Office Equipment | 798.96 | Salaries over-time | 34,064.06 | |
| Training & Materials | 100.00 | Salaries crossing-guard | 7,771.92 | |
| Miscellaneous Expenses | 412.93 | Telephone | 5,449.09 | |
| Tax Collector Expenses | 5,021.27 | Radio Repair & Equip. | 3,182.42 | |
| Town Clerk | 1,173.99 | Vehicle Maint/Repair | 6,508.42 | |
| Treas. Expenses | 57.99 | Gas | 5,746.32 | |
| Town Report Expenses | 6,144.00 | Office Supplies | 817.01 | |
| Audit Expenses | 9,800.00 | Operating Supplies | 3,947.48 | |
| Computer Supplies | 276.04 | Dues & Publications | 692.81 | |
| Computer Operations | 3,137.28 | Clothing Allowance | 1,750.00 | |
| | TOTAL | Training | 573.80 | |
| | \$ 57,341.78 | Hooksett Dispatch | 18,784.72 | |
| ELECTIONS EXPENSES: | | Misc. Expenses | <u>190.00</u> | |
| Salaries | \$ 2,364.60 | | | |
| Miscellaneous Expenses | <u>1,401.66</u> | TOTAL | \$214,985.60 | |
| | TOTAL | | | |
| CEMETERIES EXPENSES: | \$ 275.00 | FIRE DEPARTMENT EXPENSES: | | |
| TOWN HALL EXPENSES: | | Salaries Full Time | \$ 37,661.37 | |
| Salaries | \$ 3,289.50 | Salaries Part-Time | 30,429.69 | |
| Public Service | 3,256.21 | Salaries Over-Time | \$ 5,147.50 | |
| New England/ATT | 2,664.56 | Public Service Co. of NH | 2,812.52 | |
| EnergyNorth Heat | 3,694.00 | N.E. Telephone | 1,555.99 | |
| Pembroke Water Works | 87.65 | Heat | 2,543.68 | |
| Sewer bill | 123.75 | Pembroke Water Works | 93.75 | |

| | | | | |
|--|---------------------|--------------------------------------|---------------------|---------------------|
| FIRE DEPARTMENT EXPENSES: (cont.) | | | | |
| Pembroke Water Works | 93.75 | Salt | | 10,558.52 |
| Sewer | 41.40 | Rental | | 5,694.51 |
| Bldg. Maint. Repairs | 1,408.26 | | TOTAL | \$144,183.84 |
| Radio Repair | 1,556.40 | | | |
| Office Equipment Maint./Repair | 134.50 | GENERAL/HWY. DEPT./EXPENSES: | | |
| Gas, Diesel, Oil, etc. | 2,193.32 | Public Service of N.H. | \$ 3,070.48 | |
| Postage | 79.40 | Telephone/Answering Service | 1,737.46 | |
| Office Supplies | 601.41 | Heat | 1,866.75 | |
| Bldg Maint/Repairs | 611.18 | Town Shed Repairs | 3,993.41 | |
| Dues & Publication | 1,110.92 | Vehicle Equip. Repair | 22,983.08 | |
| Uniform & Misc. Equip. | 12,378.47 | Fuel | 10,017.47 | |
| Radio Equipment | 4,800.00 | Supplies | 3,327.71 | |
| Other Equipment | 6,036.89 | Uniform | 2,933.35 | |
| Food | 95.01 | Paving Supplies | 4,832.75 | |
| Training & Materials | 4,008.46 | New Hwy. Equip.—Surplus | <u>12,860.00</u> | |
| Dispatch Service | 7,218.45 | | | |
| Meetings | 297.54 | TOTAL | \$ 67,622.46 | |
| Misc. Expenses | 614.43 | | | |
| Prof. & Tech Serv. | 1,135.00 | STREET LIGHT EXPENSE: | | |
| Fire Signal System | 1,001.69 | Public Service of N.H. | \$ 21,060.20 | |
| Chemicals | 1,154.72 | CAPITAL IMPROVEMENT EXPENSES: | 24,792.51 | |
| Repair Parts | 3,896.69 | SURFACE WATER EXPENSES: | 3,911.62 | |
| Outside Repairs Vehicle | 8,526.55 | TREES EXPENSES | 779.82 | |
| Hose & Fittings | 6,989.33 | NEW HIGHWAY EQUIPMENT: | | |
| Tools & Minor Repairs | 6,080.60 | New Equip. Expenses | 15,500.00 | |
| | TOTAL | Highway 6-Wheel | <u>63,000.00</u> | |
| | \$152,215.12 | | | TOTAL |
| | | | | \$ 78,500.00 |
| CIVIL DEFENSE EXPENSES: | | Highways/Streets/Bridges | | 340,850.45 |
| Treas. State of N.H. | 1,000.00 | | | |
| BUILDING INSPECTOR EXPENSES: | | SOLID WASTE EXPENSES: | | |
| | 115.23 | City of Concord | \$ 54,300.00 | |
| FOREST FIRES EXPENSES: | | GARBAGE REMOVAL EXPENSES: | \$ 146,317.63 | |
| Salaries | \$ 1,106.50 | DUMP MAINTENANCE EXPENSES: | 18,663.07 | |
| Misc. | <u>3,003.70</u> | HAZARD WASTE: | \$ 1,000.00 | |
| | TOTAL | CO-OP ASSISTANCE: | \$ 42.00 | |
| | \$ 4,110.20 | HEALTH DEPT. EXPENSES: | \$ 10,500.00 | |
| RECONDITION 50M2 EXPENSES: | | HOSPITAL/AMBULANCE EXPENSES: | | |
| New Fire Truck—Lease | 45,000.00 | Tri-Town Ambulance | \$ 28,357.00 | |
| HAZ—MAT: | \$ 4,478.54 | ANIMAL CONTROL EXPENSES | \$ 1,722.61 | |
| TOWN MAINTENANCE EXPENSES: | | VITAL STATISTICS: | | 135.00 |
| Salaries Full-Time | \$102,136.87 | | | |
| Salaries Part-Time | 3,470.25 | | | |
| Salaries Overtime | 10,773.22 | | | |
| Dump Maint. | 2,690.35 | | | |
| Supplies | 1,177.54 | | | |
| Sand | 7,682.58 | | | |

WELFARE DEPT. GENERAL ASSISTANCE:

| | |
|------------------|------------------|
| Misc. | \$ 4,007.55 |
| Electric | 18,267.74 |
| Telephone | 1,457.85 |
| Heat | 9,478.37 |
| Medical | 8,888.68 |
| Food | 19,423.09 |
| Clothing | 182.98 |
| Rent & Mortgages | <u>93,313.26</u> |
| TOTAL | \$ 155,019.52 |

COMMUNITY ACTION PROGRAM\$ 10,712.00

WELFARE \$ 165,731.52

LIBRARY \$ 21,341.00

PARKS/RECREATION

| | |
|--------------------------|-----------------|
| Programs | \$ 2,823.94 |
| Supplies & Upkeep | 3,123.20 |
| Maintenance/New Projects | <u>2,039.85</u> |
| TOTAL | \$ 7,986.99 |

PATRIOTIC PURPOSE: 1,192.04

PRINC. LONG-TERM BONDS & NOTES: \$ 55,000.00

INTEREST LONG-TERM BONDS & NOTES: 30,472.50

INTEREST TAX ANTIC. NOTES: 101,037.84

WASTE WATER OPERATION: 540.20

CAPITAL OUTLAY: 540.20

OPERATING TRANSFER OUT:

| | |
|--------------|-----------|
| Highway Fund | 20,000.00 |
| Police Dept. | 4,000.00 |
| Fire Dept. | 45,000.00 |
| Cistern Fund | 2,135.85 |
| Haz-Mat | 300.00 |
| Hydrants | 14,466.00 |

FICA, RETIREMENT:

| | |
|-------------------------|-----------------|
| FICA/Town Share | \$ 19,202.52 |
| Medicare | 1,787.66 |
| Retirement Police Dept. | 8,677.18 |
| Retirement Fire Dept. | <u>3,431.10</u> |
| TOTAL | \$ 33,098.46 |

INSURANCE:

| | |
|-------------------------|---------------|
| Life/Disability | \$ 6,487.59 |
| Blue Cross/Blue Shield | 25,844.49 |
| Workmens Compensation | 43,503.71 |
| Auto/Liability/Building | 48,478.00 |
| Surety Bonds | <u>874.00</u> |
| TOTAL | \$ 125,187.79 |

UNEMPLOYMENT COMPENSATION 1,630.35

GENERAL GOVERNMENT FUND \$1,841,940.16

Town of Allenstown Employees Salaries

| | | | |
|------------------------|-----------|-------------------------|-----------|
| Pauline Adinolfo | 7,037.76 | Chris S. Frizzell | 10.00 |
| Ronald Adinolfo | 665.00 | Paul J. Gagne | 559.30 |
| Jeff Amyot | 13,683.26 | David Garbacz | 1,464.93 |
| Stacy Amyot | 2,318.25 | Jeanne D'Arc Gingras | 80.00 |
| James Anderson | 1,086.41 | Robert O. Girard, Sr. | 3,800.00 |
| Paul Beauchesne | 1,491.42 | Estelle Godbout | 1,599.96 |
| Rene Beauchesne | 3,820.75 | Kris Tina Gray | 15,488.00 |
| Paul Beaudet | 3,814.17 | Albert Hamel | 575.00 |
| Walter Belanger | 8.05 | Denis Hamel | 2,026.01 |
| Russell Belcourt | 1,299.50 | Normand Hamel | 18,726.42 |
| Sharon Bernier | 250.00 | Lorette Houle | 500.00 |
| Daron Bodner | 331.40 | Timothy Kennard | 20,787.97 |
| Stanley Bodner | 626.85 | Gerard Laverriere | 2,545.30 |
| Donald Boisvert | 575.00 | Priscilla Lemaire | 80.00 |
| James Boisvert | 24,494.69 | Louise Letendre | 670.00 |
| Marc Boisvert | 16,846.17 | Charles Martel | 1,299.96 |
| Todd T. Boucher | 1,424.64 | Richard Martel | 1,513.20 |
| Michael Bourque | 857.00 | Robert Martin | 20,404.66 |
| Jessica E. Byrne | 187.70 | Scott McDonald | 164.40 |
| Ernest L. Castle, IV | 4,758.16 | David McElroy | 1,744.68 |
| Everett Chaput, III | 21,239.36 | Ronald Montplaisir, Jr. | 33,711.39 |
| Michael Chaput | 19,160.88 | Richard Morin | 1,719.45 |
| Pauline Chroniak | 1,430.80 | Mark Munroe | 128.90 |
| Norman Connor | 25,356.76 | Brett R. Nelson | 1,571.97 |
| Ernest Coulombe | 75.00 | Donald Noel | 15,123.53 |
| Richard Courtemanche | 1,053.90 | Donald Peloquin | 6,417.18 |
| Steve Couture | 7,105.80 | Stephen Perry | 2,222.05 |
| Michael F. Crockwell | 16,771.52 | Ernest Petrin | 180.00 |
| Edward Cyr | 8,094.96 | Georgette Plourde | 6,840.24 |
| Maureen Cyr | 24.00 | Jeanette Plourde | 3,600.00 |
| Gabriel Daneault | 2,000.04 | Arthur Proulx | 3,325.04 |
| Steve Daviault | 67.35 | Norbert Raymond | 110.00 |
| Donald R. Deangelis | 189.80 | Elizabeth Richard | 1,497.90 |
| Diane Demers | 21,423.96 | Jacqueline Ritchotte | 70.00 |
| Donna Dlubac | 2,512.64 | David Sartorelli | 161.45 |
| Colin Egan | 650.00 | Daniel E. Silva | 369.55 |
| David S. Eskeland | 3,151.26 | Elizabeth St. Germain | 310.00 |
| Brenda Fauteux | 10.00 | Paul St. Germain | 820.90 |
| Stanley Felong | 23.50 | Craig Sykes | 36,861.88 |
| Daniel Forest | 134.75 | Stephen D. Talbot | 142.45 |
| Edwin Fournier | 1,598.28 | Lois Theuner | 6,945.48 |
| Richard E. Fowler, Jr. | 2,333.51 | Rodney A. Towle | 1,700.04 |
| Dennis R. Fowler | 1,700.04 | Richard Verville | 602.84 |
| Stephen Fowler | 1,028.05 | Aubrey Viar | 923.49 |
| Gary French | 45.15 | | |

Town Clerk's Report For The Year 1990

Fees

| | |
|--------------------------|------------------|
| Auto Permits for 1990 | \$256,553.00 |
| Marriages for 1990 | 1,353.00 |
| Dogs for 1990 (net) | 804.00 |
| Miscellaneous | 271.00 |
| TOTAL FEES COLLECTED | \$258,981.00 |

Vital Statistics

| | |
|----------------------------|---------|
| Number of Marriages | 48 |
| Number of Births | 64 |
| Number of Deaths | 28 |
| TOTAL VITAL STATISTICS | 140 |

Respectfully submitted,
Edward R. Cyr
Town Clerk

Town of Allenstown, New Hampshire

Letter of Comments and Recommendations

December 31, 1989

May 21, 1990

To the Members of the
Board of Selectmen
Town of Allenstown
Allenstown, New Hampshire

We have audited the financial statements of the Town of Allenstown for the year ended December 31, 1989 and have issued our report thereon dated May 21, 1990. In connection with our audit, we reviewed and tested the Town's systems of internal accounting control and operating procedures to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards. The purpose of our review of these systems was not to express an opinion on internal accounting control, and it would not necessarily disclose all weaknesses in the system.

In the following paragraphs, we present our comments and recommendations for improving specific aspects of the Town's systems and procedures. We also refer you to the Appendix to this letter which explains the purpose of our review, its limitations, and the professional standards involved.

A. GENERAL

Typically, a report of this type places a greater emphasis on findings of a critical nature. Therefore, to put our comments and recommendations in proper perspective, it should be noted that the weaknesses observed are not necessarily the result of poor management. Oftentimes, they are due to factors outside the control of the Town's personnel, such as organizational restrictions, budgetary limitations, or inadequate software systems. We have noted many positive aspects of the Town's financial management and procedures which are not set forth in this report.

B. GENERAL ACCOUNTING SYSTEM

The Town acquired a computer during 1989. During the course of the year, many problems and delays developed in both computer operations and accounting functions which resulted in inaccurate and incomplete interim financial statements. Consequently, additional audit time was required to reconcile and analyze various accounts in order to prepare the year-end financial statements. We cite below some of the deficiencies in the Town's accounting system during 1989.

1. Payroll deduction accounts did not tie in with the actual liabilities.
2. Revenue and expenditure reports were not reconciled with the reports of the Town Treasurer at December 31, or any other time during the year.
3. The computer generated trial balance at December 31, 1989 did not balance by \$1,070,919.69.
4. Although expenditures were recorded in their entirety, approximately half the revenues were omitted from the system.

Cash receipts entered into the computer were taken directly from the Town Treasurer's monthly report.

Utilized properly, the computer system appears to be fully capable of providing the means of accumulating the financial data necessary to prepare timely and meaningful periodic and year-end financial reports. A computerized system is capable of doing only what the programmer and/or operator instructs it to do. Therefore, it is necessary to reconcile the financial data on a periodic basis to subsidiary records, such as Treasurer's reports, and appropriation and expenditure reports. Lack of periodic reconciliations allow errors to remain undetected throughout the year.

We strongly recommend that all receipts and expenditures be entered into the computer system on a timely basis. The resulting trial balance should then be verified for completeness, accuracy and reconciled with supporting detail and reports.

C. SEWER DEPARTMENT

The accounting records of the Sewer Department were in good condition for the year under audit. However, to facilitate some bookkeeping procedures, we suggest the following:

1. The two checking accounts and passbook in the operating fund should be combined into one NOW checking account.
2. Future sewer hook-up fees should be deposited into what is now called the "cost replacement fund".
3. Accounting for escrow payments would be simplified if these funds were deposited to and disbursed from a separate checking account.
4. Presently, there are four certificates of deposit maturing at various dates in the fund designated for future debt retirement. We recommend that they be combined into one investment to maximize interest income.
5. There exists a need in the Sewer Department to upgrade its computer capabilities, which would ensure timely and meaningful monthly financial statements.

D. NEED FOR ADEQUATE STAFFING LEVEL OF ACCOUNTING PERSONNEL

We continue to recommend that the Town consider employing an experienced accountant. Among other things, the individual would be responsible for continually monitoring the accounting functions to include:

1. Reviewing and appraising the soundness, adequacy and application of accounting, financial and operating controls.
2. Ascertaining the extent of compliance with established policies, plans and procedures, to include state and federal statutes where applicable.
3. Ascertaining the extent to which the Town's assets are accounted for and safeguarded from losses of all kinds.
4. Supervising the various clerical aspects of the accounting functions, including bookkeeping, and responsibility for preparing periodic financial reports.
5. Ascertaining the reliability of accounting and other data developed within the organization.
6. Modernizing the accounting system.

E. MONITORING OF CURRENT-YEAR FINANCIAL RECORDS

As a result of findings during our examination of the 1989 financial statements, we recommend that the financial-records of the Town be monitored by us prior to the close of the current calendar year.

This monitoring would not only serve to insure that our recommendations for improvement are being implemented, but would also allow us to assist the staff and officials in any areas of concern they may have at the time.

In closing, we would like to express our appreciation to those persons whose cooperation and assistance during the course of our audit have helped us to achieve efficiencies in completing our audit.

After you have reviewed our report, we would be pleased to meet with you to discuss any questions that you might have.

Very truly yours,
PLODZIK & SANDERSON
Professional Association

Appendix Purpose and Limitations of Review

The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the Town's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of the Town is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of the Town taken as a whole. However, our study and evaluation disclosed conditions that we believe result in more than a relatively low risk that errors or irregularities in amounts that would be material in relation to the financial statements of the Town may occur and not be detected within a timely period.

These conditions are described in the preceding report and were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the 1989 financial statements. This report does not affect our report on these financial statements dated May 21, 1990.

The preceding report is intended solely for the use of management and should not be used for any other purpose. This restriction is not intended to limit distribution of this report which, upon acceptance by the Members of the Board, is a matter of public record.

Allenstown Sewer Commission

41 Library Street
Suncook, N.H. 03275

TO THE CITIZENS OF ALLENSTOWN, NEW HAMPSHIRE

This year represents the start of a new permit period at the Suncook Wastewater Treatment Facility. Issued last fall and in effect for five years, this new NPDES permit will require a few changes in the operation of the facility. Most notable of these is the increased laboratory work that is required. This amount has effectively doubled and one new test will require the use of an outside laboratory.

Other areas of change include a quality control program for our own lab, increased regulations concerning solids handling, and a program to permit storm drains at the plant.

On the maintenance side we're planning, as a priority, to address the resurfacing of various concrete tanks at the plant. Working on the premise that an "ounce of prevention is worth a pound of cure" we will seal and coat an aeration basin and a clarifier this summer. This will insure that these tanks will be serviceable well into the future.

As always we will continue to work towards the goal of safe, efficient, high quality operations.

Suncook Wastewater Treatment Plant Staff

Mario LeClerc, Chief Operator
Ernest Beauchesne, Chief Mechanic
David Herron, Maintenance
Betty St. Germain, Bookkeeper/Secretary
Robert Kilham, Superintendent

| | |
|-------------------------------|------|
| Colin T. Egan, Chairman | 1993 |
| Donald Boisvert, Commissioner | 1991 |
| Albert Hamel, Commissioner | 1992 |

Allenstown Sewer Commission

41 Library Street
Suncook, New Hampshire 03275

Operating Budget

| | Total Budget 12-31-90 | Budget For 1990 | Budget Request 1991 |
|-----------------------------------|--------------------------------------|--------------------------------|--------------------------------------|
| River Road Pump Station | | | |
| Utilities: | | | |
| Electricity | \$ 4,983.60 | \$ 4,725.00 | \$ 5,433.75 |
| Maintenance/Supplies/Materials | 938.34 | 7,000.00 | 8,050.00 |
| Insurance | 236.03 | 600.00 | 690.00 |
| Water | 69.00 | 100.00 | 115.00 |
| TOTAL | \$ 6,226.97 | \$12,425.00 | \$14,288.75 |
| Maintenance — Sewer Lines: | | | |
| Town Lines Maintenance | \$ 1,736.16 | \$19,000.00 | \$21,850.00 |
| Sewer User Costs: | | | |
| Sewer Billing Postage | \$ 599.73 | \$ 600.00 | \$ 690.00 |
| Other Operating Costs: | | | |
| Office Supplies | \$ 1,013.56 | \$1,500.00 | \$ 1,725.00 |
| Replacement Fund Cost | 4,000.00 | 4,000.00 | 4,600.00 |
| Legal Fees | | 3,500.00 | 4,025.00 |
| Infiltration Study | | 1,000.00 | 1,150.00 |
| Advertising | | 200.00 | 230.00 |
| Professional Fees | 2,508.35 | 5,000.00 | 5,750.00 |
| TOTAL | \$ 7,521.91 | \$15,200.00 | \$17,480.00 |
| | Total Budget 12-31-90 | Budget For 1990 | Budget Requested 1991 |
| | \$16,084.77 | \$47,225.00 | \$54,308.75 |

Suncook Wastewater Treatment Plant Operation and Maintenance Costs

| | Total Budget 12-31-90 | Budgeted For 1990 | Budget Request 1991 |
|-------------------------------|-----------------------------|-------------------------|-----------------------------|
| Staff Salaries | \$110,570.40 | \$107,700.00 | \$115,560.00 |
| Utilities: | | | |
| Electricity | 49,915.61 | 46,000.00 | 52,000.00 |
| Telephone | 2,439.04 | 2,200.00 | 4,000.00 |
| Fuel and Heat | 6,294.11 | 6,000.00 | 10,000.00 |
| Water | 2,575.90 | 2,700.00 | 2,800.00 |
| Total | \$ 61,224.66 | \$ 56,900.00 | \$ 68,800.00 |
| Administrative Costs: | | | |
| Office Supplies & Equipment | 1,541.33 | 3,000.00 | 4,000.00 |
| Postage | 225.00 | 300.00 | 300.00 |
| Advertising | | 800.00 | 1,500.00 |
| Training & Subscr. | 425.60 | 500.00 | 1,500.00 |
| Total | \$ 2,191.93 | \$ 4,600.00 | \$ 7,300.00 |
| Other Operating Costs: | | | |
| Chemicals | \$ 11,871.59 | \$ 13,000.00 | \$ 20,000.00 |
| Maintenance | 11,454.35 | 20,000.00 | 26,000.00 |
| Supplies & Materials | 7,570.67 | 8,000.00 | 10,000.00 |
| Equipment | 6,884.57 | 18,000.00 | 25,000.00 |
| Alarm System Fee | 770.00 | 800.00 | 1,000.00 |
| Sludge Study | 308.00 | 1,500.00 | 3,000.00 |
| Vehicle Expense | 3,323.23 | 1,000.00 | 5,000.00 |
| Insurance | 24,842.17 | 29,000.00 | 19,000.00 |
| Payroll Taxes | 8,458.63 | 8,500.00 | 9,100.00 |
| Uniform Expense | 2,637.05 | 2,000.00 | 2,500.00 |
| Sludge Removal | 25,497.80 | 25,000.00 | 25,000.00 |
| Professional Fees | 2,829.75 | 4,000.00 | 10,000.00 |
| Total | \$106,447.81 | \$130,800.00 | \$155,600.00 |
| | | | |
| | Total Budget 12-31-90 | Budget For 1990 | Budget Requested 1991 |
| | \$280,434.80 | \$300,000.00 | \$347,260.00 |

Allenstown Wastewater Treatment Plant Expenditures

Electricity:

Public Service Co. of N.H. \$ 49,915.61

Water:

Pembroke Water Works \$ 2,575.90

Fuel & Heat:

LaVallee Oil \$ 6,294.11

Telephone:

New England Telephone \$ 1,873.12

AT & T 86.52

Concord Answering Service \$ 479.40

Total \$ 2,439.04

Office Supplies:

Aubuchon's \$ 55.98

Moore Business 370.71

Federal Surplus 25.00

M. Warner (Reimbursement) 4.68

Loring Short & Harmon 471.98

Zep Manufacturing 97.32

Thompson Office 107.36

Central Dist. Center 339.72

Radio Shack 68.58

Total \$ 1,541.33

Postage:

Suncook Postmaster \$ 225.00

Training & Subscriptions:

Water Eng. & Management \$ 42.50

WPC Federal Book 120.00

Treas. State of N.H. 151.10

Robert Kilham (Reimbursement) 62.00

N.H.W.P.C.A. 40.00

Ernest Beauchesne (Reimbursement) 10.00

Total \$ 425.60

Chemicals:

Blue Dolphin \$ 178.00

Hach Company 104.35

Jones Chemicals 5,519.00

Nalco Chemicals 464.10

Lab Safety Supply 27.29

VRW Scientific 2,374.75

Federal Surplus 9.00

Allied Colloids 2,030.70

Caley Whitmore 851.40

Eastern Analytical 313.00

Total \$ 11,871.59

Maintenance:

Goffstown Auto \$ 6.92

Boettcher Electric 2,077.24

Max Cohen & Sons 79.68

Merriam-Graves Corp. 70.00

A. B. Dick 297.00

LaVallee Oil 71.50

Aubuchon's 80.33

ABC Glass 101.00

Concord Fire Ext. 69.25

Share Corporation 246.58

Loren Dyer 43.68

American Fence 84.84

Plourde Sand & Gravel 16.47

Yellow Freight System 584.45

Sanborn Electric 198.50

Steenbeke & Sons 621.12

Capitol Plumbing 465.67

Seal Pro 473.05

Wayne Hamel 950.00

Atlantic Tracy 712.56

Eastern Bearings 340.75

Penn Hampshire 300.63

Lawson Products 73.78

W.T. Supply 657.00

Robert Kilham (Reimbursement) 59.75

Merrivale Farms 1,293.50

Reliance Electric 1,170.00

Yankee Mechanical 266.10

Metromedia Paging 43.00

Total \$ 11,454.35

Supplies & Materials:

A. B. Dick \$ 72.16

Gosselins Pharmacy 106.52

LaVallee Oil 8.15

Aubuchon's 552.20

Federal Surplus 95.50

Loring Short & Harmon 129.05

Central Paper Products 26.95

Eastern Specialty 537.65

Hach Company 29.70

Share Corporation 975.92

TBC Machinery 20.55

Goffstown Auto 150.41

Zep Manufacturing 390.77

Steenbeke & Sons 7.18

Capitol Plumbing 179.49

AARC Safety Equipment 44.01

A Tribute to Gerald "Gerry" Lavoie



The Allenstown Board of Selectmen are pleased and proud to include the story and commemoratives on Mr. Gerald Lavoie in the 1990 Town Report. Mr. Lavoie has been an extremely generous and giving member of our community for many years, both through his gifts as well as the many hours he has dedicated to the betterment of Allenstown. Mr. Lavoie has always considered the well being of the Town of Allenstown in his business and personal decisions, and his loyalty and dedication to our town will be felt by this community for many years.

Thank you Gerry

Gabriel Daneault
Dennis R. Fowler
Rodney Towle

Over the past years Mr. Lavoie has been a Friend of the Library. He has given of his time, energy and expertise. We wish to thank him for his generosity.

Trustees and Staff
of the Allenstown Public Library

Mr. Gerard Lavoie served on the Allenstown School Board from 1973-1978. He was instrumental in developing the lower field, a ropes course, dugouts and establishing the John Lavoie Memorial Field. He has contributed much of his time and support to the school districts and continually shows interest in endeavors relating to the children of Allenstown.

Donna Blason

Gerry Lavoie has been a great asset to the town of Allenstown, NH. He created jobs when he founded Centorr Associates, he devoted endless hours as a member of the Allenstown School Board, and was personally responsible for clearing the area that is now the baseball and softball fields in the rear of Allenstown Elementary School.

Thank you, Gerry!

Roger A. Menard
Senior Vice President & Treasurer

CONGRATULATIONS GERRY

Gerard H. Lavoie, better known as "Gerry" started his own business in the basement of his home. Then, through dedication and hard work, the business grew so much Gerry had to relocate in the Suncook Mills Building on Canal Street. Gerry kept increasing his business so much that the next move was a brand new building on Route #28. From that location, Gerry ran a very successful business for many years.

Gerry is an asset to the Community. It has been proven numerous times by his generosity and good deeds.

Good Luck "Gerry"
Ernest E. Coulombe

In life there are leaders and followers and Gerry is definitely a respected leader.

I have worked with Gerry for many years in Town and in Bank business. He has a positive outlook, even with a difficult subject. He studies the issue and after reaching a decision, his favorite motto is "Let's Do It".

Edward Roy Cyr.

For over ten years town officials and townspeople had wondered if anything promising was ever to become of the site that had been tagged the "tire land" in deference to the million or so used tires that had once been stored there. Three major fires had ravaged the area, creating an unsightly mess.

But today after tens of thousands of dollars of fill, the parcel—like the mythical phoenix—has emerged from the ashes to become the site of the multi-million dollar Suncook Business Park.

Ideally situated on Route 28, the property, without the tires, presented an attractive parcel for industrial development. But the tires and the economic conditions had made it financially unwise to construct such a project.

So when Gerry Lavoie acquired the land several years ago, there had been some uncertainty among residents as to whether the prominent businessman could actually make anything out of the property. Although the fires had eliminated many of the tires, there still remained much debris and to rid the 14.5-acre parcel of it was considered both a time-consuming and costly project.

However, Gerry Lavoie has always been an optimist. In 1962, when he started his own business, Centorr Associates, he chose his hometown, Allenstown, for its location.

With a firm belief that there was an ample and capable work force in Allenstown, Lavoie began Centorr in his residence on Main Street, moving on to the Suncook Mills as the business grew. Finally in 1967, he settled on Route 28 where he stayed until he sold the widely recognized and successful high technology firm in 1985.

Gerry Lavoie is a lifelong resident of Allenstown. And over the years, he has repeatedly demonstrated his deep affection and pride for his hometown in numerous ways. He was on the school board for six years; he was a member of the school building committee; and he was instrumental in developing the athletic field behind the Allenstown Elementary School. With former selectman Larry Bernard, he also developed the tennis and basketball courts behind the fire station.

In addition, the 62 year-old businessman has also donated valuable land to the town for use by the fire department.

Now with those same aspirations he had for Centorr Associates, he has solely financed and constructed Suncook Business Park in the hope that it will encourage other clean and light industries to consider Allenstown.

Suncook Business Park's first of three proposed buildings will be completed in 1991. Using a relatively new energy source and state-of-the-art technology, the V-shaped, two-story, brick facility uses four natural gas fed co-generators to produce all its electric power and 90 percent of its heat.

The first floor is industrial and office space while the second floor is designed for all office space. Planned amenities for tenants include a cafeteria, conference room, and large parking area.

Town officials are confident that Suncook Business Park will create jobs, generate a good tax base, and foster industrial growth along Route 28.

A. Bettez
For the Board of Selectmen

| | | | |
|---|-------------|-----------------------------------|---------------------|
| Supplies & Materials (continued) | | | |
| X-Ergon | 408.54 | Huckins Oil | 2,244.09 |
| Seal Pro | 89.55 | Ernest Beauchesne (Reimbursement) | 15.00 |
| DonBeck Sales | 333.32 | Banks Chevrolet | 294.70 |
| Cleveland Cotton | 363.64 | Pembroke Power Test | 59.16 |
| Adams Lock | 144.94 | John's Truck Service | 35.00 |
| Lawson Products | 1,743.26 | Safety Seal | 36.95 |
| E. J. Prescott | 25.15 | | |
| Hydro-Dyne | 278.38 | Total | \$ 3,323.23 |
| Log Con Supply | 208.10 | | |
| W. W. Grainger, Inc. | 159.00 | Insurance: | |
| Engine House, Inc. | 39.23 | T/Allenstown—Selectmens Office | \$ 17,792.70 |
| Total | \$ 7,570.67 | NH Municipal W.C. | <u>2,184.11</u> |
| | | Total | \$ 19,976.81 |
| Equipment: | | | |
| Graphic Controls | \$ 176.32 | Payroll Taxes:: | |
| E. J. Prescott | 769.35 | Suncook Bank | \$ 8,458.63 |
| Federal Surplus | 60.00 | | |
| Quality Control Equipment | 1,952.88 | Uniform Expense: | |
| Computer Barn | 2,825.00 | Alltex-Div. of Std. Uniforms | \$ 2,637.05 |
| Robert Kilham (Reimbursement) | 34.95 | | |
| Bill Hebert Co. | 157.87 | Sludge Removal: | |
| Bill Vincent | 75.00 | McNamara Farms | \$ 24,791.58 |
| United Tire/Buntens Saw | 692.00 | A/P Sludge Disposal Acct. | <u>706.22</u> |
| H. O. P. Pressure Cleaning | 141.20 | Total | \$ 25,497.80 |
| Total | \$ 6,884.57 | | |
| Alarm System Fees: | | Insurance: | |
| Concord Answering Service | \$ 770.00 | Blue Cross/Blue Shield | \$ 4,865.36 |
| Vehicle Expenses: | | | |
| Aubuchon's | \$ 16.97 | Professional Fees: | |
| Loren Dyer | 85.50 | Nixon Hall & Hess | \$ 2,428.75 |
| TBC Machinery | 72.71 | Graves Engineering | <u>401.00</u> |
| Goffstown Auto | 463.15 | Total | \$ 2,829.75 |
| | | Sludge Study: | |
| | | Eastern Analytical | \$ 308.00 |
| | | TOTAL | <u>\$169,864.40</u> |

Sewer Construction Notes

| | Sewer Construction Notes 5.10% | Sewer Bonds 5.10% |
|---|---|---|
| Amount of Original Issue | \$4,000.00 | \$1,615,000.00 |
| Date of Original Issue | April 15, 1971 | April 15, 1971 |
| Principal Payable Date | April 15 | April 15 |
| Interest Payable Dates | April 15 | April 15 & October 15 |
| Payable At | New England Merchants National Bank, Boston, Massachusetts | New England Merchants National Bank, Boston, Massachusetts |
| Maturities - Fiscal Year Ending: | | |
| December 31, 1991 | Principal | Interest |
| December 31, 1992 | 55,000.00 | 27,667.50 |
| December 31, 1993 | 55,000.00 | 24,862.50 |
| December 31, 1994 | 55,000.00 | 22,057.50 |
| December 31, 1995 | 55,000.00 | 19,252.50 |
| December 31, 1996 | 50,000.00 | 16,575.00 |
| December 31, 1997 | 50,000.00 | 14,025.00 |
| December 31, 1998 | 50,000.00 | 11,475.00 |
| December 31, 1999 | 50,000.00 | 8,925.00 |
| December 31, 2000 | 50,000.00 | 6,375.00 |
| December 31, 2001 | 50,000.00 | 3,825.00 |
| Total | \$1,560,000.00 | \$1,184,475.00 |

Allenstown Sewer Commission Operating Expenditures

River Road Pump Station

Electricity:

Public Service Co. of N.H. \$ 4,983.60

Water:

Pembroke Water Works \$ 69.00

Insurance:

Town of Allenstown - Board of Selectmen \$ 236.03

Maintenance/Supplies/Materials:

| | |
|----------------------|-----------|
| Boettcher Electric | 252.00 |
| Steenbeke & Sons | 7.58 |
| W. W. Grainger, Inc. | 143.39 |
| Max Cohen & Sons | 163.30 |
| Gilbert, Inc. | 327.70 |
| W. E. Aubuchon | 44.37 |
| Total | \$ 938.34 |

Maintenance - Sewer Lines:

| | |
|------------------|-------------|
| Utility Pipeline | \$ 1,680.00 |
| Steenbeke & Sons | 56.16 |
| Total | \$ 1,736.16 |

Sewer Billing Postage:

Suncook Postmaster \$ 599.73

Replacement Cost Fund:

Replacement Cost-Annual Payment \$ 4,000.00

Professional Fees:

Graves Engineering, Inc. \$2,508.35

Office Supplies:

| | |
|----------------------|-------------|
| Johnson's Flowers | \$ 70.50 |
| Mr. Bee's Flowerland | 37.00 |
| Suncook Wastewater | 449.00 |
| W. E. Aubuchon Co. | 48.17 |
| Radio Shack | 28.89 |
| Business Management | 380.00 |
| Total | \$ 1,013.56 |

TOTAL

\$16,084.77

Allenstown Police Department

TO THE CITIZENS OF ALLENSTOWN:

1990 was a very busy year for the Allenstown Police Department. The increase in serious crime and the shortage of skilled officers has contributed to a heavy workload burden for the full-time officers. The Police Department hired three full-time officers and three part-time officers. In 1990 the Police Department also lost two full-time officers and two part-time officers. In addition, the diversity of problems in Allenstown, other than the criminal aspect, has been a challenge to the officers in meeting the town's policing needs.

Officers from the Allenstown Police Department have a special sincerity in their work; teamwork and comradeship among officers provide an extra degree of service to citizens within the community. Much of the effectiveness and efficiency found in the department, is due to a practical down-to-earth style.

It appears that a negative attitude in part due to the disregard of facts about the police department, is held by a few individuals who have questioned the integrity of the department. We will never compromise integrity, and thus undercut the public's confidence in the Allenstown Police Department. Members of the police department have shown that success and integrity work well together.

I am grateful for the faithfulness and devotion that every officer has given and continues to give to the department and to the town.

In closing, the Allenstown Police Department will continue to do its best in providing police services to the citizens and the public in Allenstown. As a way to provide better police services, the members of the police department ask for your continual support.

Very truly yours,
Norman H. Connor
Chief of Police

The following is a statistical breakdown of the calls in which the Allenstown Police Department handled during the years of 1990, 1989, 1988, 1987 and 1986.

| | 1990 | 1989 | 1988 | 1987 | 1986 |
|--------------------------------|-------|-------|-------|-------|------|
| Accidents Investigated | 118 | 124 | 145 | 158 | 147 |
| Accident Fatalities | 0 | 0 | 0 | 4 | 0 |
| Assault Complaints | 59 | 42 | 32 | 51 | 31 |
| Assaults on Police | 5 | 6 | 11 | 9 | 5 |
| Alarms Answered | 102 | 82 | 104 | 164 | 120 |
| Attempted Abduction | 2 | 3 | 9 | 4 | 6 |
| Assist Other Agency | 144 | 186 | 259 | 287 | 221 |
| Assist Fire Department | 68 | 64 | 80 | 73 | 78 |
| Arrest Criminal Offenses | 133 | 150 | 198 | 217 | 163 |
| Arrest D.W.I. | 22 | 30 | 63 | 71 | 33 |
| Arrest Protective Custody | 23 | 40 | 64 | 23 | 18 |
| Summons Issued | 240 | 276 | 421 | 422 | 344 |
| Burglary Investigations | 50 | 18 | 23 | 42 | 65 |
| Felony Suspects Arrested | 13 | 13 | 23 | 16 | 4 |
| Criminal Threatening | 18 | 15 | 27 | 34 | 22 |
| Criminal Trespass | 14 | 16 | 12 | 51 | 22 |
| Criminal Mischief Complaints | 134 | 70 | 86 | 141 | 89 |
| Domestic Disturbances | 248 | 252 | 340 | 341 | 280 |
| Drug Investigations | 8 | 9 | 15 | 21 | 10 |
| Drug Raids | 1 | 3 | 5 | 11 | 4 |
| Juvenile Complaints | 225 | 178 | 200 | 212 | 128 |
| Medical Emergency | 143 | 103 | 115 | 110 | 69 |
| Sexual Abuse and Assaults | 38 | 51 | 41 | 14 | 10 |
| Suicides and Attempts | 18 | 12 | 7 | 4 | 1 |
| Theft Complaints | 101 | 93 | 171 | 215 | 108 |
| Missing Person Reports | 12 | 22 | 78 | 72 | 52 |
| Recovered Property | 22 | 16 | 38 | 68 | 56 |
| Unsecured Property | 42 | 30 | 44 | 63 | 49 |
| Misc. Calls, Disturbances, and | | | | | |
| Calls for Service | 2,136 | 1,810 | 1,452 | 1,008 | 822 |
| Welfare Investigations | 88 | 4 | 0 | 0 | 0 |

Report of Town Forest Fire Warden and State Forest Ranger

During calendar year 1990, the State of New Hampshire experienced an average number of wildfires. The three leading causes of these wildfires were fires kindled without a fire permit from the Forest Fire Warden, permit fires that escaped control and rekindled fires. All of these causes are preventable, but ONLY with your help.

Please help our town and state forest fire officials with forest fire prevention. New Hampshire State Law (RSA 224:27 II), requires that, "No person, firm or corporation shall kindle or cause to be kindled any fire or burn or cause to be burned any material in the open, except when the ground is covered with snow, *without first obtaining a written fire permit from the Forest Fire Warden of the town where the burning is to be done.*

Violations of RSA 224:27 II and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$1,000 and/or a year in jail and you are also liable for all fire suppression costs.

The State of New Hampshire, Division of Forests and Lands assisted many towns in wildland fire suppression during 1990, including a 262 acre fire in Moultonboro and several fires in Hooksett.

In 1990, the New Hampshire Division of Forests and Lands trained 844 local Wardens and Deputy Wardens in the Incident Command System (ICS), an incident management system for all types of emergencies. In 1991, Wardens will be trained in the use of Class A foam in wildfire suppression.

If you have any questions regarding New Hampshire forest fire laws, please contact your local Forest Fire Warden State Forest Ranger, or the Division of Forests and Lands at 271-2217.

Forest Fire Statistics—1990

| | State | District |
|-----------------|-------|----------|
| Number of Fires | 489 | 40 |
| Acres Burned | 473 | 28½ |

Allenstown Fire Department

TO THE CITIZENS OF ALLENSTOWN

This past year 1990 has proved to be a busy one. The new pumper which was authorized for purchase at last years town meeting was delivered and placed in service the third week of January 1991. This pumper will serve the community well.

As "prevention is the first rule of fire safety" we have continued our efforts to reduce the fire and life safety hazards throughout the community. Our training this past year has not only included firefighter training, but has taken us into the hazardous materials awareness field. This training is of the utmost importance to protect you the citizens as well as the firefighters from a potential disaster.

I urge every citizen of Allenstown to assure that your house number is clearly visible from the street. Time is of the utmost importance during an emergency and it can be extremely difficult to locate you if your street number is not visible or posted.

A committee was formed as part of the master plan to look into the replacement of the fire station. This committee along with the selectmen and citizens of the community, will be working throughout the upcoming year to come up with a viable and economic solution for the capital improvements program. This could possibly be a new municipal complex or a Fire/Police Safety Services Building.

Once again I wish to thank the citizens of Allenstown for your continued support.

Donald Peloquin
Fire Chief

Allenstown Fire Department Fire Alarm Boxes

| | | | |
|-----|--|-----|--|
| 32 | Thomas Hodgson Mill | 364 | Allenstown Town Library |
| 34 | Main Street at Canal Street | 383 | Suncook Wastewater Treatment Plant |
| 36 | Whitten Street (at #13 Whitten Street) | 415 | Family Bank |
| 38 | Ferry Street (at #45 Ferry Street) | 452 | Allenstown Elementary School |
| 41 | Shopping Center (Route 3 & Route 28) | 512 | Armand R. Dupont School |
| 42 | Granite Street at Notre Dame Avenue | 516 | St. John Parish Hall |
| 44 | Notre Dame Avenue at Bailey Avenue | 534 | Allenstown Municipal Building |
| 45 | Main Street at Granite Street | 536 | Suncook Pond Development (by apt. 27) |
| 51 | Main Street at School Street | 538 | Suncook Pond Dev. (by Community Bldg.) |
| 53 | School Street at Valley Street | 541 | Sunrise Hill Apartments |
| 58 | Cross Street at Willow Street | 543 | Sunrise Hill Housing for the Elderly |
| 67 | Key-Loc Homes | 614 | Allenstown Town Garage |
| 75 | Heritage Drive at Meadow Lane | 655 | Granite View Apartments |
| 79 | River Road (at #43 River Road) | 751 | Pine Haven Boys Center |
| 84 | Turnpike Street at School Street Extension | 811 | Swiftwater Apartments |
| 85 | Suncook Woven Label | 821 | Presidential Park |
| 222 | Station Call | 844 | Campers Showcase |
| 314 | Fire Station | 864 | Suncook Business Park Building 1 |
| 345 | Riverside Apartments | 866 | Suncook Business Park Building 2 |

FIRE/RESCUE 225-3355

POLICE 485-9501

Fire Incidents for 1990

| | | | |
|-------------------------|----|--|-----|
| Structure Fires | 8 | Mutual Aid Calls | 52 |
| Chimney Fires | 2 | Electrical Problems | 17 |
| Smoke in Buildings | 6 | Service Calls | 44 |
| Brush and Grass Fires | 9 | Medical Aid Calls | 217 |
| Dumpster Fires | 1 | Hazardous Conditions & Investigations | 9 |
| Vehicle Fires | 8 | Flammable Gas Leaks | 6 |
| Furnace Problems | 5 | Appliance Fire | 1 |
| Fire Alarm Activations | 21 | Outside Fires | 5 |
| Municipal Box Alarms | 17 | Good Intent Calls | 6 |
| Smoke Investigations | 6 | | |
| Motor Vehicle Accidents | 20 | | |
| Mutual Aid Calls | 52 | | |
| Electrical Problems | 17 | Total Calls for 1989 | 460 |

Tri-Town Volunteer Emergency Ambulance Service, Inc.

Tri-Town Volunteer Emergency Ambulance Service, Inc. has been providing emergency services since August 1972 to the communities of Allenstown, Hooksett, and Pembroke. Our call volume has increased from 384 calls in our first eighteen months of operation to 1,012 calls in 1990.

As in 1972, our 1990 patients were transported to area hospitals at NO CHARGE to the patients. Residents of this area are very fortunate to have a free emergency service which we will continue to provide for as long as it is economically feasible.

In the past years, Tri-Town Volunteer Ambulance has been honored by commendations from area hospitals and the Governor of the State of New Hampshire. Individual Attendants have been selected as outstanding by area hospitals. Our members have served on EMS committees statewide and held offices on the District level. Some members are currently on the statewide EMT testing teams.

Tri-Town has three ambulances, two full-time day personnel, and a staff of 25 volunteer attendants to cover 24 hours a day, seven days a week. We serve an area of over 100 square miles and a population of over 20,000. All three ambulances have been responding to calls at the same time on numerous occasions. We have a number of attendants from this area and surrounding communities, including 1 Paramedic, 7 EMT-Intermediates, 8 additional Defibrillator trained EMT's, and 5 AFA's.

Tri-Town has the best medical supplies and equipment on each of our ambulances. Last year, the generosity of the Pembroke residents provided us with a Cardiac Defibrillator. With this equipment, we are able to provide advanced life support if necessary.

Your continued support and the dedication of all Tri-Town attendants and members will ensure quality emergency medical care and transport in the future. THANK YOU.

Tri-Town Volunteer Emergency Ambulance Service, Inc.

MEDICAL EMERGENCIES—1990 RESPONSES

| | | | |
|----------|------------|----------|------------|
| Hooksett | Allenstown | Pembroke | Mutual Aid |
| 484 | 268 | 255 | 5 |

AVERAGE RESPONSE TIMES FROM TIME OF CALL TO ON SCENE

| | | |
|--------------|------------|----------|
| Hookset | Allenstown | Pembroke |
| 11.35 (mins) | 7.17 | 6.39 |

Annual Report of the Town of Allenstown Concord Regional Visiting Nurse Association

The Concord Regional Visiting Nurse Association continues to offer three major health services to the residents of Allenstown: Home Care, Hospice, and Health Promotion.

Home Care Services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and paraprofessional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting.

Hospice services provide professional and paraprofessional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, spiritual, and emotional needs. This is a Medicare Certified Hospice Program in New Hampshire.

Health Promotion services focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Services rendered in the clinic setting are: child health, family planning, sexually transmitted disease, adult screening, immunizations, and HIV testing and counseling. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior Health services are provided at congregate housing sites. Professional and paraprofessional hourly home services are provided on a private fee-for-service basis. Emphasis is on promoting healthy children, families, and individuals through early intervention and health teaching.

Health education and instruction is part of each home visit or clinic visit.

Anyone in Allenstown may request service: patient, doctor, health facility, pastor, friend or neighbor. All requests are answered, but continuing home care will only be provided with a physician's order.

A call to the Concord Regional Visiting Nurse Association (224-4093) between the hours of 8:00 a.m.-4:00 p.m. seven days a week is all that is necessary to start services or make inquiries. A nurse is on call for hospice and home care patients; (224-4093) 4:00 p.m.-8:00 a.m. daily.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for that person without a health plan who is unable to pay the full charge. However, for fee scaling, federal regulations require a financial statement be completed by the patient or responsible person. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of N.H. and is a member agency of the United Way of Merrimack County.

Total visits made during the year October 1, 1989 through September 30, 1990:

| | No. of Clients | Visits |
|-------------------|----------------|--------------|
| Home Care/Hospice | 68 | 1,592 |
| Health Promotion | 61 | 238 |
| TOTAL: | 129 | 1,830 |

12 Senior Health Clinics
1 Flu Clinic
3 Immunization Clinics

Allenstown Public Library

We are pleased that the picture of the library is featured on our Town Report. This is an opportune time to give everyone a brief history of the LIBRARY.

Our library dates back to the year 1894. It was started in the home of Mrs. John D. Sweatt who became our first librarian. We had only 380 books and 33 books were borrowed that 1st year. In 1896 the library was moved to the home of Mrs. Ariannah Sullivan. Books were now added to the collection bringing the total to 629, but 1208 were circulated. As an experiment, in East Allenstown a branch of the library was opened at the home of Mrs. Mary Kennison. In 1897 Mrs. Ariannah Sullivan and Mrs. Mary Kennison both worked as librarians. The volumes increased to 782 and circulation became 1486.

In 1920 a second branch was opened and the three current librarians were Mr. George Dowst (the 2nd library was a branch in his home), Mrs. Marston and Dr. Walter Kennison. In 1923 the town abolished the Kennison and the Dowst library branches. The only library remaining was at the home of Mrs. Grace Marston. This is now the home of Mr. & Mrs. D. Gosselin at 36 Main St., adjacent to the Allenstown Elementary School.

In 1934 a new building was erected at 59 Main Street which became the permanent site. With the help of Federal Funds, it was built at a cost of \$13,477.00. Mrs. Marston continued as librarian in the new building. Shortly thereafter Mr. Armand Poirier held the position for a few months. In 1937 Mrs. Yvonne Laplante took over. During her seven years, as town librarian, she introduced French books which gave a big boost to circulation because about 2/3 of the population of Allenstown were from French Canadian background. Our French collection is no longer in such demand as it was in the thirties. When Mrs. Laplante retired in 1944, Mrs. Aurore Raymond took over and remained until 1962 when Mrs. Anita Letendre was appointed. Mrs. Letendre began to modernize and new equipment and supplies were bought. "Weeding" books and cataloguing books began. In 1963 the interior of the library was renovated, cataloguing continued and an open house was held. With the help of State Aid the catalogue cabinet was finally purchased in 1964. In 1965 shrubs and trees were planted giving the building in air of completeness and beauty.

In 1982, after 20 years of devoted service Mrs. Letendre retired. The present librarian is Mrs. Georgette S. Plourde. The eighties were busy years. Changes took place. Story Time for children was initiated. An entrance ramp for the handicapped was built and landscaping was redone. The beautiful Crabapple tree was lost but we gained a good accessible ramp. An open house was held as a "THANK YOU CELEBRATION" for all the generous friends of the library.

We are currently fixing the basement for additional space. Although the project is not yet complete it is coming along nicely.

The present trustees are: Mrs. Vivien Doane, Mrs. Vicki Kneeland and Mrs. JoAnn Menard who replaces Mrs. Florence Parlangeli. We are very grateful to Florence Parlangeli for her years as trustee. We heartily welcome abroad JoAnn. The assistant librarian is Mrs. Bettye Richard and the substitute librarian is Miss Pauline Chroniak. In 1994 we are anticipating a glorious celebration for the CENTENNIAL of the ALLENSTOWN PUBLIC LIBRARY.

Respectfully submitted,
Georgette S. Plourde
Librarian

1990 INCOME

| | |
|------------------------|--------------------|
| Town Appropriation | \$21,000.00 |
| Interest NOW Account | 246.19 |
| Carried over from 1989 | <u>5,971.91</u> |
| TOTAL: | \$27,218.10 |

1990 EXPENDITURES

| | |
|------------------------|--------------------|
| Books | \$ 6,096.77 |
| Magazines | 1,049.48 |
| Gas | 1,382.75 |
| Electricity | 500.73 |
| Water | 63.00 |
| Telephone | 459.43 |
| Salaries | 10,476.96 |
| Building & Maintenance | 3,478.63 |
| Supplies | 266.72 |
| Miscellaneous & Dues | 143.00 |
| TOTAL: | \$23,917.47 |
| Carried over to 1991 | \$3,300.63 |

Respectfully submitted,
Vicki Kneeland
Library Trustee/Treasurer

Old Home Day Committee Cash Report

Cash on hand January 31, 1990 \$3,745.55

Revenues Received During The Year:

| | |
|---------------------------|---------------|
| Business Donations | \$4,635.00 |
| Old Home Day Raffle | 1,044.00 |
| Town of Pembroke | 1,000.00 |
| Town of Allenstown | 1,000.00 |
| Concessions and Vendors | 725.75 |
| Craft Fees | 670.00 |
| T-Shirts | 625.50 |
| Hayride | 119.00 |
| Old Home Day Buttons | 172.00 |
| Interest Checking Account | <u>316.98</u> |

TOTAL REVENUES 10,308.23

Less Expenditures

| | |
|-------------------------|---------------|
| Parade-Bands, etc. | 2,267.15 |
| Stage Entertainment | 1,321.67 |
| T-Shirts | 782.00 |
| Security-Police | 522.52 |
| Photography—1989 | 484.64 |
| Fireworks | 350.00 |
| Advertising, Banners | 322.40 |
| Electrical Cord | 317.65 |
| Sanitation-Rentals | 300.00 |
| Ribbons & Awards | 221.90 |
| Old Home Day Buttons | 210.00 |
| Photography | 168.84 |
| Raffle Tickets & Prize | 110.00 |
| Misc.-Postage, Supplies | <u>132.78</u> |

TOTAL EXPENDITURES \$7,511.55

PROFIT for 1990 \$2,796.68

Cash on Hand December 31, 1990 \$6,542.23

***1989 Year-end Balance in annual report reflected cash on hand
as of January 31, 1990

Welfare Department

Due to the rise in unemployment and cost of living, in 1990 the Town of Allenstown Welfare Department also had increased expenses.

In 1990, the Town helped 176 adults, 173 children, 41 single persons, and 16 elderly.

On the bright side, the Town was reimbursed a total of \$6,536.89 from property liens and reimbursement from individuals that received assistance in the past.

Jeanette Plourde
Welfare Officer

Central New Hampshire Regional Planning Commission

329 Daniel Webster Highway
Boscawen, New Hampshire 03303
(603) 796-2129

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 19 towns and the City of Concord in Merrimack and Hillsborough Counties. The town of **Allenstown** is a member in good standing of the Commission.

The CNHRPC is organized under RSA 36:45-53 to prepare coordinated regional plans and to assist communities with local planning activities.

Our accomplishments over the last year include:

Housing: We assisted communities in implementing the recommendations of *Affordable Housing Needs in the Central Region*, published in 1989. The report identifies low and moderate income housing units needed in the Region by municipality.

Regional Plan: We prepared a draft of the land use element of the regional master plan. The draft is scheduled for public hearing in February of 1991.

Solid Waste: The Commission assisted the Central NH and Hopkinton-Webster Solid Waste Districts in obtaining state approval of their *Solid Waste Management Plans*. The Commission had assisted each district in the preparation of their plans and continues to assist with implementation.

Recycling: The CNHRPC prepared a regional recycling status update, funded by a grant through the Governor's recycling initiative.

Household Hazardous Waste Collection: The CNHRPC organized its second household hazardous waste collection on October 13, 1990, with collection sites in Bow and Warner. Cosponsors were the Towns of Allenstown, Boscawen, Bow, Bradford, Canterbury, Dunbarton, Hopkinton, Pembroke, Sutton, Warner, Webster, and Wilmot and Wheelabrator Concord, LP.

River Management and Protection: The Commission cosponsored the successful nomination of the upper Merrimack River to the NH Rivers Management and Protection Program. The Commission is cosponsoring the nomination of the Contoocook River this legislative session.

Water Resource Management and Protection Plan (WRM&PP): The Beaverdam Brook Plan, encompassing parts of Boscawen, Salisbury, and Webster is the first multi-town plan completed in New Hampshire.

Geographic Information System (GIS): The system, designed to map and manage geographic information, has been used in regional and town plans.

During 1990 CNHRPC activities in **Allenstown** included meeting with the planning board to discuss the pending wild and scenic river study, impact fee ordinances, and updating the master plan, providing a sample river protection ordinance, providing application fee examples, providing community facility assessment forms, researching development agreements, and researching the status of the floodplain ordinance.

Report of the Town Appraiser

This is my first report to you as your Town Appraiser since assuming the duties April, 1990.

First, let me state that it is a great pleasure to work for the taxpayers of Allenstown as they are always very helpful and polite to me and my associate and this is greatly appreciated.

During the work year 1990 it was quite an experience reviewing all the requests for abatements! As a result of this review MORE THAN \$46,000 was abated (not counting appraisers time). It was learned early on in making the abatement reviews that we would certainly receive additional requests in 1991 for the 1990 tax year. We did; we received in excess of 90!!

If we were to grant only 75% of the requested abatements requested for 1990 we would exceed the abated amount granted for the 1989 year, namely \$46,000 plus!

Your appraiser gave serious thought as to how to solve the problem in Allenstown and the most reasonable way is to "re-examine" EVERY property in town; all in one year. The cost to accomplish THE EQUALITY needed and to do it in one year will cost \$60,000. However, if we consider the amount spent in 1990, (\$46,000 plus appraisers cost of \$8,000 for a total of \$54,000) we would spend at least THREE TIMES this amount (namely \$162,000 more than the \$54,000 already spent) to correct the apparent problems over a period of three or four years and even then only THOSE THAT REQUESTED ABATEMENTS would be corrected. THOSE NOT SPEAKING UP would bear the cost of the relief given in abatements!! It does not make GOOD BUSINESS SENSE to stretch out the problem. We should hit the problem "head on" and resolve it and you have my assurance that my intentions are to do just this, provided you provide the funds to accomplish the work.

My method of operation is to always have an OPEN DOOR for the taxpayer of a town, (I am also the appraiser for three other towns) as I work for YOU THE TAXPAYER OF ALLENSTOWN and the state law requires that everyone shall be appraised at 100% of MARKET VALUE. Unless I know about your questions I cannot attempt to answer them. This "in-house re-examination" will allow me to personally review EVERY property and the information collected by my workers in the field will be "fed" into my computer at which time I can analyze the figures, see the photo that will accompany each appraisal and decide if it is properly appraised. We will do our best to make sure that our LAND BASE PRICES are 1991 values (not the peak years of 1987-1988) and that our buildings are properly classified and appraised.

Yes, probably the TOTAL VALUE of Allenstown will DROP and the TAX RATE WILL RISE, but providing everything goes well and all taxpayers co-operate with the appraisers and allow us to see inside their buildings we will be able to CREATE EQUALITY. Equality means that apples will be compared with apples and this IS NOT THE SITUATION AS OF NOW.

I am looking forward to attempting to solve your assessment problems and hopefully you will assist me by voting for the article allowing us to proceed, thereby saving YOU THE TAXPAYER a large sum of money over the next few years!

Compton French
Certified NH Assessor #22

Certified by the NH Department of Revenue
and the NH Municipal Association.

Dear Citizens of Allenstown:

The 1980's have passed us by quickly and the 1990's have rolled in quickly. In the past some of you have had the pleasure, or displeasure, to enter the Municipal Building, The Police Station, or the Fire Station. If this statement applies to you, then you are well aware of the condition of these complexes. For those of you who have not seen any of the buildings, they are in very bad condition.

Fire Station:

The station was built on Ferry Street sometime in the early 1940's. At that time it housed the Fire Department, the Police Department, and the Selectmen's Office. Since that time the station has undergone many changes. First, the Selectmen and the Police moved to the old Allenstown Elementary School, after the school moved out. Second was the addition, put on sometime in the early 1970's, which is the addition closest to the parking lot. Third was the addition added onto the front of that addition around 1974. Fourth came the addition on the West side of the building in 1984. Fifth is the most recent addition added onto the front of that addition in 1990.

It is now the year 1991 and we have no more room to add onto the existing building even if we wanted to. The front of the building is held up by nine lolly columns. The doors are so short that when we have to replace a truck we have to special order it so it will fit into the building. Also heating cost are very high due to the drafty conditions that exist and the building is in dire need of repair to bring it up to current safety and building codes.

Police Station:

The Police Station is located in the basement of the Town Hall. There is no indoor parking for the cruisers which would help to keep them from being weathered. There is no lock-up facility for prisoners, which means that all prisoners are brought to either Hooksett or Boscawen. That is putting heavy mileage on the cruisers.

Both the Police Station and the Town Hall have inadequate space for the proper and efficient operations of day-to-day activities. Another important factor to be considered is that the building in general is also in dire need of potentially costly repairs, which are necessary to bring the building in line with current safety and building codes.

A Municipal Complex would allow us to save money by limiting site preparation to one site as opposed to three sites for a Police Station, Fire Station and Town Hall. One heating system for the building, plus water, sewer and electricity for one building would hopefully lower costs. The possibility of lower insurance rates with a sprinklered building as opposed to the buildings that we currently have and also insuring one building as opposed to three would possibly lower the cost. All town vehicles would be inside, which in turn would lower wear and tear on the vehicles due to the weather.

It is the thinking of the building committee that this type of building will be the cheapest way to go. It will make it more convenient for the general public to stop in one place for three town organizations.

I would like to thank the citizens of Allenstown for their support of this project in the future.

Community Action Program Belknap—Merrimack Counties, Inc.

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Allenstown. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our program, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of our programs with figures as to how many people from Allenstown participated in these programs. We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$271,725.73 worth of service dollars provided to the Town of Allenstown, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$11,248.00 for the continuation of services to the low income residents of Allenstown through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,
Chris Averill, Area Director
Suncook Area Center

1991 Suncook Area Center Operating Budget

PERSONNEL

| | |
|----------------------|--------------------|
| Area Center Director | \$20,403.00 |
| Outreach Worker | 14,175.00 |
| Fringe Benefits | 16,075.00 |
| | \$50,653.00 |

OTHER COSTS:

| | |
|---|---------------------------|
| Program Travel - 9,525 miles @ 26¢/mile | \$ 2,000 |
| Volunteer Mileage | 150.00 |
| Rent | 4,536.00 |
| Electricity | 700.00 |
| Telephone | 2,400.00 |
| Postage | 300.00 |
| Office Supplies | 100.00 |
| Advertising | 25.00 |
| Staff Development | 150.00 |
| Publications | 100.00 |
| Liability and Fire Contents Insurance | 150.00 |
| | <u>\$10,611.00</u> |
| TOTAL BUDGET: | \$61,264.00 |

| | | |
|---|--------------------|---------------|
| Federal Share: | 27,568.00 | (45%) |
| Town Share: (all towns in catchment area) | <u>33,696</u> | (55%) |
| | \$61,264.00 | (100%) |

1990 Summary of Services Provided to Allenstown Residents by the Suncook Area Center Belknap-Merrimack Community Action Program

| SERVICES | UNITS OF SERVICE | # OF HOUSEHOLDS/ PERSONS | VALUE |
|--|--|-----------------------------|---|
| CONGREGATE MEALS - All senior citizens are welcome to our congregate meal site for nutritious hot meals, social/recreational activities, and field trips. Value - \$5.16 per meal. | 4,114 Meals | 67 Persons | \$ 21,228.24 |
| MEALS-ON-WHEELS - Provides the delivery of nutritionally-balanced hot meals to homebound elderly or adult residents five days per week. Value - \$5.24 per meal. | 6,398 Meals | 38 Persons | \$ 33,525.52 |
| SENIOR COMPANION PROGRAM - Provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60 +) serve as companions. Value to companions include mileage, weekly stipend (\$4.00 per unit). Value to visitees is compared to similar private services (\$5.00 per unit/hour). | 5,720 Volunteer Hours 3,716 Visitee Hours | 6 Persons 18 Persons | \$ 22,880.00 (volunteer) \$ 18,580.00 (visitees) |
| FUEL ASSISTANCE - Income-eligible households, particularly the elderly, are assisted with energy costs during the heating season. The average assistance per household was \$394.91. | 179 Applications | 179 Households | \$ 70,689.01 |
| WEATHERIZATION - Improves the energy efficiency of income eligible households. Supplemental Program also includes furnace replacement, water heater replacement and roof repair. Value includes materials and labor costs. \$1,028.21 average support costs. | 9 Homes | 9 Homes | \$ 11,706.07 (materials) \$ 9,253.89 (support costs) |
| WOMEN, INFANTS AND CHILDREN - Provides specific foods to supplement daily diet of pregnant or nursing women as well as children under 5. Participants receive medical/nutritional screening, counseling and education. Value includes monetary value of vouchers and clinical services. \$38.50 per unit. | 889 Voucher Packets | 889 Persons | \$ 34,226.50 |
| RURAL TRANSPORTATION - Provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers and congregate meal sites. Value - \$3.92 per ride. | 579 Rides | 80 Persons | \$ 2,269.68 |

| SERVICES | UNITS OF SERVICE | # OF HOUSEHOLDS/ PERSONS | VALUE |
|---|-------------------|-----------------------------|---------------------|
| COMMODITY SUPPLEMENTAL FOOD PROGRAM - is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Food is distributed from our Concord warehouse. Value \$38.50 per unit. | 444 Food Packages | 444 Persons | \$ 17,094.00 |
| *(An individual may not be enrolled in both the WIC Program and CSFP, but a family may have members on both programs.) | | | |
| USDA COMMODITY FOODS - Distribution of Federal Surplus Foods to income eligible people through scheduled mass distributions. | | | |
| Value of Butter - \$1.28/1 lb. block | 785 Butter | 283 Households | \$ 1,004.80 |
| Value of Flour - \$.72/5 lb. bag | 553 Flour | | \$ 398.16 |
| Value of Green Beans - \$.33/1 lb. can | 220 Green Beans | | \$ 72.60 |
| Value of Honey - \$1.23/1.5 lb. bottle | 408 Honey | | \$ 501.84 |
| Value of Peanut Butter - \$1.68/2 lb. can | 438 Peanut Butter | | \$ 735.84 |
| Value of Pork - \$2.39/29 oz. can | 408 Pork | | \$ 975.12 |
| Value of Raisins - \$.88/1 lb. box | 408 Raisins | | \$ 359.04 |
| Value of Vegetarian Beans - \$.33/1 lb. can | 274 Veg. Beans | | \$ 90.42 |
| EMERGENCY FOOD PANTRIES - Provides up to three days of food for people facing temporary food crisis. Value - \$3.00 per meal. | 2,620 Meals | 820 Households | \$ 1,004.80 |
| INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling, as well as referrals for housing, transportation and other concerns to anyone in need. Value of service varies from client to client. | 8,932 | Not tracked | --- |
| CAMP SEBAGO - A camping experience and transportation in cooperation with the Salvation Army. Value approximately \$250.00 each child. | 5 | 5 Children | \$ 1,250.00 |
| SUMMER RECREATION PROGRAM - A six-week summer recreation program. Value approximately \$100.00 each child. | 14 | 14 Children | \$ 1,400.00 |
| CLOTHING ASSISTANCE - Provides locally donated clothing to families in need. Value - \$25.00 per family. | 625 | 625 Families | \$ 15,625.00 |
| | | TOTAL: | \$271,725.70 |

| | | | |
|--|-------------|----------------|---------------------|
| EMERGENCY FOOD PANTRIES - Provides up to three days of food for people facing temporary food crisis. Value - \$3.00 per meal. | 2,620 Meals | 820 Households | \$ 7,860.00 |
| INFORMATION AND REFERRAL - CAP provides utility, landlord/tenant, legal and health counseling, as well as referrals for housing, transportation and other concerns to anyone in need. Value of service varies from client to client. | 8,932 | Not tracked | --- |
| CAMP SEBAGO - A camping experience and transportation in cooperation with the Salvation Army. Value approximately \$250.00 each child. | 5 | 5 Children | \$ 1,250.00 |
| SUMMER RECREATION PROGRAM - A six-week summer recreation program. Value approximately \$100.00 each child. | 14 | 14 Children | \$ 1,400.00 |
| CLOTHING ASSISTANCE - Provides locally donated clothing to families in need. Value - \$25.00 per family. | 625 | 625 Families | \$ 15,625.00 |
| | | TOTAL: | \$271,725.73 |

School District of Allenstown

SUPERINTENDENT OF SCHOOLS
Paul DeMinico

ASST. SUPT. OF SCHOOLS
Thomas Haley

BUSINESS ADMINISTRATOR
Suzanne Monat

PRINCIPALS
Donna Blazon, Allenstown Elementary School
Frederick Dunlop, Armand R. Dupont School

SCHOOL BOARD
Maureen Cyr Term Expires 1991
Edmond Duchesne Term Expires 1992
Evelyn Guilbeault Term Expires 1993

TREASURER
Ernest Coulombe

NURSE
Jeanne Descoteaux

MODERATOR
Ernie Petrin

TRUANT OFFICER
Norman Connor

ENUMERATOR
P.T.A.

DISTRICT CLERK
Patricia Boucher

AUDITOR
Brent W. Washburn, C.P.A.

Report of School District Treasurer

For the Fiscal Year July 1, 1989 to June 30, 1990

SUMMARY

| | |
|--|---------------------------|
| Cash on Hand July 1, 1989 | \$ 161,153.48 |
| Received from Selectmen | \$2,756,137.00 |
| Revenue from State Sources | 801,275.71 |
| Received from Tuitions | 61,478.61 |
| Received from Other Sources | <u>189,524.97</u> |
| TOTAL RECEIPTS | <u>\$3,808,416.29</u> |
| Total Amount Available for Fiscal Year | 3,969,569.77 |
| Less School Board Orders Paid | <u>3,746,417.47</u> |
| | \$ 223,152.30 |

Ernest Coulombe
District Treasurer

Allenstown School District Statistics

| | |
|--|-------|
| For the School Year Ending June 30, 1990 | |
| Half Days in Session | 360 |
| Total Enrol'ments | 636 |
| Average Daily Membership | 588.9 |
| Percent of Attendance | 95.6 |
| Average Daily Attendance of Pupils | 563.1 |

Superintendent's Salary 1989-1990

| | |
|------------|------------------|
| Allenstown | \$ 10,213.32 |
| Chichester | 5,222.07 |
| Deerfield | 10,905.75 |
| Epsom | 8,597.66 |
| Pembroke | <u>22,763.60</u> |
| | \$ 57,702.40 |

Assistant Superintendent's Salary 1989-1990

| | |
|------------|------------------|
| Allenstown | \$ 8,885.05 |
| Chichester | 4,542.92 |
| Deerfield | 9,487.42 |
| Epsom | 7,479.50 |
| Pembroke | <u>19,803.11</u> |
| | \$50,198.00 |

Business Administrator Salary 1989-1990

| | |
|------------|------------------|
| Allenstown | \$ 5,442.75 |
| Chichester | 2,782.88 |
| Deerfield | 5,811.75 |
| Epsom | 4,581.75 |
| Pembroke | <u>12,130.87</u> |
| | \$30,750.00 |

Minutes of the Allenstown School District Meeting

The Allenstown School District Annual Meeting was held on Friday evening, March 9, 1990, at the Allenstown Elementary School. In attendance were all officers of the Allenstown School District, members of the School Administration, as well as one hundred fifty qualified voters of the Town of Allenstown.

The Moderator, Ernest Petrin, called the meeting to order at 7:00 p.m. The meeting progressed with the reading of the Warrant.

Article 1 TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN AND TO PASS ANY VOTE RELATING THERETO.

Donna Blazon, Principal of the Allenstown Elementary School, presented her report. She commented on the upgrading of the facility which occurred during the past year. In addition, she stressed that the Allenstown Elementary School is now a primary school for grades K-3 with a population of 350. Ms. Blazon stated her appreciation for the town's commitment to education and thanked those in attendance for their support.

Frederick Dunlop, Principal of the Armand R. Dupont School, presented his report. He commented on the smooth transition of the fourth grade from the Allenstown Elementary School to the Armand R. Dupont School with minimal disruption. This move has increased the Armand R. Dupont School population to 289 students. Mr. Dunlop stated that the students and staff were delighted with the new in-house facilities which no longer necessitate students moving from one building to another for physical education and athletic events. Mr. Dunlop closed his comments by thanking the townspeople for their continued support of the Armand R. Dupont School programs.

Article 2: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE SCHOOL DISTRICT.

A motion was made by Ed Duchesne and seconded by Evelyn Guilbeault to accept the article as read. There was no discussion and after a voice vote, the motion was declared passed.

Article 3: TO SEE IF THE DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO APPLY FOR, ACCEPT, AND EXPEND, WITHOUT FURTHER ACTION BY THE SCHOOL DISTRICT MEETING, MONEY FROM THE STATE, FEDERAL OR OTHER GOVERNMENTAL UNITS OR A PRIVATE SOURCE WHICH BECOMES AVAILABLE DURING THE 1990-91 SCHOOL FISCAL YEAR, PROVIDED THAT SUCH EXPENDITURE BE MADE FOR PURPOSES FOR WHICH A SCHOOL DISTRICT MAY APPROPRIATE MONEY AND THAT SUCH EXPENDITURE NOT REQUIRE THE EXPENDITURE OF OTHER SCHOOL DISTRICT FUNDS. FURTHER, THAT THE SCHOOL BOARD HOLD A PUBLIC HEARING PRIOR TO ACCEPTING AND SPENDING SUCH MONEY AND HAVE THE APPROVAL OF THE MUNICIPAL BUDGET COMMITTEE.

A motion was made by John Welch and seconded by Pat Houle to accept this article as read. There was no discussion and after a voice vote, the motion was declared passed.

Article 4: TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$1 FOR THE ADDITIONAL COST ITEMS AS SET FORTH IN THE LATEST COLLECTIVE BARGAINING AGREEMENT WITH THE ALLENSTOWN EDUCATION ASSOCIATION FOR THE 1990-1991 FISCAL YEAR ONLY, EACH SUBSEQUENT YEAR TO BE SUBJECT TO APPROVAL BY THE DISTRICT VOTERS, OR TAKE ANY ACTION IN RELATION THERETO.

A motion was made by Ed Duchesne and seconded by Evelyn Guilbeault to table this article. Superintendent Paul DeMinico explained that negotiations are ongoing and that a Special District Meeting will be called to vote on this article at a later time. After a voice vote, the motion was declared tabled.

Article 5: TO DETERMINE AND APPOINT THE SALARIES OF THE SCHOOL BOARD AND TRUANT OFFICER, AND FIX THE COMPENSATION OF ANY OTHER OFFICERS OR AGENTS OF THE DISTRICT.

A motion was made by Ed Duchesne and seconded by Maureen Cyr to incorporate this article into Article 7. Mike Collier asked why this article was needed if the monies allocated were in Article 7. Ed Duchesne stated that in the future this article would be removed. After a voice vote the motion was declared passed.

Article 6 BY PETITION, TO SEE IF THE DISTRICT WILL ADOPT THE FOLLOWING ARTICLE: "TO SEE IF THE DISTRICT WILL VOTE TO CHANGE THE ANNUAL SCHOOL DISTRICT MEETING FROM FRIDAY EVENING TO THE SATURDAY FOLLOWING THE TOWN MEETING AT 1:00P.M.

A motion was made by John Welch and seconded by T.J. Payne to accept this article as read. Arthur Houle suggested that people who wanted to attend school district meeting may work second shift or attend Bingo. Maureen Cyr suggested that the Saturday before Town Meeting may be more appropriate. A motion was made to amend this article by inserting the word BEFORE in place of FOLLOWING after the word SATURDAY. The motion was made by Don Coulsey and seconded by Ed Duchesne. Vicki Kneeland commented that this is how it was at one time. A vote was taken by division of the house with 60 voters in favor of the amendment and 73 opposed to it. The amendment was declared defeated.

Further discussion ensued. Superintendent Paul DeMinico noted that by RSA the School District Meeting must be held by March 25. A division of the house was taken on the original article and it was declared passed with 79 voting in favor and 63 opposed.

Article 7 TO SEE WHAT SUM OF MONEY THE DISTRICT WILL RAISE AND APPROPRIATE FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES AND BENEFITS FOR SCHOOL DISTRICT OFFICIALS AND AGENTS AND FOR THE PAYMENT OF STATUTORY OBLIGATIONS OF THE DISTRICT.

A motion was made by Ed Duchesne and seconded by Maureen Cyr to appropriate the amount of three million eight hundred eighty seven thousand three hundred nine dollars (\$3,887,309) for this article. Maureen Cyr stated that this represented a 2.4% increase over last year's budget. She stated that further cuts would threaten educational positions and programs. A motion was made by John Hollinger and seconded by Mike Collier to review the budget line item by line item. After a voice vote, this motion was declared passed. A motion was made by Brenda Butterfield and seconded by Ann Morgan to hold all questions on the budget until the end of the representation. 51 voters voted in favor of this amendment and 70 voted against and the motion was declared defeated. Highlights of the discussion follow. Tuition to Pembroke Academy is \$4,895 per student. A second Guidance Counselor is needed because of the high rate of domestic violence in Allenstown as well as the high turnover rate of students within the system. Dental Services have been eliminated as well as the mid-day bus run for the kindergarten students. Parents will have to provide alternative arrangements for their youngsters. Maureen Cyr stated that this budget represents a decrease of one dollar fifty-eight cents (\$1.58) per thousand on the tax rate. A motion was made by Mike Collier and seconded by Richard Bilodeau to amend the amount to three million seven hundred fifty-five thousand one hundred forty dollars (\$3,755,14). After a voice vote, this amendment was declared defeated. A motion was made by John Welch and seconded by Roger Menard to amend the amount to three million eight hundred twenty thousand eight hundred nine dollars (3,820,809). The vote was 81 in favor and 53 opposed and the vote to accept the amendment was passed. A vote to accept this article was declared passed after a voice vote.

Article 8: TO SEE IF THE DISTRICT WILL VOTE IN SUPPORT OF THE FOLLOWING ARTICLE: "WE THE RESIDENTS OF THE ALLENSTOWN SCHOOL DISTRICT FIND THE STATE OF NEW HAMPSHIRE TO BE NEGLIGENT IN THE FUNDING OF PUBLIC EDUCATION, THUS CREATING AN UNDUE BURDEN ON THE LOCAL PROPERTY TAX PAYERS. WE DEMAND THAT THE STATE OF NEW HAMPSHIRE LEGISLATURE BEGIN IN EARNEST TO STUDY METHODS FOR SUBSTANTIALLY INCREASING STATE AID TO EDUCATION."

A motion was made by Ed Duchesne and seconded by John Welch to accept this article as read. After a voice vote, this article was declared passed.

Article 9: TO SEE IF THE DISTRICT WILL VOTE TO APPROVE THE MARTIN LUTHER KING HOLIDAY IN ACCORDANCE WITH THE FEDERAL CALENDAR BEGINNING IN THE 1990-91 SCHOOL YEAR. THE SCHEDULING OF SUCH A HOLIDAY WILL NOT REDUCE THE NUMBER OF STUDENT INSTRUCTIONAL DAYS.

A motion was made by Roger Menard and seconded by Tim Higgins to accept this article as read. After a voice vote, the article was declared defeated.

Article 10: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.

There were no committees or agents to be chosen.

Article 11: TO TRANSACT ANY OTHER BUSINESS WHICH MAY LEGALLY COME BEFORE THIS MEETING.

A motion was made by Roger Menard and seconded by John Welch to adjourn the meeting. After a voice vote, the motion was declared passed and the meeting was adjourned at 10:10 p.m.

Respectfully submitted
Patricia Nardone Boucher
School District Clerk,
Allenstown

Minutes of the Allenstown Special School District Meeting

Thursday, October 11, 1990

The Allenstown Special School District Meeting was called to order at 7:10 p.m. by Moderator Ernest Petrin. One hundred fifty-eight registered voters (of two thousand two hundred registered voters) were in attendance.

The Moderator, read the Warrant and proceeded to Article a.

Article 1 TO SEE IF THE DISTRICT WILL VOTE TO APPROVE THE FACTFINDER'S REPORT FOR THE TERMS OF A SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE ALLENSTOWN EDUCATION ASSOCIATION: AND TO APPROVE COST ITEMS FOR INCREASES IN TEACHER SALARIES AND BENEFITS ATTRIBUTABLE TO ANY COLLECTIVE BARGAINING AGREEMENT, WHICH MAY BE ENTERED WITH SAID ASSOCIATION FOR THE FISCAL YEARS JULY, 1990 THROUGH JUNE 30, 1993 AS FOLLOWS:

| | |
|---------|-----------|
| 1990—91 | \$108,136 |
| 1991—92 | \$152,621 |
| 1991—93 | \$134,168 |

AND TO RAISE AND APPROPRIATE THE SUM OF \$108,136.00 TO FUND INCREASES IN SALARIES AND BENEFITS FOR TEACHERS FOR THE JULY THROUGH JUNE 30, 1991 FISCAL YEAR.

The Moderator announced that he had received two petitions for secret ballot votes—one for the original article and the other for any monies as amended. The names on the petitions were verified as being registered voters and present.

A motion was made by Ed Duchesne and seconded by Mike Phelps to divide the article and take the Factfinder's report separately. On a voice vote, this motion was declared passed.

A motion was then made by Ed Duchesne and seconded by Mike Phelps to accept the Factfinder's report. Ed Duchesne spoke against the motion and stated that just cause was not necessary.

A motion was made by Phyllis Irzyk and seconded by Debbie O'Connell that Cynthia Nugent, AEA spokesperson, be allowed to address the Meeting. On a voice vote, this motion was declared passed. Ms. Nugent stated that just cause was an important issue to the teachers although no case had arisen which would require it. She stated that it would serve as additional protection for teachers should the need arise.

A motion was made by Maureen Cyr and seconded by Evelyn Guilbeault to allow Dr. Paul DeMinico, Superintendent of Schools, to address the Meeting. On a voice vote, this motion was declared passed. Dr. DeMinico stated that according to NH:RSA 189-13 teachers may be dismissed for insubordination, immorality or incompetence and that 49% of New Hampshire school districts have just cause provisions in their teacher contracts.

A motion was made by Ed Emond and seconded by Roland Noel to table the vote on the Factfinder's report until the March School District Meeting. This motion was declared defeated by a voice vote.

A motion was made by Roger Menard and seconded by Linda Welch to move to the question. This motion was declared passed by a voice vote.

A challenge was made to vote by secret ballot on the Factfinder's report. A division of the house as declared and by a vote of 82 yes and 68 no, the Moderator declared that a secret ballot would be used to decide the fate of the factfinder's report. The polls were declared open and all those who were registered to vote and wished to vote were given the opportunity to vote. By a vote of 72 yes and 77 no the motion to accept the Factfinder's report was defeated.

A motion was made by Mike Phelps and seconded by Ed Duchesne to appropriate the sum of \$108,136 for cost items associated with the 1990-1991 collective bargaining agreement and to approve the amounts of \$152,621 for the 1991-1992 school year and \$134,168 for the 1992-1993 school year. Ed Duchesne stated that Allenstown has supported the school system in the past and has been rewarded with a loyal and dedicated staff. Maureen Cyr made a presentation which demonstrated that the School District assessment would decrease by \$81,514 if the article was passed as read.

An amendment was proposed by Art Houle and seconded by Scott Theg to decrease the dollar amount to \$34,628 for the 1990-1991 school year and to provide for a one year contract only. During discussion the point was made that the teachers were not obligated to accept this amount of money and that this could prolong negotiations and negatively impact on the teaching staff.

A motion was made to move to the question by Del Hebert and seconded by Ricky Bilodeau. This was declared passed and the polls were declared open to vote on the amendment. The vote was 80 yes and 69 no; the Moderator declared that the amendment has passed.

A motion was made by Del Hebert and seconded by Ricky Bilodeau to accept the amended article. The vote to accept the amended article was 79 yes and 70 no. The amended article was declared passed.

A motion to reconsider was made by Mike Phelps and seconded by Doris Levesque.

A motion to table the motion to reconsider was made by Ed Emond and seconded by Del Hebert. A division of the house was declared; the vote to table was 73 yes and 71 no. The motion to table the reconsideration was declared passed.

A motion was made to adjourn by T.J. Payne and seconded by Del Hebert. The motion was declared passed by a voice vote and the Moderator declared the meeting adjourned at 9:30 p.m.

Respectfully submitted,
Patricia Nardone Boucher
School District Clerk, Allenstown

The State of New Hampshire

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN IN THE COUNTY OF MERRIMACK QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District, on the 23rd day of March, 1991 at 2:00 o'clock in the afternoon, to act upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to pass any vote relating thereto.
2. To see if the District will vote to authorize the School Board to accept gifts and donations from any source on behalf of the School District.
3. To see if the District will vote to authorize the School Board to apply for, accept, and expend, without further action by the School District Meeting, money from the state, federal, or other governmental units or a private source which becomes available during the 1990-92 school fiscal year, provided that such expenditure be made for purposes for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money and have the approval of the Municipal Budget Committee.
4. To see if the District will vote to raise and appropriate the sum of \$1 for the additional cost items as set forth in the latest collective bargaining agreement with the Allenstown Education Association for the 1991-92 fiscal year only, each subsequent year to be subject to approval by the District voters, or take any action in relation thereto.
5. To see what sum of money the District will raise and appropriate for the support of schools, for the payment of salaries and benefits for school district officials and agents and for the payment of statutory obligations of the District.
6. To choose Agents and Committees in relation to any subjects embraced in the Warrant.
7. To transact any other business that may legally come before said meeting.

Given under our hands at said Allenstown this _____ day of February, 1991.

Maureen Cyr, Chairman
Evelyn Guilbeault
Edmond Duchesne
Allenstown School Board

Allenstown School District Warrant State of New Hampshire

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF ALLENSTOWN, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Allenstown Elementary School in said District, on the 12th day of March, 1991 at 10:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

The polls are to open at 10:00 a.m. and will close not earlier than 7:00 o'clock p.m.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Allenstown this _____ day of February, 1991.

Maureen Cyr
Edmond Duchesne
Evelyn Guilbeault
Allenstown School Board

Budget—Allenstown School District

| PURPOSE OF APPROPRIATION | Approved Budget 1990-91 | School Board's Budget 1991-92 | Budget Committee | |
|---|--|--|--------------------------------|------------------------------------|
| | | | Recommended 1991-92 | Not Recommended 1991-92 |
| INSTRUCTION | | | | |
| Regular Programs | 1,865,532.00 | 1,996,387.00 | | |
| Special Programs | 617,504.00 | 604,817.00 | | |
| Other Instructional Programs | 9,990.00 | 11,152.00 | | |
| Adult/Continuing Education | 700.00 | 700.00 | | |
| SUPPORT SERVICES | | | | |
| Pupil Services | | | | |
| Attendance & Social Work | 170.00 | 170.00 | | |
| Guidance | 71,280.00 | 101,742.00 | | |
| Health | 25,682.00 | 27,203.00 | | |
| Other Pupil Services | 2,066.00 | 600.00 | | |
| Instructional Staff Services | | | | |
| Improvement of Instruction | 14,671.00 | 15,745.00 | | |
| Educational Media | 19,679.00 | 21,773.00 | | |
| General Administration | | | | |
| Contingency | 2,000.00 | 2,000.00 | | |
| All Other Objects | 16,576.00 | 21,136.00 | | |
| S.A.U. Management Services | 81,710.00 | 79,044.00 | | |
| Other Gen. Adm. Services | 1,400.00 | 2,190.00 | | |
| School Administration Services | 149,075.00 | 153,772.00 | | |
| Business Services | | | | |
| Operation & Maintenance of Plant | 182,040.00 | 197,882.00 | | |
| Pupil Transportation | 114,421.00 | 111,158.00 | | |
| Other Support Services | 271,347.00 | 306,519.00 | | |
| FACILITIES ACQUISITIONS & CONST. | 1,427.00 | 785.00 | | |
| OTHER OUTLAYS | | | | |
| Debt Service | | | | |
| Principal | 130,000.00 | 130,000.00 | | |
| Interest | 120,600.00 | 111,500.00 | | |
| Fund Transfers | | 2.00 | | |
| To Federal Projects Funds | 11,000.00 | 7,300.00 | | |
| To Food Service Fund | 146,567.00 | 147,000.00 | | |
| TOTAL APPROPRIATIONS | 3,855,437.00 | 4,050,577.00 | 3,916,190.00 | 134,387.00 |

ESTIMATED REVENUES

| REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES | Revised Revenues 1990-91 | School Board's Budget 1991-92 | Budget Committee Budget 1991-92 |
|--|---|--|--|
| | | | |
| Unreserved Fund Balance | 173,052.00 | | |
| Foundation Aid | 957,774.00 | 908,826.00 | |
| School Building Aid | 41,917.00 | 39,000.00 | |
| Catastrophic Aid | 61,503.00 | 9,158.00 | |
| Child Nutrition | 3,000.00 | 8,000.00 | |
| Other-Block Grant | 11,000.00 | 7,300.00 | |
| Child Nutrition Program | 30,000.00 | 26,000.00 | |
| Lunch Sales | 93,567.00 | 113,000.00 | |
| Tuition—Self Program | 10,000.00 | | |
| Earnings on Investments | 1,000.00 | 11,000.00 | |
| Pupil Activities | 5,000.00 | | |
| Other-Transportation | 22,378.00 | 28,000.00 | |
| TOTAL SCHOOL REVENUES & CREDITS | 1,410,191.00 | 1,150,284.00 | 1,150,284.00 |
| DISTRICT ASSESSMENT | 2,445,246.00 | 2,900,293.00 | 2,765,906.00 |
| TOTAL REVENUES & DISTRICT ASSESSMENT | 3,855,437.00 | 4,050,577.00 | 3,916,190.00 |

School Administrative Unit Budget 1989-1990

ESTIMATED REVENUES

| Account | Number | Description | |
|---------|--------|---|---------------------|
| 770 | | Unreserved Fund Balance, June 30, 1991 | \$ 23,680.00 |
| 4000 | | REVENUE FROM FEDERAL SOURCES | |
| | 4410 | Elementary & Secondary Education Title I—Pine Haven | 251,596.00 |
| | 4450 | Adult Education | 3,851.00 |
| | 4470 | Handicapped Foundation (P.L. 94-142) | 104,500.00 |
| | | Other 89:313 | 3,675.00 |
| | | Adult Ed. & Pre-School Incentive | 6,300.00 |
| 1000 | | LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE | |
| | | Miscellaneous Overhead | 19,921.00 |
| | | Tuition, Transportation | 400,560.00 |
| | | TOTAL REVENUES | \$814,083.00 |

ESTIMATED EXPENDITURES

| Function | Object | Purpose of Expenditure | |
|----------|--------|---|----------------------|
| 1000 | | INSTRUCTION | |
| 1200 | All | Special Programs | \$ 60,728.00 |
| 1600 | All | Adult/Continuing Education Programs | 3,851.00 |
| 2000 | | SUPPORT SERVICES | |
| 2100 | All | Attendance and Social Work | 3,000.00 |
| 2190 | All | Other Pupil Services | 598,067.00 |
| 2200 | | INSTRUCTIONAL STAFF SERVICES | |
| 2210 | All | Improvement of Instruction | \$ 2,849.00 |
| 2300 | | GENERAL ADMINISTRATION SERVICES | |
| 2310 | All | School Administrative Unit Board | 9,606.00 |
| 2320 | All | Office of the Superintendent | 180,896.00 |
| 2330 | All | Special Area Administrative Services | 83,371.00 |
| 2390 | All | Other General Administration Services | 58,671.00 |
| 2500 | | BUSINESS SERVICES | |
| 2520 | All | Fiscal | 73,818.00 |
| 2540 | All | Operation & Maintenance of Plant | 27,483.00 |
| 2550 | All | Pupil Transportation | 10,329.00 |
| 2590 | All | Other Business Services | 40.00 |
| 2600 | | MANAGERIAL SERVICES | 29,167.00 |
| 2900 | | OTHER SUPPORT SERVICES | 121,321.00 |
| | | TOTAL EXPENDITURES | 1,263,197.00 |
| | | LESS ESTIMATED REVENUES | <u>-814,083.00</u> |
| | | AMOUNT TO BE SHARED BY DISTRICTS | <u>\$ 449,114.00</u> |

DISTRICTS' SHARE OF SAU

| District | 1989 Equalized Valuation | Valuation % | 1989-90 Pupils | Pupil % | Combined % | District Share |
|------------|--------------------------------|----------------|-------------------|------------|---------------|-------------------|
| Allenstown | \$154,567,146.00 | 16.6 | 589 | 18.6 | 17.6 | \$ 79,044.00 |
| Chichester | 96,666,093.00 | 10.4 | 228 | 7.2 | 8.8 | 39,522.00 |
| Deerfield | 227,360,889.00 | 24.4 | 412 | 13.0 | 18.7 | 83,984.00 |
| Epsom | 169,850,089.00 | 18.2 | 341 | 10.8 | 14.5 | 65,122.00 |
| Pembroke | 283,227,275.00 | 30.4 | 1596 | 50.4 | 40.4 | 181,442.00 |
| TOTAL | \$931,671,492.00 | 100.0 | 3166 | 100.0 | 100.0 | \$449,114.00 |

Brent W. Washburn, CPA

Route 9, Box 228
Concord, New Hampshire 03301
Telephone 603-224-6133

The School Board
Allenstown School District
Suncook, New Hampshire

Members of the Board:

I have audited the general purpose financial statements of the Allenstown School District as of and for the year ended June 30, 1990, and have issued my report thereon dated December 11, 1990.

I conducted my audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatements.

In planning and performing my audit of the general purpose financial statements of Allenstown School District for the year ended June 30, 1990, I considered its internal control structure in order to determine my auditing procedures for the purpose of expressing my opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of Allenstown School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, I have classified the significant internal control structure policies and procedures in the following categories:

Cash Receipts
Cash Disbursements
General Ledger
Accounts Payable (Purchasing/Receiving)
Payroll

For all of the internal control structure categories listed above, I obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and I assessed control risk.

I noted certain matters involving the internal control structure and its operation that I consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control structure that, in my judgement, could adversely affect the entity's ability to record, process summarize and report financial data consistent with the assertions of management in the general purpose financial statements.

Reportable Conditions:

1: Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

2: School Lunch Sales

Criteria: The school lunch sale represents a significant portion of the food service revenue. Accurate revenue data is essential to prepare reliable financial statements.

Condition: The food lunch director controls all aspects of the food service activities, including collection and depositing of money, issuing of lunch tickets, statistics of meals served, reporting to State, etc.

Cause: The separation of duties is not practicable in this area, and the district has not invested in control mechanisms at the point of sale.

Recommendation: The district investigate the feasibility of control procedures that would reconcile the revenue received with the lunch tickets issued. The scope of the audit testing will be limited to reconciling recorded receipts with the bank statement. The audit option is being modified due to the scope limitation on testing food service revenue.

3: General Ledger

Criteria: The general ledger is significant in recording, maintaining control and monitoring the activity of the School District essential in preparing reliable financial statements.

Condition: The general ledger control balances are not reconciled to the detail reports generated by the system. The interfund balances have not been maintained, and the capital project activity has not normally been recorded.

Cause: The accounting emphasis has been placed on expense and budgetary reports. The adjustments for the differences between accrued and encumbered expenses and actual expenses at year end have not been made.

Recommendation: The Treasurer's cash report should be reconciled to the general ledger on a monthly basis. On a periodic basis the general ledger control accounts should be reconciled to the detail reports generated by the system. Adjustments for variances in the prior period payables and encumbrances and actual expenses should be made.

4. Purchase Orders

Criteria: The control of purchase orders is essential in preparing timely and reliable financial statements.

Condition: In the test of transactions, purchase orders were not always present. The cancellation of paid invoices was not generally done. In discussions with employees, it was indicated that a substantial number of invoices arrived without purchase orders being issued. The purchase order would be prepared after the fact.

Cause: The accounting procedures have allowed anyone to issue a purchase order. Generally, when purchase orders were not issued the office staff would normally trace down the approvals and issue a purchase order. This has made it easier for staff to purchase items without a purchase order than to follow the procedure of issuance of purchase orders prior to ordering.

Recommendation: It is recommended that the purchase order issuance be centralized, and people needing to purchase materials submit a request for a purchase order. In cases where a request was not made prior to ordering, this violation of procedure should be documented and require them to prepare the purchase order request.

5. Miscellaneous Income

Criteria: The distinguishing between amounts received for reimbursements and miscellaneous income is essential in preparing reliable financial statements.

Condition: The policies have not been established as to classification of miscellaneous receipts. The lack of policies results in confusion in recording of the receipts.

Cause: The School District can not by law over spend the total amount approved by the taxpayers. If the miscellaneous receipt is considered a reimbursement, it offsets the original expense and thereby is available for current expenditure. Miscellaneous income can not be spent unless it was included in the original budget.

Recommendation: To record miscellaneous receipts as budgeted, and establish a policy on the handling of unanticipated receipts.

6. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements was consistently over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$792,672.

Cause: The need for manageable requests from the Town for the money appropriated results in large deposits.

Recommendation: The cash flow be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School Board should try to negotiate an arrangement with the banking institution, thereby the amount above the insurance bank would be collateralized with bank assets.

7. Student Activities

Criteria: The Student activities are part of the School District responsibility and are required as part of information included on the general purpose financial statement.

Condition: The student activities records are maintained by student advisors. The payment of referees and umpires are being paid from student activity checking accounts rather than the general fund.

Cause: The student activities accounting control has been left to the discretion of the principals. Umpires and referees are paid from a student activities account, because it is easier and more timely.

Recommendation: The payment of umpires and referees should be accounted in the general fund of the School District. The student activity advisors should submit a monthly report of the financial activities to the central accounting office. The report should include a schedule of activities by group reconciled to the total of the fund and the cash balance.

A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

My consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weakness as defined above. However, I believe none of the reportable conditions described above is a material weakness.

I also have discussion about other matters involving procedures associated with internal control structure and its operation that have not been reported to management, but they were designed to assist management in making decisions on improvements to the system of internal control.

This report is intended for the information of management, the School Board, the cognizant audit agency, and other federal audit agencies. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

I extend my thanks to the officials and employees of the Allenstown School District for their assistance during the course of my audit.

Very truly yours,
Brent W. Washburn, CPA

Department of Revenue Administration

Concord, NH 03302-0457

TO: Allenstown

Your report of appropriations voted and property taxes to be raised for the 1990-91 school year has been approved on the following basis:

| | |
|--|-----------------------|
| TOTAL APPROPRIATIONS: | \$3,855,437.00 |
| Revenue & Credits: | |
| Unreserved Fund Balance | \$ 173,052.00 |
| Revenue From State Source: | |
| Foundation Aid | 957,774.00 |
| School Building Aid | 41,917.00 |
| Catastrophic Aid | 61,503.00 |
| Child Nutrition | 3,000.00 |
| Revenue From Federal Sources: | |
| Child Nutrition Program | 30,000.00 |
| Other | 11,000.00 |
| Local Revenue Not Taxes: | |
| Tuition | 10,000.00 |
| Earnings on Investment | 1,000.00 |
| Pupil Activities | 5,000.00 |
| Transportation | 22,378.00 |
| School Lunch Sales | <u>93,567.00</u> |
| TOTAL SCHOOL REVENUES & CREDITS | \$1,410,191.00 |
| DISTRICT ASSESSMENT | <u>\$2,445,246.00</u> |
| TOTAL APPROPRIATION | <u>\$3,855,437.00</u> |

Andrea M. Reid, Director

Report of the Superintendent of Schools

It was a year with an uninterrupted focus on instruction and for the refinement of programs for children. With the building project behind all of us, the district is able to offer students satisfactory class sizes, library facilities, science labs, art classrooms and, for the Armand R. Dupont School, a food service program in a cafeteria. We are proud of the school facilities which are equipped to accommodate the district's existing student population, and express our thanks to the taxpayers of Allenstown for the support of your schools.

While the changes in facilities over the past year have resulted in the district moving closer toward compliance with New Hampshire elementary standards, there are still several standards which have not been addressed. Those standards are; teacher certification requirements for art and library staff, and the staffing requirement for a reading specialist. Students are, however, receiving instruction in art and services in library.

The Allenstown district continues to receive federal Chapter I funds to support its tutorial programs in reading and math. The current allocation of \$81,340 funds four certified tutors and one instructional assistant as well as instructional and assessment materials. During the 1989-90 school year, sixty-four Allenstown students received tutorial services in reading and thirty-eight received services in math. Allenstown participated in a Chapter I program review conducted by the New Hampshire Department of Education and was commended for its excellent tutorial staff and effective use of available space. I thank Ms. Janet Snyder, Chapter I Director, for her fine leadership in this area.

The Allenstown schools have made significant headway in developing strategies for the inclusion of children with educational handicaps in the "regular" classroom. Since there are more mainstreamed handicap children in Allenstown's schools, the board and administration have made a strong effort at retaining manageable class ratios. Schools have organized teams of regular and special education teachers to better respond to the challenges of integration. The district has made good use of grant money to fund inservice and staff training which are necessary in order to realize success with this model of integration. I thank Ms. Kathleen Conlin, Director of Special Education, for her fine leadership in this area.

Allenstown and Pembroke's professional staffs continue to make important strides in addressing the issue of student dropouts. Safe Homes, Drug Free Schools and Mentor-Mentee programs are just some examples of the effective use of grant money in the districts' attempt to address the dropout issue. A key ingredient toward success with dropout prevention is a caring and nurturing school environment. This environment would not be possible without a highly professional staff.

For some time, the Allenstown School District has employed multi-year and yearly curriculum plans to forecast and focus programmatic efforts. This approach both ensures regular attention to our curricular program and allows opportunity to review and expand instructional effectiveness within the parameters of available resources. During the past year our curriculum efforts have resulted in a complete review and implementation of revisions in social studies and the adoption of new approaches to the teaching of language arts. Work in the areas of school-wide enrichment activities and science instruction is currently ongoing. We have also sought to implement effective alternative student assessment techniques into several program areas. This structured curriculum process is meaningful in that it revitalizes and improves our knowledge and methodology, provides opportunities to work cooperatively as a professional staff, and most importantly reaffirms or reveals student's curricular needs.

Standardized test scores continue to show generally upward progress of our students when compared with past year's scores. The staff continues to use test results to improve its efforts in developing curriculum. It is important to mention that while test results are an important and useful component in measuring school success, other measures of success must be considered when viewing the entire picture.

I wish to thank all citizens who have donated time to the schools in the form of volunteerism. Your efforts are greatly appreciated and never go unnoticed.

The demand for good teachers and good teaching is quite apparent. Parents and teachers are the most important people in the educational lives of our children. For our schools to do the kind of job expected by you, we need to take measures to retain the best teachers and hire quality teachers. Your support of the new teacher contract is essential if we are to achieve this goal. I strongly urge you to support our efforts in providing a quality education for the children of Allenstown by voting in favor of the new contract.

On behalf of the professional staff of School Administrative Unit #53, I thank you for your support of the Allenstown School District. I look forward to working with you in providing the very best education for the children of Allenstown.

Respectfully submitted,
Paul DeMinico, Ed.D.
Superintendent of Schools

Allenstown Elementary School Principal's Report 1990

Dear Citizens of Allenstown:

As I write this year's annual report, I am proud to report on the conditions of this educational facility. Drainage and erosion concerns were dutifully addressed by the School Board. In the Spring of 1990, you may have noticed that a new catch basin had been placed at the entry way to the school. This work was included as part of the capital project.

Classroom instructional practices continue to be based on the delivery of basic skills in the areas of reading, writing and math. Teaching strategies focus on current research as to how children learn and what helps them to develop positive self-images. The professional staff continue to improve as evidenced by their participation in a variety of workshops. Teachers focused their staff development in the areas of child developmental training, whole language, mathematics and intensive phonics training. The staffing level at the primary level has remained the same as last year. There are sixteen regular education teachers at Allenstown Elementary School with a support staff of eleven people who continue to do a marvelous job of teaching our children.

I reported to you last year about enrollment increases. However, the student population at the lower elementary has stabilized. In June, the school year ended with 335 students enrolled at AES. In September, the school year ended with 335 students enrolled at AES. In September, the school year began with 323 students. This is due to the high rate of turnover that is present within the school district. Approximately 25% of the school population is transient. This variable contributes to be unpredictability of how large each grade level will be. Presently, class sizes are within the standards that have been designated by the N.H. Department of Education.

The community continues to benefit by the usage of the Allenstown Elementary School facilities. The Little League has upgraded the lower field by placing sod around the infield and sand stone in the base paths, as agreed upon by the School Board in return for its usage. This work should be completed in the Spring of 1991. Softball, soccer and baseball leagues for children make use of the fields constantly. You may have noticed the multitudes of cars parked at school after hours. The gymnasium is being used to provide extra-curricular activities to both boys and girls to enhance their basketball skills.

Parent volunteers continue to assist classroom teachers. You can find parents helping out in classrooms by having students read to them, assembling books that students have made, preparing props for a play, or cutting out materials for a much needed activity. We appreciate the many hours donated by all of our volunteers! Ann Viar continues to provide leadership in the area of volunteers! Thank you, Ann! The playground is being upgraded to provide the students the opportunity to learn traditional games, such as hopscotch and four squares. This should be completed this Spring.

I want to express my gratitude and appreciation to this community regarding your support and commitment to education. It is difficult to provide education that is affordable and adequate especially in our present economic times of recession and lay-offs. However, I am confident that through your support, you will continue to provide the best possible education for the students within our community. For this, I thank You.

Respectfully Submitted,
Donna L. Noel-Blazon, Principal
Allenstown Elementary School

Armand R. Dupont School Principal's Report 1990

The past two years have seen many areas of transition at A.R.D. Three major areas of change have presented challenges that required a great deal of time and energy: 1. The expansion of the Dupont School from a 6-8th grade facility with approximately 170 students, to a school that currently houses about 300 children; 2. the purchase, expansion and renovation of the Dupont building; 3. returning all out-of-district special needs students to their home school. The above changes have created a greatly enhanced educational setting for all of Allenstown's students.

It is now the time for a period of reflection and evaluation of the effectiveness of the school program. Recently the Carnegie Corporation published a very significant national report on the education status of today's youth and how well our schools are meeting their needs. A careful review of the committee's recommendations clearly indicates that the Allenstown School District has created an educational environment that is in a leadership role relative to the Carnegie Council's eight-key recommendations.

An area of current concern and focus is the transition of our students to the high school. Representatives from both the high school and A.R.D. have been involved in a process that examines the needs of our students as they make the transition to a high school setting. Previously the only contact with the high school was a visit by their counselors to sign students up for courses. We are now involved in a year-long process that involves many people from both schools. For the first time both school counselors and classroom teachers participate in reciprocal visitations to observe both the sending and receiving schools. We feel that this level of communication will ensure that our students will be better prepared to meet the demands that high school will place on them. Additionally, the high school will develop a greater appreciation of the needs of young adolescents undergoing one of the most difficult transitions that they will face in their lives.

The connecting of a school with the community it serves is one of the Carnegie recommendations. The "APPLE" parents group has worked hard to establish a school volunteer's group that provides much needed help for the school staff as well as providing an opportunity for parents and community members to become actively involved in the education of children. The number of volunteers has grown tremendously and the efforts by the "APPLE" association are sincerely appreciated.

Allenstown is a community that deserves a great deal of recognition for its commitment to the future of their children.

Respectfully submitted,
Frederick H. Dunlop, Principal
Armand R. Dupont School

Allenstown School District Armand R. Dupont School Class of 1990

| | |
|---------------------------|---------------------------|
| Ernest J. Amyot, Jr. | Jessica Marie Lauziere |
| Tina Marie Antalan | Amy C. Lavertu |
| Stacy Leigh Beauchesne | Tecora Cherisse Lawrence |
| Richard W. Blake | Jacqueline Magrath-Viar |
| Nathan Joseph Brochu | Daniel G. Markle, Jr. |
| Jason Burbank | Nanci Leigh Martin |
| Daniel G. Champagne | Leslie Anne Menard |
| Crystal Marie Cloutier | Kelly J. Miller |
| Lisa-Marie Coughlin | Andrew Joseph Moon |
| Robin Rosemarie Cusson | Tayce Ann Morgan |
| Thomas Leo Cusson | Kristin Louise Parlangeli |
| Jamie Marie DeKraai | Shawn Patrick Perez |
| David M. Delisle | Richard G. Piper, Jr. |
| Chad M. Duford | Mary Ella Raymond |
| Stephanie C. Falardeau | Nicole Ann Rivet |
| Christopher Frascinella | Julie L. Roberts |
| Jamie Lynn Froton | Jonathan M. Robillard |
| Ivan G. Gilbert | Sherri Lynn Sabean |
| Nathan Alan Grenon | Keith F. Silver |
| Donna Lee Hamel | Jonathan B. Skinner |
| Erik Christopher Hamilton | Courtney Allison Stone |
| Lynn Renae Hamilton | Manon Tessier |
| Joshua Scott Hamilton | Tara Lee Thibeault |
| Mark A. Hannemann | Peter V. Thompson, Jr. |
| Shannon Leigh Harrington | Jay F. Tindell |
| Charles E. Hartford | Vicki J. Vallee |
| Heather Marie Hewitt | Edward Charles Welch |
| Jason Horne | Bonnie Marie Wells |
| Nicole Houle | Jeremiah A. Wilson |
| Christian T. Jolicoeur | |

Allenstown Teacher Roster 1989-1990

| | | |
|--------------------|--------------------|-----------|
| Elementary | Briggs, Suzanne | 27,400.00 |
| Elementary | Carlisle, Linda | 21,500.00 |
| Elementary | Cunha, Harriet | 21,000.00 |
| Elementary | Gagne, Jacqueline | 21,000.00 |
| Elementary | Gregorakakis, Ruth | 27,600.00 |
| Music | Hagemeyer, Carolyn | 25,200.00 |
| Elementary | Hull, Cheryl | 26,000.00 |
| Elementary | Hunt, Carolyn | 23,200.00 |
| Physical Education | Irzyk, Phyllis | 22,000.00 |
| Elementary | Jeffrey, Claire | 24,500.00 |
| Elementary | Keane, Debra | 23,200.00 |
| Elementary | Kenney, Janice | 27,300.00 |
| Elementary | Lavertu, Collette | 26,300.00 |
| Elementary | McCormick, Sharon | 25,500.00 |
| Elementary | Pearson, Elizabeth | 19,500.00 |
| Elementary | Robinson, Diane | 25,500.00 |
| Reading Specialist | Strong, Betty | 27,000.00 |
| Elementary | Wheeler, Carin | 12,436.00 |
| Elementary | Yeaton, Penelope | 27,100.00 |
| Elementary | Zibel, Gay | 11,243.00 |
| Resource Room | Bousquet, David | 26,300.00 |
| Special Education | Scott, Katherine | 25,500.00 |
| Speech Therapist | Sullivan, Karen | 27,000.00 |
| Spec. Ed. Director | Wilusz, Colleen | 27,400.00 |
| Guidance Counselor | Stephenson, Linda | 23,600.00 |
| Nurse | Descoteaux, Jeanne | 24,710.00 |
| Principal | Blazon, Donna | 39,500.00 |

Armand R. Dupont Teacher Roster 1989-1990

| | | |
|-------------------|----------------------|-----------|
| Elementary | Beaudet, Nancy | 26,200.00 |
| Elementary | Danieli, Edythe | 26,000.00 |
| Language Arts | Duchesne, Claire | 26,000.00 |
| Elementary | Galligan, Rose | 26,400.00 |
| Elementary | Hardt, Laurie | 20,500.00 |
| Language Arts | Harkins, Kim | 20,500.00 |
| Elementary | Kenny, Terri | 22,000.00 |
| Math/Science | Nugent, Cynthia | 24,500.00 |
| Elementary | O'Connell, Debra | 26,000.00 |
| Elementary | Ong, Donna | 22,000.00 |
| Science | Paradise, Alan | 23,800.00 |
| Elementary | Proulx, Linda | 24,500.00 |
| Elementary | Thul, Jane | 26,300.00 |
| Special Education | Gardner, Gayle | 21,500.00 |
| Resource Room | Kyriakoutsakos, Andy | 22,300.00 |
| Special Education | Tilton, Mary | 21,000.00 |
| Guidance Couns. | Tucker, Emil | 21,100.00 |
| Principal | Dunlop, Frederick | 39,500.00 |

Annual School Health Service Report 1989-1990

| Report of Local Medical Services | Number of Pupils |
|---|-------------------------|
| Pupils Examined | 65 |
| Teachers Flu Shots | 18 |
| Immunizations | |
| DPT | 10 |
| TD | 6 |

| Report of School Nurse-Teacher | |
|---------------------------------------|-------|
| Vision Tests | 626 |
| Hearing Tests | 599 |
| Inspections | 680 + |
| Heights | 620 |
| Weights | 620 |
| First Aid | 1410 |

Vaccinations & Communicable Diseases

| Communicable Diseases | |
|-----------------------|----|
| Chicken Pox | 16 |
| Pediculosis | 19 |
| Impetigo | 4 |
| Scabies | 4 |
| Scarlet Fever | 2 |

Defects Found by School Nurse-Teacher

| | Number Cases | Treated by Physician |
|---------|-----------------|-------------------------|
| Vision | 10 | 10 |
| Hearing | 12 | 12 |
| Scalp | 19 | 19 |

Clinic and Special Referrals

| | Number Examined | Number Children Treated |
|----------------------------|--------------------|-------------------------------|
| Dental Cleaning & Fluoride | 79 | 79 |
| Preschool* | 50 | |
| Parent Contacts | 334 | |

Examining Physician—Dr. Paul Shaw

Jeanne B. Descoteaux, R.N.
School Nurse-Teacher
June 15, 1990

Allenstown—Births 1990

| Date of Birth | Place of Birth | Name of Child | Name of Father | Name of Mother |
|---------------|----------------|-----------------------|----------------------|--------------------|
| 12/23/89 | Manchester | Nicholas Calkins | Paul Calkins, Jr. | Nina Beauchesne |
| 01/04/90 | Manchester | Kyle Frizzell | Christopher Frizzell | Donna Noyes |
| 01/21/90 | Manchester | Ashley Fuller | Thomas Fuller | Donna Leduc |
| 02/10/90 | Manchester | William Cosmopoulos | Nicholas Cosmopoulos | Susan Thomas |
| 01/09/90 | Concord | Rebecca Atamian | David Atamian | Pamela Martin |
| 01/31/90 | Concord | Michael Spofford | Lee Spofford | Veronica Gauthier |
| 02/10/90 | Concord | Lydia McPherson | Frank McPherson | Bonni Bolduc |
| 02/19/90 | Concord | Amanda Racine | Mark Racine | Clarie Gelinas |
| 02/23/90 | Manchester | Devin Girard | Robert Girard | Elizabeth Soares |
| 03/10/90 | Concord | Stephen Lepoutre | Randall Lepoutre | Cynthia Crosby |
| 03/20/90 | Manchester | Heather McKenney | James McKenney | Tamera Bryan |
| 03/20/90 | Manchester | Benjamin Blanchette | Charles Blanchette | Pamela Violette |
| 03/25/90 | Concord | Jill Boucher | Larry Boucher | Patricia Nardone |
| 03/26/90 | Concord | Zachary Cassidy | Frank Cassidy | Lori Gilkinson |
| 04/09/90 | Concord | Dorothy Taylor | Stephen Taylor | Sally Pickance |
| 04/17/90 | Concord | Alyssa McQueen | Robert McQueen | Darlene Brasley |
| 04/18/90 | Concord | Jillian Plourde | William Plourde | Robin Demers |
| 04/12/90 | Manchester | Scott Damon | David Damon | Suzanne Vitello |
| 04/16/90 | Manchester | Laura Croteau | Donald Croteau | Susan Morrison |
| 04/22/90 | Manchester | Meagan Furber | Timothy Furber | Roxanne Coffin |
| 04/24/90 | Manchester | Amber Smas | Christoper Smas | Jenny Campbell |
| 05/08/90 | Manchester | Staci Coogan | James Coogan, III | Margie Davis |
| 05/15/90 | Manchester | Nicole Chalifour | Paul Chalifour | Deann Rouleau |
| 05/07/90 | Concord | Victoria Campbell | Dennis Campbell | Pamela Goho |
| 05/10/90 | Concord | Kyle Tacy | Dale Tacy | Karyn Hendry |
| 05/23/90 | Derry | Sara Janeski | Robert Janeski | Mary Agan |
| 06/08/90 | Concord | Heather Ardizzoni | Paul Ardizzoni | Margaret Conlon |
| 12/27/90 | Nashua | Andrew Chasse | Dennis Chasse | Teri Wells |
| 01/24/90 | Nashua | Annalise Dubreuil | Ronald Dubreuil | Raye Tieff |
| 04/22/90 | Hanover | Ryan Stackpole | Rock Stackpole | Charlene Toomey |
| 05/24/90 | Manchester | Micheal Bingham | David Bingham | Karen Christiansen |
| 05/31/90 | Manchester | Adam Fauteux | Luc Fauteux | Robin Preston |
| 06/08/90 | Manchester | Chrisanthi Dafopoulos | Stanley Dafopoulos | Nannette Laduke |
| 06/18/90 | Manchester | Kevin Carboneau | Alfred Carboneau | Kimberly Fischer |
| 06/23/90 | Manchester | Korina Daigle | David Daigle | Leona Nordstrom |
| 06/26/90 | Manchester | Charlotte Spradlin | Joseph Spradlin | Dorothie Hatfield |
| 07/01/90 | Manchester | Brittany Gagne | Marc Gagne | Judy Fortier |
| 07/16/90 | Manchester | Robert Bradford, Jr. | Robert Bradford | Donna MacDonald |
| 07/16/90 | Manchester | Kristen Ruggieri | David Ruggieri | Holly Tibbets |
| 07/16/90 | Concord | Brian Juranty | William Juranty | Mary Bohi |
| 07/09/90 | Concord | Brandon Lissandrello | John Lissandrello | Marion Bryant |
| 07/19/90 | Concord | Lindsay Martin | Lionel Martin, Jr. | Ruth Petit |
| 07/12/90 | Manchester | Benjamin Thomas | Bruce Thomas | Darby Billington |
| 07/23/90 | Manchester | Rebecca Lamonda | Timothy Lamonda | Dorothy Holt |
| 07/27/90 | Manchester | Arielle Searle | Micheal Searle | Nina Werjefelt |
| 07/31/90 | Manchester | Jeffrey Rousseau | Brian Rousseau | Lisa Lachance |
| 08/24/90 | Manchester | Ashley Dahood | John Dahood | Maria Labrie |
| 08/28/90 | Manchester | William Cornick | Paul Cornick | Linda Bowen |
| 08/29/90 | Manchester | Brandy Byrne | John Byrne | Lynda Lavoie |
| 08/05/90 | Concord | Danielle Veilleux | Nore Veilleux | Rhonda Lampron |

| Date of Birth | Place of Birth | Name of Child | Name of Father | Name of Mother |
|---------------|----------------|------------------------|------------------------|-------------------|
| 08/06/90 | Concord | Haley Harper | Merrill Harper | Gail Gagne |
| 08/16/90 | Concord | Sarah Healy | Michael Healy | Laura Stone |
| 08/27/90 | Concord | Schuylar Ring | Mark Ring | Monique Chenier |
| 09/03/90 | Concord | Timothy Ouellette, Jr. | Timothy Ouellette, Sr. | Sandra Bouchard |
| 09/17/90 | Concord | Carlene Manney | David Manney | April Hunt |
| 09/27/90 | Manchester | Heather Beland | Robert Beland | Jodi Gorton |
| 09/28/90 | Manchester | Dylan Genest | Marc Genest | Suzanne Currier |
| 10/09/90 | Concord | Stacie Lavoie | Ronald Lavoie | Dorothea Sevigny |
| 10/23/90 | Concord | Gregory Samuel, Jr. | Gregory Samuel, Sr. | Donna Glanville |
| 10/09/90 | Manchester | Rebecca Bernard | Bruce Bernard | Susan Defel |
| 11/02/90 | Manchester | Amy Colquitt | David Colquitt | Christina Derose |
| 11/03/90 | Concord | Robin Poitras | Ronald Poitras | Susannah Barnhart |
| 11/04/90 | Manchester | Justin Hollinger | John Hollinger | Mary Fowler |
| 11/09/90 | Manchester | Alyssa Lambert | Kenneth Lambert | Mary Macomber |

Allenstown – Marriages 1990

| Date of Marriage | Name of Groom | Residence | Name of Bride | Residence |
|------------------|------------------------|------------|--------------------|---------------|
| 01/21/90 | Dennis Ricci | Allenstown | Doreen Gordon | Allenstown |
| 01/27/90 | John Dahood | Allenstown | Maria LaBrie | Allenstown |
| 02/03/90 | Ronald Poitras | Allenstown | Susannah Barnhart | Allenstown |
| 02/14/90 | Norman Tardiff | Allenstown | Deborah Nordle | Allenstown |
| 03/24/90 | Gerard Dionne | Manchester | Judith Beaudet | Allenstown |
| 04/07/90 | Joseph Mirante III | Allenstown | Roselyn Bloom | Allenstown |
| 05/05/90 | Carl King | Allenstown | Elizabeth Carty | Vermont |
| 05/12/90 | Ernest Martel | Allenstown | Dora Keyes | Allenstown |
| 05/26/90 | Charles Thibedeau, Jr. | Allenstown | Santina Tomaino | Allenstown |
| 06/02/90 | Robert Colburn | Allenstown | Mabel Eddington | W. Nottingham |
| 06/09/90 | George Kimionakis | Allenstown | Caryl Spang | Allenstown |
| 06/16/90 | Victor Rondeau | Allenstown | Donna Duhamie | Pembroke |
| 06/23/90 | Paul Berube | Allenstown | Wendy Comeau | Hooksett |
| 06/23/90 | Keith Toperzer | Tennessee | Denise Roy | Tennessee |
| 06/24/90 | James Coogan, III | Allenstown | Margi Davis | Allenstown |
| 06/29/90 | Joseph Massaro | Florida | Donna Dobbie | Allenstown |
| 06/30/90 | Ronald Farwell | Florida | Janeen Collins | Allenstown |
| 06/30/90 | Carroll Lillis | Allenstown | Patricia Tessier | Allenstown |
| 07/09/90 | Kenneth Simon | Allenstown | Lynn Hartshorn | Manchester |
| 07/14/90 | Berndt Bittner | Merrimack | Laurie Gunter | Allenstown |
| 07/17/90 | Timothy Willson | Allenstown | Patricia Little | Allenstown |
| 07/21/90 | Ralph Bruce | Allenstown | Claire Langley | Allenstown |
| 07/21/90 | Joseph Thibault | Allenstown | Julie Pirie | Allenstown |
| 08/04/90 | Perry Eaton, III | Allenstown | Georgette Boudreau | Allenstown |
| 08/04/90 | Scott French | Allenstown | Judith White | Allenstown |
| 08/04/90 | John Sorrell | Allenstown | Amy Davis | Allenstown |
| 08/11/90 | Daniel Chouinard | Allenstown | Elena Peratto | Allenstown |
| 08/11/90 | Alan Johnson | Allenstown | Ronda Smith | Allenstown |
| 08/18/90 | Mark Gelinas | Allenstown | Jill Descoteaux | Allenstown |
| 08/18/90 | Gary Hebert | Allenstown | Sherry Holt | Deerfield |
| 08/30/90 | Ralph Coppola | Allenstown | Carol Cronin | Allenstown |
| 08/04/90 | Aime Beaudoin, Jr. | Allenstown | Diane Misiaszek | Manchester |
| 09/01/90 | Mark Durgin | Allenstown | Patricia Kulacz | Allenstown |
| 09/08/90 | Brian Morgan | Allenstown | Lena Parrotto | Allenstown |
| 09/15/90 | Ricky McCarthy | Allenstown | Amy Woods | Auburn |
| 09/22/90 | David Brissette | Allenstown | Denise Gerry | Weare |
| 10/06/90 | Phillip McDevitt | Allenstown | Lorraine Deveau | Allenstown |
| 10/13/90 | Christopher Nadeau | Manchester | Shannon Bovio | Allenstown |
| 10/15/90 | Lafayette Lessner | Allenstown | Michelle Pelchat | Allenstown |
| 10/20/90 | Marc Demos | Allenstown | Alice Cote | Manchester |
| 11/30/90 | Edward Thornton, Jr. | Candia | Pamela Dumas | Allenstown |
| 11/30/90 | Michael Royer | Allenstown | Rhonda Haddy | Allenstown |

Reported to Town 12/24/90

| | | | | |
|----------|--------------------|------------|----------------|------------|
| 12/22/90 | Nelson Sanborn | Allenstown | Nancy Leahy | Allenstown |
| 12/24/90 | William Gelinas | Allenstown | Sharon Cotting | Allenstown |
| 12/31/90 | James Bellisle | Allenstown | Robin Simard | Allenstown |
| 09/22/90 | Douglas Deland | Allenstown | Kimberly Hall | Warner |
| 09/29/90 | Christopher Sutton | Manchester | Irene Blouin | Allenstown |
| 11/23/90 | Leonard Williams | Nashua | Donna Biron | Allenstown |

Allenstown—Deaths 1990

| Date of Death | Place of Death | Name of Deceased | Name of Father | Name of Mother |
|---------------|----------------|----------------------|---------------------|-------------------|
| 01/22/90 | Allenstown | Isabelle Benninghove | Francis Meaney | Helen Murphy |
| 01/04/90 | Concord | Carol Hogan | Wilson Bly | Mabel Hadley |
| 01/21/90 | Manchester | Florence Fling | unknown | unknown |
| 02/14/90 | Manchester | Bruce Ewalt | A. Bruce Ewalt | Betty Moorcroft |
| 02/20/90 | Manchester | Fannie Freeman | Marvin A. Sawyer | Alice F. Yates |
| 03/01/90 | Concord | Armand Hamel | Theodore Hamel | Roseanna Fontaine |
| 04/17/90 | Concord | Julia Johnston | Samuel Haddad | Lena Habeeb |
| 04/01/90 | Manchester | Claire Dionne | Omer Allard | Amanda Goupil |
| 04/07/90 | Manchester | Fabiola Proulx | Majorique Champagne | Rose Fortin |
| 04/09/90 | Manchester | Laura Laflamme | Onesime Belanger | Rosilda Mondoux |
| 04/16/90 | Manchester | Herbert Dodge, Jr. | Herbert Dodge, Sr. | Beatrice Laseur |
| 05/19/90 | Manchester | Rita Courchesne | Arthur Connor | Angelina Morin |
| 05/01/90 | Concord | Charlotte Tatro | James Frank | Alma Gagnon |
| 05/07/90 | Concord | Henry Pomerleau | Daniel Pomerleau | Blanch Nicol |
| 05/09/90 | Concord | Elinor Avalon | Henry Diversi | Mary Gonnella |
| 05/13/90 | Concord | Albert Brasley | Joseph Brasley | Justine Boutotte |
| 05/15/90 | Concord | Roger Saucier | Stanislau Saucier | Victoria Forcier |
| 06/21/90 | Manchester | Richrd O'Brien | Richard O'Brien | Ruby Jones |
| 07/14/90 | Allenstown | Helen Laferte | Ernest Laferte | Merilda Francoeur |
| 06/26/90 | Concord | Doris Guilbeault | Martin Cassidy | Maria Therrien |
| 07/03/90 | Concord | Anna Lavoie | Alphonse Boucher | Marie Letendre |
| 09/03/90 | Allenstown | Russell Gaudet | Edward Gaudet | Marilyn Adams |
| 10/01/90 | Manchester | Bertha Paro | Jean Pellerin | Lena LeBerge |
| 08/07/90 | Concord | Charles Jodoin | Sylvio Jodoin | Lilly Burns |
| 10/23/90 | Manchester | Gloria Gelinas | Clement Paquette | Rosilda Duguay |
| 12/01/90 | Manchester | Albert Tremblay | Edouard Tremblay | Emma Lavoie |
| 12/06/90 | Concord | Mabel Packard | Francis Laverriere | Alice Parent |

